

(5 books)

11 (e)

IN THE SUPREME COURT OF ONTARIO

Craig v University

This Exhibit No. 11 (e)
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this 8th day of January 1923

J. J. Roche

CLERK OF NON-JURY SITTINGS

Minutes of meeting of the Board of Governors held in the Croft Chapter House on Thursday, 8th January, 1920, at 4 p.m.

Present -

The Chairman
The President
Sir Edmund Osler
Mr Justice Kelly
Mr D. B. Macdonald
Colonel Gooderham
Hon. Mr Pyne
Mr J. A. Macdonald

The Bursar.

The minutes of the last meeting were read and confirmed.

Bursar's
Expenditure

The Bursar submitted his statement, duly audited, of the expenditure made from the accountable warrant received for December, and the same was laid on the table.

Acct. H. H. Williams
re Flavelle
Leasehold.

Also an account of H. H. Williams & Co., \$250., for services and report re the Flavelle leasehold, which was ordered paid.

Communications were presented and dealt with as follows:-

Assignment of
Lease, Peters to
Mc Bulloch,
Lot 22, Univ. Park

From Malone, Malone & Long, asking for consent to assignment of lease, Peters to Mc Bulloch, and assignment by way of mortgage of lease, Mc Bulloch to Peters, Part Lot 22 University Park. Consent given.

Sale of
Belleville lots

From W. H. Ponton, N. C., as to sale of remainder of Belleville lots under an option for \$2,000. with interest at 5%. Sale authorised on terms and conditions set out in Mr Ponton's letter of 20th December, 1919. Onus of dispossessing any squatters to be on the purchaser.

Dominion Art Co.
Mortgage license,
Shrine Avenue.

From Blake, Lash & Co. (December 29th) as to the Dominion Art Company's application to front on Queen Street Avenue. The Board decided to grant a license for the

two properties referred to, approximately 50 feet on the Avenue, for \$1,500, provided the amount is paid in cash not later than 31 December, 1920; same terms and conditions to apply as decided upon original application, and building to be commenced in accordance with approved plans not later than 31 December, 1921.

Librarian re
transfer of
credit to Germany

From the Librarian as to transferring a credit to Germany for purchase of books and periodicals. Action deferred.

Suggested
disposition of
money paid
Massey Est. for
Gymnasium -
building
for women.

From the Athletic Association, Advisory Board, transmitting the following resolution:-

"That, having learned that there is a possibility of the Massey Trust returning to the Board of Governors the sum of \$100,000. granted by the Board towards the construction of the Gymnasium, the Advisory Board would respectfully suggest to the Board of Governors that this amount should be retained for athletic purposes, and should be designated towards the cost of construction of a gymnasium for women students." The matter will have due consideration.

Transportation
of money to
and from
bank -

request for
accountant and
constable to
carry revolvers.

From the Bursar to the Chairman as to danger of robbery by hold-up of messenger when carrying money to or from the bank. Ordered that the Superintendent be instructed that one of the University constables is to be at the disposal of the Bursar's Office from one o'clock onwards on any day when there is any considerable sum to be carried, so as to accompany the Accountant to or from the bank; and that application be made to the Chief of Police for permission for these two officers to carry revolvers.

This University's
share of
Rockefeller gift.

From Dr. McPhedran to the Chairman referring to the gift from the Rockefeller Foundation for promoting medical education and research in Canada which has been announced. The President reported that the Dean of the Medical Faculty had received an official communication as to this. He was asked to prepare an answer to Dr. Vincent expressing the thanks of the Board for such share as may come to this University.

The Chairman of the Property Committee presented the following special report:-

To -

The Board of Governors,
University of Toronto.

"Confirming
Requisitions."
reordering
of supplies.

You may remember that the question of "Confirming Requisitions" has been before the Board for consideration on several occasions in the past. At one time the President communicated by circular letter with all the heads of Departments drawing their attention to the necessity for conforming to the regulations regarding purchases as laid down by the Board of Governors.

When the Superintendent's office was established it was thought to be in the interests of the University to have purchases made through one office, with the double object of effecting a saving and more effectively keeping under control the purchasing obligations of the different departments. A system was established under which all Professors requiring supplies make requisition for the same to the Superintendent. This requisition is first dealt with by the Bursar's office, which ascertains if the particular appropriation is sufficient to provide payment for the purchase, enters it in a book, and stamps the requisition accordingly. It then goes to the Superintendent's office which issues the order. All bills are sent to the Superintendent's office to be O.K'd. before being sent on to the Bursar for payment, and in no case is a bill supposed to be O.K'd without a requisition order.

It has been found that occasionally an emergency situation is set up under which it is necessary for the head of a Department to order material direct for immediate delivery within an hour or two. In order to meet this difficulty the Board, in the Autumn of 1913, decided to make the system sufficiently elastic to allow of a "confirming requisition" being sent over to the Superintendent's office without delay, so that when the invoice comes into his possession the requisition is there to justify it. In October of that year the President communicated by circular with all the heads of Departments enclosing for their information a copy of the By-Law under which the Superintendent works, and informing them of the regulation providing for "confirming requisitions", at the

same time stating that "the Superintendent is authorised to confirm such orders when satisfied that an emergency exists". The elasticity thus authorised has been abused until a most undesirable situation has been set up.

In several instances "confirming requisitions" have not been marked as such and a duplicate order has gone out from the Superintendent's office. This has led to double delivery. Also, purchases are not always made to the best advantage. For example, opportunities to save from \$20. to \$25. have been lost through the purchase being made by the department. In addition to this the abuse of the system entails considerable extra work in the Superintendent's office and nullifies to a very great extent the checking system which aims at insuring that no account will be passed twice for payment, that all accounts will be paid promptly, thus obtaining discounts where possible, and that accounts are paid in the same fiscal year in which the obligation is incurred. Further, delivery of foreign shipments is often delayed and a great deal of extra work caused due to the fact that the necessary Customs Forms and shipping and Customs instructions do not accompany orders sent out in this irregular manner.

When I draw the attention of the Board to the fact that these "confirming Requisitions" sometimes total \$200. per week, and amount to \$10,000. a year; and that more than half of a Departmental appropriation of \$1,500. was expended by one Department this year in two "confirming requisitions", it will be seen that the abuse constitutes a considerable disregard of the businesslike principle laid down by the Board that there should be one purchasing department in the University.

Attached to this report are a copy of the President's circular of October, 1913, and a memorandum of sundry "confirming requisitions".

(Signed) D. Bruce Macdonald.

23rd December, 1919.

Chairman, Property Committee.

The report was received and the President was asked to send out another circular to the Departments drawing their attention to the necessity of conforming to the regulations.

The Chairman of the Property Committee also presented the following report:-

To -

The Board of Governors,
University of Toronto.

Closing of
Devonshire
Place.

Some time ago there was referred to the Property Committee the question of the closing of Devonshire Place and making it a private roadway. I beg to report that I have been in consultation with the City and the owners of property on this street, and find that the proposed closing will be objected to and strenuously opposed by the City and Mr. C. W. Beatty. Under the circumstances I think the proposition might as well be dropped.

(Signed) D. Bruce Macdonald,

8 January, 1920.

Chairman, Property Committee.

The report was adopted.

Renewal of
Dr. McPhedran's
leasehold.

He also verbally reported progress re Dr. McPhedran's leasehold application. The Board were of opinion that \$12. a foot per annum would be a reasonable figure to ask for renewal rent.

Reports from the Superintendent of Buildings and Grounds were received:-

Additional
appropriations

(1) Applying for additional appropriations as follows:

Main Building	- Repairs & Renewals	\$1,500.
Engineering Building	Do Do	- 500.
Biological Building	Gas Account	- 50.
Mining Building	Do Do	- 500.
		- Granted.

Resignation of
W. H. Fox.
Transfer of
balance of his
salary appropria-
tion.

(2) Reporting the resignation of W. H. Fox, Mechanician, which was accepted as of 31st December, and asking that balance of appropriation be placed at the disposal of the Superintendent's office for incidental expenses of foremen re work on buildings. Transfer granted to end of financial year, matter to be reconsidered then.

Use of Convocation
Hall for St.
Michael's College.

The use of Convocation Hall was granted for a meeting under the auspices of St. Michael's College on the evening of 14th January.

difficulties:

The following appeared in the London Standard of the 14th inst. and a copy of the Standard and the columns in which it appeared were sent opposite the respective names:-

Nov 1919 20.

Prof. R. M. Anderson to the Secretary,
Louisiana State University, Baton Rouge, La.

Spina / ...

L. b. l. - Research Assistant, Botany Dept. 9/10/06

Ed. and riders. N. S. Highway 100, 100 to 100.

[illegible]

Walter P. - Different people don't, I don't know of,
from the same or, 1916, to 1917, at the same time
from the same or, 1916, to 1917, at the same time

Y. H. Bonfalego
a lawyer.

Ordered that the salary of H. H. L. be by the
in Salary be increased by \$200. per m. for 1890.

Y. H. Black,

Before meeting by the President ordered that be attached to the appointment of Mr. Shaw a H. Black as Secretary to the Commission (vide Senate, folio 374) be increased from \$1,500 to \$2,550. for the work to be performed by him during the year 1917-20.

1. In a t t.

When resolution of the President ordered that a gratuity, \$500, be made to Mr. W. H. V. Baillie, and that it be paid, I was surprised, in view of the fact that he was at full pay, half salary during his absence.

addition
a similar improvement
and the addition of

The obtaining of extra assistance in research and two additional assistant in the library, as was provided by the President, are authorized.

My. A. L. J. N. L. L. L.
for Social
Science

After negotiating for the obtaining of a passport, the
 one left the vicinity to take the fort of S. Antonio by land.

Additional Additional appropriations and transfers are granted
appropriations as follows:-

10.

from Special Research Fund -

to Physiology	\$1,000.
- Salary	- 500.
Secretary, Special Lectures, additional	- 500.
(from increase of salary bill)	

Report of The President presented the minute of the first meeting of
committee the committee in charge of the funding of the Canadian
in 4 General Hospital, as their report, and the same were read
Canadian as follows:-
General Hospital

"A meeting of the Finance Committee of the Canadian
General Hospital was held in the office of the President of
the University on Saturday, 13th December, 1919, at 7.30 a.m.

Present:-

Mr. Robert Salmon, in the chair,

Mr. C. H. Clarke

Mr. W. R. George

Mr. Angus MacNinchy, who acted as Secretary.

"Mr. Clarke reported a balance of \$356.21 in the
Canadian Bank of Commerce, College Street Branch, on
12th instant.

Financial
statement

"Col. Hendry's report of the operations of the Hospital
from December, 1916, when he took charge at Saskatoon,
until demobilization in England in July, 1919, was
presented, accompanied by four statements showing
receipts and expenditures, with a balance of \$9,663.05
to the credit of the fund in the Canadian Bank of
Commerce, College Street Branch.

"On motion by Mr. Clarke, seconded by Mr. MacNinchy,
the report was adopted.

"A subsequent bill for about seventy-nine pounds
from England was received.

Disposition
Equipment
of fund

"The recommendations in the report of Col. Hendry
that the laboratory equipment be turned over to the
Professor of Medicine, the surgical equipment to the
Professor of Surgery, and the medical books form a
nucleus for a library for the medical students, were
adopted; also that \$200. be donated to the Medical Union.

for organization for future action. permanent officers had been appointed so that the account can be paid to properly thereby, the remainder of the funds be donated to the University of Toronto to be used for the purpose of establishing a scholarship to be known as "the John H. Thompson Scholarship".

It was decided that Mr. Stirling should be asked for more here, that his name to be added to the list of the members and the report be submitted to the Board of Governors with the account to the credit of the fund after payment of the account was paid from the fund for about twenty-five dollars.

(Signed) J. H. Thompson, Secretary.

(Signed) J. H. Thompson, Secretary.

Balance in hand to be paid to the memorial fund - Also amt. received from sale of equipment.

Upon motion by the President the recommendation contained in the report was approved and payment of the balance in hand to the memorial fund, was decided from the committee, authorized.

The Treasurer was directed also to pay to the memorial fund the sum of \$27,665.90 from the sale of equipment of the Memorial fund (Book 5, fol. 232 and 257).

Report of Com. on Student Health.

A report by the Committee on the health of the students was presented for student health was referred to the committee to be named by the Executive.

University Press.

A letter from the Committee in charge of the University Press recommending recommendations was referred to the Property Committee.

Dr. Hirschman a bourgeois to institution.

The President presented a letter from Dr. Hirschman claiming a pension from the University for his services in the long service as a teacher. Referred to the Executive of that institution.

Portrait of late Sir William

The President also presented a letter from George Wood, Washington D.C., and the miniature copy of the portrait of the late Sir William Wood referred to the press. This was gratefully accepted, the President to draw up a suitable resolution and the Chairman to arrange for framing the portrait.

The meeting adjourned at 1 p.m.

W. L. Carter

W. L. Carter

Minutes of meeting of the Board of Governors, held in the
Knott Club House on Thursday, 22nd January 1920, at 2 p.m.

Present -

Mr. Chairman

Mr. G. H. Colver

Mr. President

Mr. J. H. Macdonald

Colonel Goodenough

His Honour Judge Linden

Mr. J. H. Macdonald

Mr. Russell

Major Macdonald

Mr. Russell

The minutes of the last meeting were read and
confirmed.

Arising out of the minutes the following resolution
as prepared by the President was proposed:

The Board of Governors wish to thank Mr.
Casey for the beautiful engraving of the late
Sir William Osler which he has presented to the
University. They appreciate the gift very highly and
will have it placed in the University so that it
may become a permanent memorial of one of the
greatest figures in the world of medicine.

Since the portrait was presented to the
University announcement has been made of the
death of Sir William Osler, and the Board of
Governors wish to express to Sir Edmund Osler
their sympathy in his personal bereavement as
well as their deep regret at the loss of this great
leader in medicine. For, if any, Canadian has
touched the world at so many points as Sir
William Osler and always for the welfare of his
fellows. His brilliant and versatile intellect
was in the constant service of one of the kindest
of hearts.

Communications were presented as follows.

O-i-b.m.

Vincent Massey
vice to
on Board.

Copy of an Order of the Governor in Council, 14th January, appointing Vincent Massey, Esquire, a member of the Board in the place and for the balance of the term of Chester Massey, Esquire, resigned.

Carnegie &
trusts returning
allowances for
Dr. Looser.
Retirement
of same

From the Carnegie Foundation, that they will date their allowance to Professor Looser from July last. Ordered that \$400. be appropriated to pay the allowance which the Board agreed to contribute. Upon the recommendation of the President Dr. Looser was retired from the active staff as of the date mentioned.

Hon. District
Council of
Carpenters.

From the Toronto District Council of Carpenters asking for a meeting with the Board. The Bureau was directed to ask them to state the purpose of the interview.

Bureau
Expenditure.

The Bureau presented his estimate under By-Law Number 16 of the amount required to defray current expenditures for the month of February. Ordered that an accountable warrant for \$60,000. be issued to the Bureau.

U.S. Liberty
Loan Bond for
Victory Schip.
replaced by
Can. Vic. Loan
bonds.

He also reported the sale of the \$10,000. U. S. Liberty Loan bond donated for the foundation of the Victoria Scholarship for the net sum of \$9,585⁵⁰. Ordered that Canadian Victory Loan bonds to the extent of \$10,000. be transferred to replace the former bond, the difference of \$141⁵⁰ to be written back from the first proceeds.

Report Number 123 of the Property Committee
was read as follows:

The Property Committee begs to report to the Board of Governors:

Site for
storage of
coal

1. Your Committee transmits herewith a report from the Superintendent with regard to the purchase of a site adjacent to the C.P.R. tracks north of Dupont Street for the storage of coal. The report is accompanied by a plan showing the location of the property recommended; the Superintendent's estimate of cost, including siding, caretaker's house and other necessary

equipment, being \$110,000.

Your Committee, in view of the difficult situation which faces the University every year in securing its supply of fuel, recommended that the property be purchased if the necessary funds can be provided.

Question of
new quarters
for University
Building.

Press -

Bldg. above
Central Power
Plant.

2- Your Committee has considered the communication from the University Board, referred to it, with regard to securing suitable quarters for the University Library Building.

Since the matter came before the Board the proposal was made, and approved, that a building for the use of the Library should be placed above the Central Power House, now being erected. It is estimated that the building might be completed for \$50,000, and which could be paid off in a few years from the surplus of the Library.

As the plan seems to your Committee to present more advantageous features than the former suggestion to erect it on the corner of St. George Street for the purpose, it is recommended that the Superintendent be authorized to obtain from the architects a sketch of a suitable building together with a report as to whether the project is architecturally feasible, having regard to the appearance of the proposed anatomical building, and also if the existing Power House is of sufficient strength to bear the weight of the superstructure and the machinery that will be placed therein.

Plans for new
buildings to
be initiated
by Dept.

3- Your Committee recommends that, to avoid possible impractical actions which have occurred in the past, it be ordered that in future all plans for buildings to be erected should be initiated by the Superintendent before tenders are asked for.

So route,

20 January, 1920.

(Signed) D. Bruce Macdonald.

Chairman.

Re site for
storage of
coal

The report was adopted. In reference to clause I Mr. Macdonald was asked to obtain an independent valuation from Mr. Louches, and provided it was in the figure proposed to be paid for the property.

application to be made to the Government for authority to purchase out of the endowment. Details of repayment, etc., to be settled later.

Automatic telephones for Physiology. Upon the recommendation of the Chairman of the Property Committee the transfer of \$150. from the departmental appropriation for Physiology to install 3 automatic telephones in that department was approved.

Report of Col. Gooderham presented the following report from the Committee in charge of the Bournaght Antitoxin Laboratories:

Antitoxin Laboratory Committee.

A meeting of the Committee of the Bournaght Antitoxin Laboratories was held on January 17th, 1920. The following recommendations in regard to the Bournaght Antitoxin Laboratories Research Fund were considered and are submitted for approval:-

Research Fund.

This fund was established in 1917. On December 31st, 1919, it amounted to the sum of \$20,819. It is desired to increase this so that the fund shall amount to \$50,000. To effect this, it will be necessary to transfer to the fund, from the surplus at credit of the Bournaght Antitoxin Laboratories Operating Account, the sum of \$29,181. This surplus as of December 31st, 1919, amounted to \$62,616.41. It would be possible therefore to make this transfer and still leave at the credit of the operating account a sufficient sum for the purposes of such an account.

It is recommended that the Bournaght Antitoxin Laboratories Research Fund for the present be fixed at the sum \$50,000, and that no deduction from this amount be made. It is further recommended that this transfer to the Bournaght Research Fund of the necessary sum from the operating surplus be made on February 1st next.

Operating acc. - Research Division

It is further recommended that, in addition to the operating account of the Bournaght Antitoxin Laboratories, Antitoxin Division, there be established an operating account for the Bournaght Antitoxin Laboratories, Research Division. To this account there would be credited:-

- 1). The annual increase on the brought Antitoxin Laboratories, Research Fund (namely \$20,000), interest being allowed on the amount at the rate of 5% per annum.
- 2). The sum of \$5,750. paid annually by the Government of the Province of Ontario for a further period of eight years (as provided for in brought Antitoxin Laboratories Act).
- 3). All sums paid by the Government, including the interest on the Government loan to the University for services rendered by the Research Division.
- 4). Additional amounts to be transferred on or before June 30th from the surplus or operating of the Antitoxin Division, to make good deficit on the operating account of the Research Division. This amount to be determined each year by the brought Antitoxin Laboratories Committee of the Board of Governors.
- 5). Any sum which may at any time be received from any other sources for the support of research in Preventive Medicine, Hygiene and Public Health at the University.

The object of the recommendation is to establish a fund of at least \$20,000. which would not be drawn upon to meet current expenditures. It is also to the nucleus of a fund, the interest on which would always be available, for the support of research in Preventive Medicine, Hygiene, and Public Health.

Miss A. Bolton -
asst. in
Laboratory.

The appointment of Miss A. Bolton as Assistant in the Antitoxin Division of the Laboratories from February 1st next at a salary of \$70. a month was approved.

Application for license to export to

The action of the Director of the Laboratories in making application for a license to export certain of the product (at present diphtheria and tetanus antitoxin) of the Laboratories, into the United States was approved. This license is to be obtained from the United States Public Health Service, through the Hygiene Laboratory, Washington, and permits the University, if at any time it is deemed desirable, to sell in the United States the above mentioned antitoxins in accordance with the regulations governing such sale in the United States.

At present there are considerable quantities

tetanus antitoxin in stock in the laboratories for which there is very little demand in Canada. In the future, if the license is obtained, the tetanus antitoxin may be disposed of either by sale or exchange.

The Director reported that a large shipment of antitoxins and serums was made to New Zealand in December last. This was consigned to the Government of New Zealand. Shipments continue to be made monthly to Newfoundland and several consignments of antitoxin have been sent to the British West Indies during the past four months. This extension of the sphere of usefulness of the Antitoxins Division of the Laboratories has been very considerable recently. The cessation of war work has permitted such extension of peacetime activities.

17th January, 1920.

(Signed) Albert E. Gooderham.

Chairman.

The report was adopted.

The following report was received from the President upon the subject of deferring fees of certain returned men

Report re
deferring
fees of certain
returned men
and conditions
for such.

To The Board of Governors,
University of Toronto.

Gentlemen -

A committee representing the Alumni Association has been entrusted with funds by the Alumni Association for the purpose of making loans to University returned men, to enable them to complete their course, where, in the judgment of the committee, conditions warrant.

(vide fol. 193)

It is recommended that the Board of Governors of the University of Toronto arrange to defer payment of fees from returned men who are in need of assistance, on the following conditions:

1- All cases dealt with shall be approved by the President of the University, and shall be notified by him in writing to the Bursar

2- That the Bursar be authorised to accept notes,

payable on demand and without interest, for a student whose name has been approved, for the amount of two fees for the year in which the student is registered, and for each succeeding year in which a similar approval shall be notified to him by the President.

3-That in the final year all previous notes related to be taken up, and replaced by new notes bearing interest at 6% per annum, simple interest, from date of graduation.

4-That the period or periods in which no payment is to be made on the notes arranged, shall not exceed two years from graduation.

5-That the parent or other relative, as provided in the applicant, must endorse the demand note and the final note in all cases unless the President waives this condition.

Toronto,

(Signed) Robt. W. Falconer

20 January, 1920.

President

The report was recommended in.

Arrangements
for late
L. Hicken
Forestry.

Upon the recommendation of the President it was decided to forego the arrears of fees in the case of J. L. Hicken, a student in Forestry of the class of 1911, who died of wounds received at war.

Dr. Hoskin &
Sir Robt. Falconer
Trustees of
Tor. Gen. Hosp.

Dr. Hoskin and Sir Robert Falconer were re-elected as Trustees of the Toronto General Hospital for the statutory period from January, 1920.

Appointments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-
Faculty of Arts -

D. R. Cowan - Temporary Lecturer, Political Economy,
for the Session 1919-20, at \$750. less \$334.
already paid from Graduate Fellowship

Faculty of Arts (Contd.)

- Guy de Lestard } Instructor in French, for the \$1.50.
 Francis Owen } Easter Term, 1920, (vice S. H. Munroe, 1.50.
 resigned)

Faculty of Medicine -

- Miss Angelia Courtney - Chemist in } @ \$2.50 per an.
 Pediatrics, 1 January to 30 June, 1920. } Paid from
 Miss J. F. MacLachlan - Assistant } Salary @ \$1500. per an.
 Chemist in Pediatrics, 1 January } Endowment.
 to 30 June, 1920.
 Mr. J. R. M. Dickie - Assistant in Oto - Laryngology,
 for the session 1919-20 - without salary.

Faculty of Applied Sciences -Mechanical Engineering:-

- G. H. Wilkes - Lecturer, Machine Design (vice M. R.
 Riddell, resigned), 1 January to 30 April, 1920, @ \$200. per mo.
 R. C. Mitchell - Lecturer, Hydraulics (vice J. J. Drail,
 resigned) 15 January to 15 April, 1920, @ \$145. per mo.

Special Research -

- H. J. Brownlee - Research Assistant, Chemical Engineering,
 1 January to 31 May, 1920, - @ \$200. a mo.
 (superseding previous appointment as lecturer -
 vide Book 5, folio 374)
 H. B. Lipton - Research Lecturer in Botany,
 1 January to 30 June, 1920. - \$1200.
 E. J. Wood - Glass-blower, Department of Physics,
 1 January to 30 June, 1920 - @ \$225. per mo.

J. H. Black.

The President was authorised to offer Mr. J. H. Black
 a Professorship in ^{Roman Law and Jurisprudence} ~~Political Economy~~ next year, with a
 salary of say \$3,000.

Prof^r J. H. White
 and W. N. Miller.

Also to negotiate with Assistant Professors White
 and Miller in Forestry with a view to retaining
 their services by promotion to Associate Professorships.

Specimens
 belonging to
 late Prof. Dedoux

Authority was given for an expenditure of approximately
 \$25.00 to cover the cost of shipment to Brussels of
 specimens, etc., belonging to the late Professor Dedoux.

Testing machine
 for Applied Mechanics.

Also of \$810. for testing machine in Applied Mechanics.

add^d appropⁿ a vote of \$200. for clerical assistance in the Indian Language
or modernizing Department, to be paid in whole though the expense will be granted.

Spec^l Research. Also a further vote of \$400. for Salary from the Special Research
Funds.

Donation by The President presented a letter from Mr. J. M. Porter offering two
more Victory Loan Bonds, \$1,000. each to fund two
additional scholarships in the University School in memory
of his wife who fell in the Great War. The Board gratefully
accepted this donation and agreed to the following
conditions and terms of award:-

1- The annual income from each Bond to be the value
of a Scholarship.

2- One Scholarship to be awarded to the pupil who
obtains highest standing in the second year of the
Senior School, provided that he has at least one year
more to run.

3- The other Scholarship to be awarded to the pupil
obtaining the highest standing in Year 4A of the
Senior School, provided that he has at least one year in the
Fourth Book class more than two years.

4- The interest from the Bonds to be divided
into three parts, corresponding to the three years
of the School year; and to be applied in payment
of the fees of the pupils receiving the Scholarship.

5- The Governor to have the option of converting
the Bonds into cash at par or better, if the
opportunity presents itself and they see fit to do so,
at any time before the maturity of the Bonds,
provided that the income from the investment
of such proceeds shall always be devoted to the
purposes of the Scholarships.

6- Should the University School cease to
be under the control of the Board, Governor
of the University the donor reserves the right to
say what use shall then be made of the donation.

The Chairman named the following as Special
Committee to consider the report upon carrying for

the first

Committee
on Health of
Students

the health of students referred to at the last meeting:-

The President
Dr D. B. Macdonald
Mr Russell
Major Amos
Dr Gody
Mr Massey.

Portrait of
E. B. Massey
for Hart House.

The suggestion by a member of the Board that a portrait of Mr Chester Massey be painted at the Board's expense and placed in Hart House was approved and the matter left in the hands of the Chairman.

The meeting adjourned at 5⁴⁵ p. m.

Chas. Russell
Chairman.

Minutes of meeting of the Board of Governors, held at the President's Room on Wednesday, 12th February, 1920, at 4 p.m.

Present -

Lrd L. R. Macdonald,
 Mr. Thomas,
 Mr. President,
 Mr. Ledy,
 Mr. and Mrs. Ledy,
 Mr. Ledy,
 Lrd J. W. Macdonald.

Mr. Ledy,

In the absence of the President, Mr. L. R. Macdonald took the chair and the minutes of the last meeting were read and confirmed.

Before opening the business of the meeting, Mr. Ledy, Chairman, referred to the death since the last meeting of Mr. Z. A. Lash, Vice-Chairman of the Board, and the following resolution was adopted to be put for the minutes:-

With very deep regret the Board of Governors record the death, since the last meeting, of Mr. Z. A. Lash, K. C., LL. B., a member of the Board since January, 1909, and Vice-Chairman for the last seven years. In doing so the members of the Board desire to express their personal sorrow at the loss of one who by his genial character and remarkable abilities had won their respect and regard. Mr. Lash rendered unusually effective and varied services to the University. During his years on the Board he undertook the Chairmanship of many important Committees, the reports of which by reason of his masterful grasp and clear exposition of principle not only served their immediate purpose but are of permanent value. The memory of Mr. Lash will always remain as that of a delightful companion, a remarkable adviser, and a devoted friend of the University.

Arising out of the minutes there was read a further letter from the District Council of Banbury and a report from the Superintendent of Buildings and Grounds of date February 9th. It was decided to receive a defalcation from the Council at the next meeting of the Board.

A letter from Sir Edmund Asker thanking the Board for resolution of condolence upon the death of Sir William Asker.

Copy of an Order-in-Council of 10th February approving of the purchase by the Board of property for the purpose of a storage yard for coal and equipment of the same.

The Bursar submitted his statement, duly audited, of the expenditure made by him from the accountable warrant ~~for~~ for January, and the same was laid on the table.

Communications were presented and dealt with as follows:-

From the Civic Guild transmitting booklet and plan in connection with the Guild's proposals as to the widening of College and Bloos Streets. Referred to the Property Committee.

From Mr Henderson, that the Building Committee of the University College Alumnae Association have selected Mr J. M. Lyle as Architect for the proposed new building, for women. Mr Lyle's appointment was approved, and it was suggested that in the preparation of the forthcoming plans two elevations should be given, one finished in brick and the other in stone with alternative indication of cost.

From the Registrar as to the value of the new William Ramsay Scholarship in Physics. Ordered that the rate of interest to be allowed on the fund be 5 per cent, thus making the value of the

(2) Also including additional information to the constitution, the business methods of the association, its meetings, &c., after five minutes. Reported to the Property Committee, including the general principles involved.

The House authorized funds for the
assessors to have an office that the
house wanted as a gift from the
State, and it is to be a gift from the
State. The house is of the effect
both in the State and in the

if the call is made that
 that the company should
 in order to provide the
 standing to the

The other — you will find that
at the next meeting that the
board will be organized. I am
satisfied in connection to the lat 1" lat

The following apical unit were made from the
 same data as the first, but the salivary
 gland at the summit is opposite the posterior
 end of the body.

J. A. Lake - to be Director of the Social Service
Department and Professor of Social
Science for July, 1920, @ \$4,200 per annum.
Miss Marguerite Bergman, who has been a temporary
employee and clerk in the library
since last November, was appointed
at the rate of \$1,000 a year from July, 1920.

J. Ward - to a mechanical assistant in the
Department of Physics, one lb. of salt,
from 17 Jan. 1921, at #11. 14 south.

The following 1913-14:

Faculty of Arts -

Biology: Blank a visit to Fort Benton, Mo. 1720 -

2. 1. 1. - e P. 1. 1. - \$25. - W. 2. 1. 1. - \$60.

P. D. Spots - 155, W. P. Toward - 50.

C. n. l. - 100, *C. v.* - 50

W. V. Johnston - 60; ... and - 50.

L. m. Murray - 60. N. F. Morris - 20.

Bolety:

- Miller, James Logan - Assista. t, S. t. x. x. - \$50.

Psychology:

Wm. J. Winter - Assistant for for the month for - 19 January, 1920, at \$2.50 per month.

Faculty of Applied Sciences -

Applied to handwriting:

1. Professor - Demonstrator, February to
31 May, 1920 (vice E. R. Buff, resigned) - \$137.⁵⁰ m.
(superseding previous appointment in December)

W. S. Schott, Mechanician in the Department of Physics, Faculty of Arts, was granted an additional \$200. for 1917-20 to be paid at the end of the Session from the Special Research Fund.

An increase in salary from \$35. to \$40. a month from 12.6. any, 1930, was granted in the case of George and

The President stated that he had been offered for sale by the State
 of Illinois. He refused for the reason, that he was not a

The President reported that he had received a letter
saying that a ... would be ... to
effect a ... of ... in ...

14. The Board thought favorably of the idea and authorized the President to make whatever arrangements could be made for its operation in the summer.

book for approval was given to the forwarding of
a duplicate from the University Library to the
University of Toronto, and to King's College at Windsor, N.S.
It aided in the reconstruction of their libraries.

- Because the information that is lost is not a standard deviation, the loss is not the same as the standard deviation of the standard deviation.

The President forwarded a letter from the United States Association of the University in conference with the Intercollegiate Committee of the Association regarding the desirability of a statement of recommendations for the summer student at the University, apart from a statement for academic instruction. He asked that a reply be sent to the

the Board fully appreciate the need of the money
 stated in the committee, and that the attention
 of the Provisional Government has already been directed
 to the necessity of providing funds for some, at least
 of the buildings required.

The meeting adjourned at 5⁴⁰ p.m.

L. J. Nathan

Chairman.

Minutes of meeting of the Board of Directors held at the Croft Blapher House on Wednesday, 21st February, 1920, at 4 p.m.

Present:-

Mr. Blair
Mr. Blair
Colonel Campbell
Mr. H. M. J. J. J.
Mr. J. H. M. J. J.
Mr. J. H. M. J. J.
Mr. J. H. M. J. J.

At 12 noon.

The minutes of the last meeting were read and confirmed.

In accordance with notice given at the last meeting the Chairman moved, seconded by Mr. J. H. M. J. J., that Mr. J. H. M. J. J. be appointed Vice-Chairman of the Board in place of the late Mr. J. H. M. J. J.

The Board considered his estimate of expenditure for the month of March. Ordered that a sum of £60,000 be issued to the Treasurer.

Communication from the Board and the following:-

From Mr. J. H. M. J. J. to the Chairman, drawing attention to the fact that owing to the fact that the Senate are not so well provided for the expenses for attending the Board of Directors, and owing to the extent of their railway fares for attendance at the regular Senate meetings; and that it is frequently impossible for a member to return to his home the same day. The Board decided to pay in full the travelling expenses and the cost of one night's stay in Toronto, where necessary, for both the

regular Senate meetings and committee meetings.

For least exp.
number
of Board.

In the case of out-of-town members of the Board the usual sum of \$5.00 is to be paid and ordered to be increased to \$10.00 for meeting.

Re license to
front on
Dineen Street.
for Kirkpatrick
property.

from the Toronto General Trusts Corporation as to taking out frontage license on Dineen Street license for the Kirkpatrick property on Dineen Street. Ordered that a license be granted upon payment of the sum of \$40. for front frontage on the license, this license to contain restriction against manufacturing or selling articles on the premises to the same extent as required in the case of the application of the Dominion Trust Company, and plans to be approved as in that case.

Pay^t to architect.
re building
Bldg.

From Darling & Pearson asking for payment of \$4,300. on account of Architect's fee for the proposed Anatomy building. Payment ordered.

Report Number 124 of the Property Committee
was read as follows:-

The Property Committee begs to report to the Board of Governors:

Use of campus
by Toronto
cricket club.

1. Your Committee has received an application from the Toronto Cricket Club for the use of the back campus during the Summer of 1920, and recommends that it be granted upon the same terms as last year, viz. \$200, and \$4. for water rates.

Extra leave
of absence to
D. J. Clark.

2. Your Committee has received a report from the Superintendent that D. J. Clark, caretaker of the Biological Building, who has been in the employ of the University for thirty years, has asked for an additional two months' leave of absence during the coming Summer to enable him to go to California. The Superintendent supports the request, and your Committee recommends that it be granted.

3. The Superintendent has transmitted to your

Commit for
city architect
an enclosure of
historical
engineering
Bldg

to commit the certain correspondence which has taken place between the city architect and Messrs. Robertson & Sons in which the city architect claims that a permit should be taken out for the erection of the Electrical Engineering Building. Your committee is informed that the University, being a Provincial institution, is not bound by the City By-laws in the matter, and it is recommended that the University be instructed to write to the city architect pointing this out, but stating nevertheless that as a matter of courtesy the Board has no objection to taking a note of plan with the city.

R. Robertson
& Sons are
Electrical
Engineering
Bldg

4. In connection with the Electrical Engineering Building your committee has had under consideration a letter from the architects transmitting one from Messrs. R. Robertson & Sons, who have the contract for masonry work, asking for consideration from the Board to the extent of \$10,000. compared with the contract price of \$160,425. on the ground that an abnormal and altogether unprecedented increase in the rate of wages has taken place in the building trade since they commenced work on the building. It is stated that in submitting their tender Robertson & Sons estimated on making a profit of \$7,000, but the increase in wages and material has increased the cost to them of the finished building by some \$17,000. They are willing to forego any profit on the work, but ask to be reimbursed the actual extra cost, which they estimate at \$10,000. The Architect recommends their application to the favorable notice of the Board, but points out that it is probable one or two of the other contractors will ask for similar consideration.

At the same time Dean Minto has forwarded a letter to the effect that the construction of the building is not proceeding with such speed as would appear necessary to ensure its completion in time for next session. In view of this your committee think that the Board should not commit itself now by a definite statement that it will grant such a bonus as Robertson asks for, but would recommend that he be informed that at the completion of the contract his application will be

favourably considered provided the Board is satisfied that all possible progress has been made in the completion of the building.

Quarters for
University
Press -

1) over
Central Power
Plant.

5. Your Committee has had under consideration the question of quarters for the University Press, referred to it by the Board.

A report has been obtained from the Architects as to the possibility of placing a structure for this purpose above the Central Power Plant. The report is adverse to such a proposal on the ground of uncertainty as to satisfactory foundation, the cost of strengthening the present structure in order to bear the weight of the upper stories, the difficulty of getting satisfactory lighting for printing purpose, and the further difficulty of enlarging such quarters as could be built if expansion should be needed in the future.

2) bldg. south
of College St.

A suggestion made by the Architects that a special building should be erected for the Press somewhere south of College Street is open to the objection that it removes the department from the University enclosure.

3) Prof. Mavor's
house.

The Superintendent's Office has now submitted a plan, copy of which is attached to this report, looking towards the utilization of the house occupied by Professor Mavor, with an addition thereto, which it is thought would accommodate both the University Press and the Students' Book Department. Your Committee is inclined to favor this suggestion, provided the expense of any necessary alteration and additions is not too great. The Superintendent has been asked to put in a report upon cost, if possible in time for the next meeting of the Board.

Mr. McPhedran's
lease.

6. With regard to the application of Professor McPhedran to have determined now the ground rent to be charged for the renewal of his lease of the ground on Blooms Street West your Committee recommends that a renewal rent of 12. per foot frontage per annum be fixed for a twenty-one year period from 1st October next. Professor McPhedran has agreed to accept this rate upon the understanding that the lease expresses that

the premises of be used for, lecture, and to take office to the same extent as was granted to the other. This comment to a meeting of leave to the committee. You to committee think this is a reasonable and sound (that would be given accordingly).

Toronto,

(Signed) L. H. C. MacDonald.

21 February, 1920.

As University
Press.

The report was adopted with the exception of the part which was referred back to the committee for further consideration.

Use of
lecture room
accommodation
in bldgs.

The Property Committee was instructed to inquire into the question of whether full use is made of the lecture-room accommodation in the University buildings. The Committee was given power to associate with it any other members of the Board who might wish to go into the situation.

Use of
convocation
Hall by
players' club.

The use of Convocation Hall was granted to the players' club of the University for a lecture to be given by Mr. Siegfried Lawson on the evening of March 21st, and it was decided to allow an admission fee to be charged on this occasion.

Toronto
District
Council of
Carpenters

At this point the Board received a deputation from the Toronto District Council of Carpenters on the subject of the rates now paid to carpenters employed under the superintendence of buildings and sewers. The two members of the Council addressed the Board asking that the same rates be paid in all cases. A further report from the Superintendent, dated 5th February, showing the present University wage scale, and pointing out that the great bulk of the work done by the University carpenters is shop-work was submitted by the Superintendent for the Board's consideration.

After hearing the deputation the Board asked that the Council forward a copy of their rules defining the difference between a shop-man and what they term a construction carpenter. The deputation

Appointments. The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

- John H. Ferguson - to be Associate Professor of Chemistry, Faculty of Arts, from 1 July, 1920, at a salary of \$3000. per annum.
- J. A. Tilton - Research Assistant in Bacteriologic Work, Faculty of Applied Science, on monthly appointment from 16 February, 1920, at \$100. per month.

on the absence of the President on account of illness, the Chairman read a letter from him reporting upon certain matters and covering recommendations which were dealt with as follows:-

Additional appropriations

1 - Additional appropriations were granted:-

- Department of Surveying - Laboratory Supplies - \$100.
- Registrar's Office - Clerical assistance - 400.

Miss E. Alexander in Registrar's office.

2 - Approval was given to the employment in the Registrar's Office of Miss Edith Alexander at \$70. a month to be paid from the appropriation of \$1200. already made for "Preparing Register for Senate Elections".

Grant towards British School of Archaeology.

3 - Approval was given to the recommendation that a grant of £20 or \$100. be made towards the British School of Archaeology at Jerusalem, and the President was authorised to nominate a representative of the University on the Board in London.

Dinner to representatives of Rockefeller Foundation.

4 - Approval was also given to the President's suggestion that the Governor should give a dinner to Dr Vincent and Pease of the Rockefeller Foundation upon their visit to Toronto early in March.

Dr. B. R. Clarke to resign Dean-ship of Faculty of Medicine.

It was also reported to the Board that Dr B. R. Clarke has intimated his intention of tendering his resignation of the Dean-ship of the Faculty of Medicine, to take effect at the

closed by the present financial year.

The meeting adjourned at 4.15 p.m.

Indesed 2.

H. H. H. H.
Chairman

Minutes of Meeting of the Board of Governors
held in the Craft Chapter House on Thursday
11th March 1920 at 4 pm.

Present.

The Chairman
The Vice Chairman
The Chancellor
The President
Sir Edmund Osler
Col Fooderham
Major Amour
Mr Russell
Mr Massey
Mr A. Macdonald

The Treasurer.

The minutes of the last meeting were read
and confirmed.

Current
Expenditure.

The Treasurer submitted his statement duly audited,
of the expenditure made by him from the warrant
received for February, and the same was laid
on the table.

Communications were presented and dealt with
as follows:

Portrait of
Dr. W. H. Ellis

From the Chairman reporting that
he had accepted on behalf of the Board the
portrait of Dr. James Dean Ellis tendered by the
Faculty of Applied Science.

Toronto District
Council of
Carpenters.

Booklet entitled "Trade Agreement and
Working Rules" forwarded by the District Council of
Carpenters since the last meeting. Ordered that
its receipt be acknowledged.

The Chairman having drawn attention to the fact that the site conveyed to the Residence Trustees in 1907 for the Allen's Residences north of Holden Avenue had not been formally reconveyed to the Governors was authorised to give any necessary instructions for the completion of the matter.

The Treasurer reported that it would be necessary to overdraw the Bank account in the near future, pending the receipt from the Government of a special grant to meet this year's deficit, and he was authorised to borrow by way of overdraft up to the sum of Two Hundred and Fifty Thousand Dollars (\$250,000.) under the existing authority by Order in Council of 8th July 1915.

In line of a Report from the Property Committee the Chairman of that Committee reported verbally that it had been ascertained that the site recommended for a coal storage yard would have to be abandoned, as the City intended to open a street through it; and that negotiations were under way for obtaining the lot adjoining on the west (the price being the same although the superficial area was some seven thousand square feet less) the property of the Roake Alf Co. The Chairman stated that the Superintendent was of the opinion that this site would serve equally well and the Board decided to approve of its purchase if it can be obtained for a sum not exceeding that proposed to be paid for the lot first chosen.

Upon the recommendation of the Chairman of the Property Committee the general principle of the scheme outlined by the Civic Guild was approved as far as Moor Street is concerned, without speaking for tenants in the case of leased lots and without prejudice to the Board's relations with any such tenants; the Board being desirous of co-operating as far as they can in the matter.

Report from the Superintendent as to a proposed students' tag day was referred to the President with power to act.

Notice of motion
re invitation
to address
lecture for any
university body

In accordance with notice previously given to the Bureau since the last meeting, and stated on the order paper, Major Amos moved,
"That no invitation or request shall be issued or made to any person to address or lecture to any Faculty, year, class, club, association or any other body of students whatsoever in this University unless and until the consent in writing of the President to the issue or making of such invitation or request shall have been previously obtained."

The President explained that such is the practice, and that it is understood that it is always to be strictly carried out, upon which explanation the motion was allowed to rest.

appointments

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:—

For 1919-20.

Faculty of Medicine:

A. A. D. Grawley, Asst. in Obstetrics, \$100.

A. R. W. Wesley, " " Gynaecology 100.

Faculty of Applied Science:

Special Lecturers in Architecture;

W. A. Langton, \$250.

J. M. Lyle, 500.

W. E. Moore, 100.

Wm. Rae, 100.

R. H. Shepard, 100.

A. F. Wickson, 100.

Administration:

Miss A. R. W. Parkes, to be Secretary of the Women Students' Administrative Council to 30 June 1920, (vice Miss W. P. Pherson, resigned) at a salary of \$360. for that period, to be paid by the Council.

The remuneration of Miss Jean McFegan, Class Assistant in Botany, was increased by \$100. for the present session.

The remuneration of James D. Bolde as laboratory attendant in the same department was increased to \$9.00 a week for 15th week.

A vote of \$450. to cover the salary of Dr. W. R. McKee as Associate Professor in Surgery, & for the present year was granted, this having been omitted in the Estimates.

The following additional appropriations were voted,

From the Research Fund, for Botany,	\$300.
Dept of Botany: - garden & greenhouse,	350.
Chemical assistance and travelling expenses in connection with Special Botanic garden scheme	650.
Dept of Architecture: - Supplies,	200.
" " Drawing: - "	150.
" " Medicine;	
For Pediatrics, apparatus	1,800.
" Supplies	350.

Payment to Miss Sime of \$75.00 for water-colour sketches (15) by the late Sir Daniel Wilson (vide fol. 24) was authorised.

Regarding Graduate Fellowships for 1920-21 approval was given to the use of \$500. from the Mary St. Simpson Bequest to provide for one of the open Fellowships, if necessary.

A refund of fees to Donald McQuibart, 1st Year Medicine, was authorised to be made upon his signing a note under the regulations recently authorised (vide pp. 15-16)

The President presented a report from the Faculty of Medicine, of date 1st March, upon the require-

Report of Fac.
of Medicine in
connection with
possible grant fr.
Rockefeller
Foundation.

ments of the Faculty in view of a possible grant from the Rockefeller Foundation, and the same was laid on the table. The President was authorized to write to the daily papers correcting certain misstatements which had appeared in them and to send a copy of such letter to the other Canadian Universities.

Great War
Veterans' Assoc.
& Grand Army
of Canada -
complaints.

The President laid before the Board certain communications he had received from the Great War Veterans' Association (Toronto District) and the Grand Army of Canada, referring to articles appearing in the Toronto Evening Telegram quoting expressions to which they take exception and asking that the matter be investigated. Advised that a reply be sent that the Board cannot investigate the matter unless and until a charge is made against some particular member of the staff, and that if they can furnish the name of the person reported to have made the statements complained of, by obtaining it from the Evening Telegram or otherwise the Board will take steps to ascertain the truth of the allegation; and that they are at liberty to publish the correspondence, if they wish to do so.

Comm. re
changes in
Hart House
By-Laws.

A request from the Stewards of Hart House for changes in the By-Laws governing their powers and duties was referred for consideration and report to a Committee consisting of
The Vice-Chairman
The Chancellor
The President
Mr. Massey

with power to make any necessary adjustments of existing regulations in the matter of elections only.

The meeting adjourned at 6 p.m.

B. E. Brantley
Chairman.

Ind. 100

Minutes of meeting of the Board of Trustees, held in the
Crest Chapel, Houston, Saturday, 25th March, 1922, at 10 p.m.

Present

- The Chairman
- The Vice-Chairman
- The Chancellor
- The President
- Mr. body
- Mr. Justice Kelly
- Hon. Mr. Pyre
- Major W. W. W.
- Mr. Russell
- Mr. Massey.

The Business.

The minutes of the last meeting were read and confirmed.

Great War
Veterans'
Association &
Army & Navy
Veterans.

Arising out of the minutes there were presented a further letter from the Great War Veterans' Association, dated 24th March, also a letter from the Secretary of the Army & Navy Veterans, upon the subject of remarks alleged to have been made by a member of the staff. The Board can only repeat to the former the substance of the reply already made; and direct that to the latter a copy of such reply be sent.

Other communications were presented and dealt with as follows:-

The City &
Electrical
Engineering
Bldg.

From Darling & Pearson transmitting further correspondence with the City Architect as to permit for the Electrical Engineering Building. Also from the City Solicitor on the same subject. Ordered that Mr. Johnston be asked to see the Chancellor in the matter.

Act. of Speight &
Van Nostrand re
proposed
Anatomical Bldg

From Darling & Pearson transmitting account of Speight & Van Nostrand, \$122⁵⁰, for survey re proposed Anatomical Building. Ordered paid.

From the Superintendent, transmitting letter

The City &
sewer the
universally
granted.

from City Commissioner Harris that he had made provision in his estimates for a relief sewer, but that the Board of Control had struck out the item. Ordered that a letter be sent stating that this Board are glad to see that the City recognise the necessity of providing such a sewer, and its obligation to undertake the work; and that they hope it will be proceeded with at the earliest possible moment.

Statutes of
Senate.

From the Registrar, transmitting for approval Statute of Senate Number 32, "Regarding the Consolidated Statutes of the University". Rule suspended upon motion of the President, and the Statute thereupon read a second time and approved.

Current
Expenditure.

The Bursar submitted his estimate under By-Law No. 16 of the amount required to defray current expenditure for the month of April. Ordered that an accountable warrant for fifty thousand dollars (\$50,000) be issued to the Bursar.

Report Number 125 of the Property Committee
was read as follows:-

The Property Committee begs to report to the Board of Governors:-

applications
for use of bldgs.

1. Your Committee recommends that the following applications for the use of buildings be granted:

(a) The Society of Chemical Industry and the Canadian Institute of Chemistry for meetings in certain rooms of the Mining building on May 27th and 28th.

(b) The Bloor Street Presbyterian Church for the use of the Assembly Hall in the Education building for the evening of April 16th. This is for a dramatic representation by young people, for which the privilege of selling tickets is desired.

(c) The Canadian National Committee for Mental Hygiene for Room No. 10 in the Mining building for a meeting on Monday, March 29th, to discuss the location of the proposed Psychopathic Hospital.

Additional
appropriations
transfers.

2. Your Committee has received applications from the Superintendent of Building and Grounds, additional appropriations amounting to \$1,700, and transfers of appropriations amounting to \$1,000, according to the following list, all of which your Committee recommends be granted:

(a) Additional Appropriations -

Main Building -

Repairs and renewals	\$500.
Caretaker's supplies	200.
Cleaning	1,000.

Library Building -

Gas	15.
Caretaker's supplies	25.
Repairs and renewals	200.

Engineering Building -

Cleaning	150.
----------	------

Mining Building -

Gas	500.
Caretaker's supplies	100.
Cleaning	400.

Chemical Building -

Gas	150.
Caretaker's supplies	50.
Cleaning	100.

Physics Building -

Gas	100.
Water	50.
Caretaker's supplies	25.
Cleaning	150.

Convocation Hall -

Caretaker's supplies	25.
Cleaning	100.

Forestry Building -

Fuel	250.
------	------

University College Women's Union

Fuel	200.
Light	100.

Education Building -

Caretaker's supplies	50.
Cleaning	200.

Household Science Building -

Cleaning	300.
Water	125.

(a) Additional Appropriations, (cont'd). -

Pathological Building -	
Gas	\$ 300.
Power House -	
Fireman and Lumber.	700.
Old of. m. & a. -	
Fuel	40.
Switchboard operator,	400.
Grounds	2,000.
Superintendent's Office	250.
	<hr/> \$8,755.

The Superintendent informs your committee that the additional \$2,000 required for "Grounds" is largely due to work in connection with the Hart House roadway.

(b) Transfers of Appropriations.

Political Science Building -	
From "Cleaning" to "Fuel"	\$ 50.
From "Cleaning" to "Caretaker's supplies"	50.
Medical Building -	
From "Gas" to "Caretaker's supplies"	100.
From "Gas" to "Cleaning"	150.
Biological Building -	
From "Repairs & renewals" to "Caretaker's supplies"	100.
From " " " " "Cleaning"	100.
From " " " " "Water"	15.
Forestry Building -	
From "Repairs & renewals" to "Light"	100.
From " " " " "Water"	30.
Men's Residences -	
From "Water" to "Cleaning"	200.
Education Building Annex -	
From "Fuel" to "Light"	25.
Household Science Building -	
From "Repairs & renewals" to "Gas"	50.
From " " " " "Caretaker's supplies"	25.
Pathological Building -	
From "Water" to "Caretaker's supplies"	50.
Social Service Building -	
From "Repairs & renewals" to "Fuel"	40.
	<hr/> \$1,085.

Bonus to
Morton for
over time.

3. Your Committee has considered the case of Morton, caretaker of the medical building, who is reported by the Superintendent to have had to be present during our meetings, evening both in the current session and in the session 1918-19 in attendance upon meetings of the faculty and committees. Your Committee is of the opinion that it is reasonable that Morton should be granted a bonus of \$25. for the present year, the to include all claims for overtime up to 30th June next, and recommended accordingly.

Quarters for
University
Press &
Students'
Book Dept.
on site of
present Mason
house.

4. Your Committee has again had under consideration the question of quarters for the University Press, which was referred back by the Board. The suggestion is now made that, instead of altering the Mason house and building in addition thereto, the present house should be removed and a new building, 60' x 75', two stories high, should be erected upon that site for the accommodation of the Press and the Book Department. The Superintendent's estimate of the cost of this is \$57,000. Toward meeting this expenditure there will be available from the accumulated surplus of the Press at 30th June next probably \$20,000, and it is the opinion of the Manager of the Press that the balance can be paid off by annual instalments, with interest at say five per cent (5%), in the ensuing five years.

Your Committee is of the opinion that the plan now suggested is a desirable one, and recommends that it be carried out.

If this recommendation be approved it will be necessary to negotiate with Professor Mason, informally to terminate his lease by giving him six months' notice not later than 1st April.

Loans to,

24 March, 1920.

(Signed) L. Bruce Macdonald,

Chairman.

The report was adopted.

Mr Lyle's
connection with
new bldgs for
women.

Upon motion of the Vice-Chairman the Bureau was directed to notify Mr Henderson, for the Women's Buildings Committee, that it is understood that the employment of Mr Lyle as Architect, to which approval was given by the Board

was for the preparation of sketch plans only, and is not to be taken as implying that his services will necessarily be continued for the final plans, or for supervision of the erection of any buildings that may be decided upon.

Special Com.
re Students'
Health.

On behalf of the Special Committee appointed to consider the report upon Students' Health, the President reported verbally as to progress made. The Board approved of the principle involved and await a detailed report from the Committee.

Appointments
in Dept. of
Psychology.

Upon the recommendation of the President, T. J. Faichney was appointed a Laboratory Assistant in Psychology for the months of April, May and June, 1920, at \$45. per month, and Miss Jean Master's appointment in the same department was extended for an additional month to 19th June at \$25. A part-time helper for 3 months at a cost not to exceed \$40.00 was also authorized.

Additional
appropriations

The following additional appropriations and transfers were granted -

Registrar's Office	-	Typing case, etc. for	
		Board of Graduate Studies	- \$150.
Bio-Chemistry	-	Laboratory supplies	- 200.
Education	-	Office supplies	- 100.
Pathology	-	Cost of Refrigerating Plant	- 75.
"	-	Transfer from "Apparatus"	
		to "Supplies"	- 200.
Women's Residences	-	Provisions and House-	
		keeping expenses	- 2,500.
Women's Union	-	Provisions, etc.	- 3,250.
		Furnishings, etc.	- 250.
		Service	- 1,500.

Interim vote for
Dept. of
Psychology.

Authority was given to order now in advance for 1920-21 apparatus and equipment to the extent of \$750. for the Department of Psychology.

Assistant in
archaeology,
Dr. Boravia
Hancum

The President reported action taken by him touching the appointment of an Assistant in Archaeology under Professor Curwelly, to begin next year at a salary of \$2,000, immediate decision having been necessary in order to secure the person in view, Dr. Boravia Hancum. The Board confirmed the arrangements made by the President and agreed to provide this appropriation in next year's estimates.

Assistant
Librarian.

The President was authorised to take steps for the securing of an Assistant Librarian, at a salary of \$2,000, post. temp.

Professor
Horne.

The case of Professor Horne, Acting Dean of Faculty, was referred to and was left in the President's hands.

Examiners in
Political Sc.

The payment of two extra Examiners in Political Science was authorised for the May Examination, 1920, on account of the great number of papers to be read.

Case of
J. L. McDougall,
injured
student.

The case of J. L. McDougall, a student of the 3rd year in Arts, who claimed some compensation for injury alleged to have been sustained by falling upon slippery steps at the main Building, was considered. In view of the facts as reported and the expense incurred by the student, the Board decided, without admitting any liability on their part, to remit his next year's fees in Arts, with the exception of the Hart House fee, he to sign a release of all claims in consideration of this being done.

Committee
on roadway
plans of
Alumni for
Memorial.

The President laid on the table plans showing roadway diversion suggested by the Alumni in connection with the proposed Memorial. These were referred for consideration and report to a Committee consisting of -

- The Chairman
- The Vice-Chairman
- The President
- Mr. Massey.

Committee
on rates for
residence
rooms, etc.

Upon motion of the Vice-Chairman the following were appointed a Committee to look into the question of the rates charged for rooms, in the Residences

Residences, and to make a survey of the general situation, and to report thereon:-

The Vice-Chairman

The President

M^r Russell

M^r Bunsen.

Key picked
up at time of
fire in 1890 -
handed over by
Prof. Me Lay.

There was also laid before the meeting a key (probably ceremonial) believed to be that of the main doorway under the tower, which was picked up at the time of the fire in February, 1890, and which had since come into the hands of Professor Me Lay of the Master University, by whom it was handed to the President for restoration to the University. The Board directed that the key remain in the Bunsen's custody pending further order as to its disposal.

Indorsed
by.

The meeting adjourned at 5.50 p.m.

44 Bunsen

Chairman

Minutes of Meeting of the Board of Governors held in the Croft Chapter House on Thursday, 6th April, 1920, at 4 p.m.

Present -

The Chairman
The Vice-Chairman
The Chancellor
Mr Justice Kelly
Mr Massey
Mr J. A. Macdonald
Major Anson
Mr Russell.

The Business.

The minutes of the last meeting were read and confirmed.

Professor
Mavor's
lease.

Arising out of the minutes the Vice-Chairman reported verbally that formal notice had been given to Professor Mavor to vacate in six months the house leased by him; but that negotiations were pending for an early termination of the lease provided some compensation were allowed for giving up possession now and for improvements made.

The matter was left in the hands of the Chairman, the Vice-Chairman and the President with power to offer up to \$1,000.

Current
expenditure.

The Treasurer submitted his statement, duly audited, of the expenditure made by him from the accountable warrant for March, and the same was laid on the table.

Communications were presented and dealt with as follows:-

H. W. G.
MacKechie,
renewal of
ground lease.

From Mr W. G. MacKechie as to renewal of ground lease of part lot 22, (96 College Street) University Park. Report of Mr Poncher of the National Trust Co. also submitted. Ordered that a renewal for twenty-one (21) years be granted at a ground rent of \$600. per annum.

Toronto Cricket Club asking that they be given permission to sub-let to Grace Church Club as they did last year on alternate Saturdays. - Granted.

P. Thorsen as to his son's bicycle having been stolen from about one of the University buildings. The Board regret the occurrence but cannot admit any liability.

From the Registrar referring to resolution passed on 12th February last re course in Commerce. Upon motion of the Chancellor, the resolution as it appears on folio 22 of this book was amended by adding at the end thereof the words "or Arts College".

From the Architects reporting on tenders for hardware for the Electrical Engineering Building. Referred to the Property Committee with power to act.

There was shown to the meeting a large drawing of the elevation towards the campus of the suggested Women's building at St. George Street and Hoskin Avenue. This design was approved by the Board as a preliminary sketch plan only.

On behalf of the Special Committee to which was referred the changes suggested by the Stewards of Hart House in the By-Laws now in force with regard to the use of that building, &c., the Vice-Chairman reported verbally that the Committee had considered the changes and saw no objections to their being made in accordance with the copy as amended and now submitted. The Board concurring in this Report, By-Laws Numbers 34 and 35 to give effect thereto were read a first, second and third time, and were passed as follows:-

By-Laws.

By-Law Number 34.

Constitution
of Hart
House.

To Provide the Constitution of Hart House.

The Board of Governors, the University of Toronto
enacts as follows:-

Building
and
grounds.

1. The building given by the 7 acres foundation to the University of Toronto, and situated upon the University grounds to the east of the main University Building, is hereby designated and shall be known as Hart House; and in these rules the term Hart House shall, unless the context otherwise require, include the ground set apart in connection therewith, and the building and structure thereon or therein.

Part of
University
property.

2. Subject to the provisions of these rules, Hart House shall form part of the property of the University under the superintendence of the Superintendent of University property.

Stewards to
administer.

3. Subject to the superior authority of the Board of Governors, the direction, management and administration of Hart House shall be entrusted to a committee to be known as the Stewards of Hart House, with the powers and duties hereinafter defined. The Stewards shall be constituted as hereinafter stated.

The Warden
and his
duties.

4. The Board of Governors may, upon the nomination of the President of the University, appoint an administrator, who shall be known as the Warden of Hart House. The Warden shall be under the general direction of the President, and his powers and duties shall be the immediate supervision and administration of Hart House, and such other powers and duties as may from time to time be assigned to him by the President. He shall hold office during the pleasure of the Board, which pleasure is to be determined on the recommendation of the President. He shall, if possible, reside in Hart House, and shall have such accommodation therein as the Stewards of Hart House may decide. He shall enjoy an academic status in the University.

Start House
fee.

5. In addition to all other fees, there shall be paid by each male undergraduate attending classes in the University an annual fee of eight dollars (\$8.00). Such fee shall be paid to the Bursar, together with the other fees payable by such undergraduates, and shall be deemed an addition thereto. The rules and regulations respecting fees payable by undergraduates to the Bursar shall be deemed applicable to such additional fee.

members—

6. For convenience, those entitled to full privileges in Start House are hereinafter called Members. Men only are eligible to membership. All members shall have the right to vote.

The following shall be Members of Start House:

Undergraduate.

(a) The undergraduates who have paid the fee above provided for, their membership being limited in time to the years in respect of which the fee has been paid.

Faculty
union

(b) Ordinary members of the Faculty Union; that is, such members of the Faculties and Administrative and Governing bodies of the University and its federated and affiliated colleges as pay the entrance fee and annual dues to the Faculty Union; on payment of such additional fee as may be determined by the Stewards in consultation with the Faculty Union and, if necessary, with the President of the University.

Graduate.

(c) Graduates of the University of Toronto who are elected to membership by the Stewards of Start House, and have paid the annual fee required by the rules and regulations of the Stewards; their membership being limited in time to the years in respect of which the fee has been paid.

Life members.

(d) Life Members elected by the Stewards of Start House, who have paid the fee required by the rules and regulations of the Stewards.

Special
members.

(e) Special Members: undergraduate or graduate students regularly registered in the University or its federated colleges, or in those affiliated colleges the students of which take instruction in this University or are registered in the University as proceeding to a degree, who are not required to pay the fee mentioned in paragraph five (5), but who apply for membership, are elected by the Stewards, and have

paid the annual fee to be determined by the Stewards; their membership being limited to the time in respect of which the fee has been paid.

(f) The Stewards shall have the power to elect to full membership, on payment of the fee for the duration, a limited number of members of the University of Toronto whose connection with Hart House is deemed especially desirable.

7. The following persons, not only, shall have the right to the general privileges of Hart House, but shall not have the right to vote:

(a) Honorary Members or Honorary Life Members who may be elected by the Stewards.

(b) Out-of-town Members who are eligible under the provisions of clauses (c) and (e) of Section 6 above, who are elected by the Stewards and have paid the annual fee determined by the Stewards.

(c) Temporary Members: persons introduced by a Member of Hart House and approved by the Warden, who shall have the general privileges of the House for two weeks or less, or under such regulations as may subsequently be framed by the Stewards.

8. The Stewards of Hart House shall be constituted as follows:

1. The President of the University of Toronto, ex-officio.
2. The Warden of Hart House, ex-officio.
3. The Physical Director of the University of Toronto, ex-officio.
4. A person to be appointed annually by the Board of Governors.
5. & 6. Two members of the Faculty of the University of Toronto, to be appointed annually by the President.
7. One graduate of the University of Toronto to be elected annually by and from among those graduates who are members of Hart House but are not members of the Faculty Union.
8. A person to be elected annually by the Young Men's Christian Association of the University of Toronto.
9. An undergraduate of the University of Toronto, to be elected annually by the Directorate of the Athletic Association from its own members.

10. An undergraduate of the University of Toronto, to be elected annually by the Students' Administrative Council.
11. A member of the Faculty Union to be elected annually by the Faculty Union.
12. to 16. The undergraduate Secretaries of the House and Hall Committees, and of at least three (3) Special Committees as hereinafter constituted.

(b) The Warden shall be ex-officio Chairman of the Stewards of Hart House.

(c) All appointments and elections to the Stewards shall be completed by the end of April for the following academic year.

Duties of
Stewards.

2. Subject to the superior authority of the Board of Governors, the Stewards of Hart House shall have the final control, direction, management and administration of Hart House, and the use and allotment of the rooms therein and of the conveniences thereof with such modification as is provided for in the enactment of the Board of Governors; they may constitute such sub-committees of their own members and entrust them with such of their duties and powers as may be thought expedient. They shall appoint a Secretary and Treasurer of Hart House, and shall define the duties of these offices. One person may hold both offices. They shall appoint a Superintendent of the Hall, who shall have such duties and powers as they may determine. They shall appoint a Librarian with such duties and powers as they may determine.

Standing
Committees.

10. (a) The following standing committees shall be constituted as hereinafter provided, with such powers and duties as defined below:

Finance
Committee

1. The Finance Committee. This Committee shall prepare estimates of expenditure for submission to the Stewards, and shall exercise such other duties and powers with respect to the finances of Hart House as the Stewards may deem advisable.

It shall consist of the Steward appointed by the Board of Governors, and the following appointed by the Stewards: one of the two Stewards appointed by the President, and two

other persons.

2. The House Committee. The duties of the House Committee, subject to the authority of the Stewards, shall be:

(a) To formulate and enforce rules of general conduct; and to approve and have power to enforce such special rules as may be proposed by any special committee.

(b) To undertake the regular inspection of the House at large, with the sole exception of the Great Hall, Kitchens and rooms and quarters pertaining thereto; and to propose such repairs, alterations and additions to building and equipment, and such changes in administration, with the above exception in view, as may be deemed advisable.

(c) To promote social activities within the House.

(d) To regulate the use of and charges for the Guest Rooms.

It shall consist of the Steward representing the Athletic Association and the Steward appointed by the Y. M. C. A.; two members of the staff of the University and a Graduate appointed by the Stewards; and ten Undergraduates, members of Hart House, to be elected as prescribed below.

3. The Hall Committee. Subject to the authority of the Stewards the duties of the Hall Committee shall be:

(a) To undertake the regular inspection of the Great Hall, Kitchens, and the rooms and quarters pertaining thereto; and to propose such repairs, alterations and additions to building and equipment, and such changes in administration, as may be deemed advisable.

(b) To consider the financial statement of the Hall for each month, and to recommend changes in the price of meals, in food or in service.

It shall consist of the Steward elected by the Faculty Union; a member of the staff of the University and another person appointed by the Stewards; and ten Undergraduates to be elected as prescribed below.

Chairman

and

Secretary of
each Committee.

10. (b). The Chairman of each of these Committees shall not be an undergraduate. The Secretary, in each case save that of the Finance Committee, shall be an undergraduate, and shall be ex-officio a Steward of Hart House. He shall keep the minutes of the Committee and shall report all business to the Stewards. The Warden shall in each case be ex-officio a member and Vice-Chairman.

Election of
same.

(c) The Chairman and Secretary shall be elected in each case as follows: During the month of April the Chairman of each Committee except the Finance Committee shall call, in writing, a special meeting of the acting Committee and of those appointed or elected for the succeeding year. At this meeting, if fifteen or more are present, a report of the work of the Committee for the year shall be presented, and a Chairman and a Secretary for the coming year shall be elected. The Secretary need not necessarily be elected from those entitled to be present at the meeting.

Vacancies on
Committees.

(d) Members of the above Committees who are absent from three consecutive meetings shall thereby forfeit their membership. Any vacancies occurring on any Committee shall be filled by election by the Committee, and the same reported to the Stewards.

Instituting
of Special
Committees.

11. The Stewards may from time to time pass by-laws instituting Special Committees. They may delegate to them such powers as they may deem expedient, may prescribe the method of their appointment and election, and may accord to them such representation on the Stewards as they may deem advisable.

Meetings of
members of
Hart House.

12. In the first week of March of each year the Warden shall call a meeting of all Members of Hart House for the purpose of hearing annual reports and for the election of undergraduate members of the Standing Committees. The undergraduate members of any Special Committee may be elected at that meeting or at a special meeting called for each particular Committee. Such meetings shall be held not later than March the fifteenth of each year. Nominations shall be in writing, with the names in each case of the mover and seconder together with the signature of the nominee as consenting to

the nomination, and shall be in the hands of the Wardens forty-eight hours before the meeting is called. Nominations shall be posted forthwith.

13. The Stewards and members of all standing and special committees shall take office on the first day of June preceding the year for which they are elected.

14. The duties and powers of the Stewards shall include the making, repealing and amending of rules and regulations, general or special, with respect to its proceedings, quorum, calling of meetings and procedure thereat; and the enactment, repeal or amendment from time to time of such by-laws with respect to the administration of the House and the operation of its constitution as may be deemed necessary. Provided always that the rules and regulations made from time to time and the repeals and amendments thereof shall be sent to the President of the University without delay, and shall be by him presented to the Board of Governors, who may disallow or amend the same in whole or part.

15. By-Laws Numbers 32 and 33 are hereby repealed.

Passed the Eighth day of April, 1920.

(Signed) B. E. Walker {d. S.}
Chairman.

By-Law Number 35.

Respecting certain matters connected with Hart House.

1. The repairs and renewals required upon the buildings of Hart House, the protective service, the supply of heat, light and power, shall come within the duties of the Superintendent of the University proper, the cost of which services shall be a charge upon the revenue of the Stewards of Hart House; but the maintenance of Hart House shall come within the duties of the Stewards of Hart House. Should any differences arise between the Superintendent and the Stewards with respect to these matters the Board of Governors shall decide the same and

such decision shall be final.

Estimate
of
expenditures.

2. The estimate prepared by the sub-committee of finance shall be considered by the Stewards of Hart House and presented through the President of the University to the Board of Governors, who may approve same with such changes and amendments as may be deemed proper. The estimate of expenditure for the academic year as approved or amended by the Board of Governors shall not be exceeded without the approval of the Board. A favourable balance at the end of the year may be used by the Stewards of Hart House for such purposes as the Board may approve, and will not ordinarily be considered in the estimate for the next year.

Compulsory
fee.

3. All compulsory Hart House fees shall be collected by the Bursar by the end of the first month in the Michaelmas Term; or in cases of registration after that time, immediately upon such registration. Such fees shall be paid by the Bursar to the Stewards of Hart House without delay, and there shall be a statement rendered to the Stewards giving the details of registration and the fees paid.

Salaries of
officials, &c.

4. The salary of the Warden, the Secretary-Treasurer, the Librarian, care-taker, servants and all others employed in and in connection with Hart House shall be paid out of the revenue thereof, but no yearly salary shall be paid which has not previously been approved by the Board of Governors of the University.

Duties &
powers of
Stewards.

5. The duties and powers of the Stewards shall extend to and include the general use and allotment of rooms in Hart House and conveniences thereof and their authority shall be final, subject to the ruling of the President. Before the use of any room or convenience is granted to bodies not connected with the University of Toronto the approval of the President of the University of Toronto to such use shall be obtained.

Within the general meaning and purpose of the above provision, the Stewards shall make the following assignments:

Athletic
Association.

(a) To the control and direction of the Athletic Association, the Gymnasia, the Swimming

Pool, and other conveniences, with the exception of the Racquet Courts, connected with Athletics in Hart House, under such conditions as may be mutually agreed upon by the Athletic Directorate and the Stewards of Hart House.

(b) To the Young Men's Christian Association in connection with the University, the use and control of offices and class rooms in the South Wing of Hart House, and a prior claim to the Lecture Room, under such conditions as may be mutually agreed upon by the Young Men's Christian Association of the University of Toronto and the Stewards of Hart House.

(c) To the Players' Club of the University of Toronto, the use and control of the Theatre and adjacent quarters, under such conditions as may be mutually agreed upon by the Stewards and the Executive of the Players' Club.

(d) To the Faculty Union, the use and control of the Common Room, Dining Room, Sitting Room and Billiard Rooms, known as the Faculty Union Rooms, under such conditions as may be mutually agreed upon by the Faculty Union and the Stewards of Hart House.

(e) To the University of Toronto Rifle Association, the use and control of the Rifle Range under such conditions as may be mutually agreed upon between the Rifle Association and the Stewards of Hart House.

Passed the eighth day of April, 1920.

(Signed) B. G. Walker (L. S.)
Chairman.

A report was received from the Superintendent of Buildings and Grounds as to the sale of three aeroplanes for \$2430. and asking that this sum be set aside for further automatic telephones. Ordered that the receipt be treated as casual Revenue and

that an application for an appropriation be dealt with, when necessary, on its own merits.

The following communications transmitted by the President were presented, in his absence, by the Bursar:

Recommendations of the Caput:

- (1) At the meeting of the Caput held on Thursday afternoon, March 25th, it was agreed that the bonus of \$400 paid to Mr. B. B. Grant by the Students' Administrative Council on account of work done during the three years ending 1918-19 be approved. They also recommended to the Board of Governors that his salary for the current year be raised from \$900. to \$1200.

They agreed also that an Assistant Secretary should be appointed at the salary of \$12.00 a week, the amount to be met by the Men's and Women's Councils jointly.

Toronto,

29 March, 1920.

(Signed) Robt. A. Falconer,

President and Chairman
of Caput.

- (2) At the meeting of the Caput held on Thursday afternoon, March 25th, it was resolved that in accordance with the recommendation of the Students' Administrative Council, the accounts herewith submitted should be paid from the monies received from fines imposed for breach of discipline on the recommendation of the Council. These fines are to be kept in a special account subject to the order of the Caput. The view of the Caput is that out of this account such damages as could not otherwise be assessed and paid for might be met.

Toronto,

29 March, 1920.

(Signed) Robt. A. Falconer,

President and Chairman
of Caput.

Salary of
B. B. Grant of
Students'
Administrative
Council.

Assistant Secy.

Monies
received
from fines.

Salary of b. b. Grant. The recommendations of the Report were concurred in. Ordered that the salary of b. b. Grant be increased from \$700. to \$1,200. for the year 1919-20.

Additional appropriations which were granted as follows:-

Biology.

Department of Biology -

Lecture and laboratory supplies	-	\$100.
Students' laboratory supplies	-	12.5.
Microscopes and apparatus	-	50.
Incidentals	-	<u>75.</u> \$350

Carnegie Foundation re Prof. Hutchinson From the Carnegie Foundation, declining to grant a retiring allowance to former Professor Hutchinson on the ground of insufficient length of service.

Mrs. Herbert Barton's donation for Jardine Memorial Prize. From Mrs. Herbert Barton, offering a donation of one hundred dollars (\$100) annually for fifteen years for a prize to be known as the "Jardine Memorial Prize for English verse". The offer was accepted with thanks and the terms of award as drawn up by the Department of English and approved by the President and the donor were agreed to.

Associated Boards of Trade - in convocation Hall and Hart House. The Chairman drew attention to the fact that the Associated Boards of Trade of the Empire would meet in Toronto in September next; and that the local officers desired to make arrangements to use Convocation Hall for meetings from 14th to 17th September inclusive, and to have the privilege of luncheon in Hart House on those days. The Board granted the necessary permission, the University to be reimbursed any expenses for light, cleaning, etc. as far as Convocation Hall is concerned; details of arrangements as to Hart House to be settled by the Board of Trade with the Warden.

The meeting adjourned at 5.15 p. m.

J. G. Mulholland
Chairman.

Indorsed.

Minutes of meeting of the Board of Governors held in the Croft Chapter House on Thursday, 22nd April, 1920, at 4 p.m.

Present -

The Chairman
The Vice-Chairman
The Chancellor
Hon. Mr. Pyne
Hon. Mr. Gady
Hon. Mr. Judge Smith
Mr. J. A. Macdonald
Mr. Miller
Major ...
Mr. Russell.

The Bureau.

The minutes of the last meeting were read and confirmed.

Current
Expenditure.

The Bureau submitted his estimate, under By-Law Number 16, for the amount required to defray current expenditure for the month of May. Ordered that an accountable warrant for seventy-five thousand dollars (\$75,000) be issued to the Bureau.

Compensation
to Prof. Mavor
re house for
University
Press.

Driving out of the minutes the Chairman of the Property Committee reported progress of negotiations with Professor Mavor. The Board authorised the offer of a further sum of \$350. as compensation for improvements made, provided Professor Mavor gives up possession by 25th May.

The following communications were presented:-

O.-i.-b.-

A. P. Denoche
Miss J. Mitchell

Copy of an Order-in-Council appointing Lieutenant-Colonel A. P. Denoche a member of the Board in succession to Brigadier-General Mitchell, resigned.

From the Solicitor with draft of suggested agreement re the Kirkpatrick frontage license, Queen Street Avenue. Appeared with these documents.

Page 3, Clause 2: - Provision as to the use "for office purposes only or for purpose that do not conflict" is, to be extended to apply to all floors of the building for the distance of at least fifteen feet from the entrance.

Clause 2.1. Provision as to prohibition of the use of a difference of opinion as to the plan or design of any alteration on the same is flatly with the same provision to be deleted, as the Board must be the sole judge upon this point.

Report number 126 of the Property Committee was read as follows:

The Property Committee begs to report to the Board of Governors:-

1- Your Committee has considered the tender for hardware for the Electrical Engineering Building and, under the power to act granted by the Board, have accepted the following tender, being the lowest tender accepted by the Architects in view of the desirability of permitting the use of the system for actuating power in most of the existing University buildings:

Wickhead Hardware Co. -
 1- 1/2 inch lock and cylinder throughout
 with 1/2 inch spindle and lock turn. \$2,500.00
 Rice Lewis & Son
 All hardware except cylinder, lock, &c. \$1,000.00
 Total \$3,500.00

With regard to the door checks for the corridors, the Superintendent informs your Committee that he has been able to secure a quotation of \$10.50 each for the Norton Check # 6 supplied by the Canada Hardware Limited. This is a lower quotation than that obtained by the Architects, and your Committee has therefore instructed the Superintendent to purchase these checks himself at a cost for the 18 corridors door of \$189.

2. With reference to the proposal of the Union Guild regarding the widening of Blooms and College Street, your Committee would recommend that the Board approve of the proposed action with regard to

College Street and it has already done in respect to
 Bloor Street, upon the distinct understanding, however,
 that the existing right of the University as to control
 of frontages are not in any way impaired.

Toronto,

(Signed) L. Bruce Macdonald.

15 April, 1920.

Chairman,

The report was adopted.

Great War
 Veterans'
 Association.

Evening
 Telegram.

A deputation representing the Great War Veterans' Association and other Veteran organizations was received and heard upon the subject referred to in previous communications from these bodies. The deputation having withdrawn the Bursar was directed to write to the Editor of the Evening Telegram asking that the name of the person who made the remark to which exception is taken be disclosed.

Additional
 appropriations.
 Bursar's Office

Additional appropriations of \$400. for office supplies and \$300 for clerical assistance in the Bursar's Office for the balance of the fiscal year were granted.

Appointments.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:-

Miss L. B. Mac Farlen, who has been on temporary employment as a clerk in the Library since 1st December last, was appointed at the rate of \$750. per annum from 1st April, 1920.

J. W. Fletcher - Technician in the Department of Bio-chemistry, Faculty of Arts, from 1st June, 1920 (vice L. A. Ray, resigned) at the rate of \$1200. per annum.

The following to be Pathologists in the Department of Oto-Laryngology, Faculty of Medicine:-

Dr. F. J. O'Connor - October, 1919, to 1 March, 1920 - \$400.

Dr. J. M. Dickie - 15 March to 30 June, 1920 - 350.

Appointments (Contd.) -

Miss Clara W. Ritz - Research Assistant in the Department of Botany, University of Toronto, for the months of April, May and June, 1920, at \$100.00 to be paid from Special Research Fund.

The appointment of J. Gordon Gould as black and stenographer for the Athletic Association was approved for an additional month to 1st April at \$4.50.

The following recommendations and communications from the President were presented, in his absence, by the Council.

A recommendation that a scale of fees for the 2nd, 3rd and 4th years in the Teachers' Course, as prepared by the Extension Committee, be sanctioned.

Approved and the fees fixed as follows:

For Teachers in Toronto.

Fee for admission by certificate	- \$15.	
Fee for First Year Practical Science	- 4.	
Tuition - 15 subjects in 5 groups of 3		
at \$24. per group.	- 120.	
Examinations at \$2. per subject.	- 30.	\$169.

For Teachers outside Toronto.

Fee for admission by certificate	- 15.	
Fee for First Year Practical Science	- 4.	
Tuition, etc.	- 120.	
Correspondence - 15 subjects at \$3. each.	- 45.	
Examination as above.	- 30.	\$214.

It was also approved that the Instructor who shall prepare the set of bulletins for correspondence should be paid \$25. therefor.

Reporting upon the Evening Tutorial Classes held during the past session, and recommending that the instructors be paid as follows:

Professor Bailey	- \$400.
G. S. Jackson	- 400.
M. W. Wallace	- 100.

Approved and ordered accordingly.

Additional
appropriation

Recommended by certain additional appropriation
and transfers in appropriations, which were granted
as follows:-

New Electrical Engineering Building -
equipment, for which orders have to
be placed immediately - \$8,900.
(To be charged, if possible, to the capital
grant to be received from the Government)

Physiology:

Transfer from salary of Glass-blower
to Laboratory and office supplies - 300.

Transfer from salary of Glass-blower
+ the credit of the Department of Physics - 300.

Medicine:

Supplies (additional) - 525.

Apparatus, etc. " - 5,000.

Oto-Laryngology:

Supplies " - 50.

Electric & Chemistry:

Laboratory attendant. " - 70.

Education:

Athletics " - 150.

To pay supply teachers in the
University schools - 186.

Instruction
Summer

Instruction for the Summer Session, 1920, were
appointed as follows:-

Education -

Professor W. Pakenham \$300.

" P. Sandiford 300.

Arts -

" C. E. Auger - English 300.

" W. H. Clawson - " 300.

" G. E. Jackson - Political Economy 300.

" H. S. McKellar - French 300.

" J. Satterly - Physics 300.

" W. A. Parks - Geology } salary not

" J. L. Walker - Mineralogy } yet determined.

Resolution to
A.A.A.S. for mtg
Dec. 1920

Recommending that a formal invitation be
sent to the American Association for the Advance-
ment of Science to meet here in December, 1920.

which the Board concurred.

Recommending the transfer of the Department of Zoology from its present quarters to the Medical building and the necessary changes there for the installation of the laboratory, the cost to be met from the grant made to this Department from the Research Fund. Referred to the Property Committee with power to act.

Recommendations regarding (1) the membership of the Faculty of Medicine, and (2) the position of Professor W. R. Long in the Department of Chemistry and as Director of Military Medicine.

The following By-Law was read a first, second and third time and passed.

By-Law Number 36.

Respecting the Establishment of a course in Commerce.

Be it enacted by the Governors of the University of Toronto:-

Whenever the Senate shall so provide there shall be established in the Faculty of Arts a course of instruction in Commerce leading to such degrees as the Senate shall establish; and all students proceeding to such degree shall be enrolled in University College or in a federated University or Arts College.

Passed the Twenty-second day of April, 1920.

(Signed) B. S. Walker,

Chairman

The Chairman vacated the Chair, which was taken by the Vice-Chairman. It was there -

Portrait of

passed by the committee,
seconded by Dr. body, and
carried,

That steps be taken to have a portrait of the
Chairman painted at the expense of the University, the
choice of the artist being left to the Chairman.

Delayed by

Mr.

The meeting adjourned at 4 p. m.

B. L. Anthony
Chairman

Minutes of meeting of the Board of Governors held in the Croft Chapter House on Thursday, 13th May, 1920, at 4 p.m.

Present -

The Chairman
The Vice-Chairman.
The Chancellor
The President
Colonel Goodenham
Colonel Brooke
Hon. L^d Pyke
Hon. L^d Boddie
Mr Justice Kelly
Mr J. A. Macdonald
Mr Miller
Mr Russell.

The Bursar.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes there was read a letter from the Editor of The Evening Telegraph, dated April 2nd, in reply to the communication sent to him. Ordered that a copy be sent to the Great War Veterans' Association, and that they be asked to state if they still desire to apply for a Royal Commission.

The Bursar submitted his statement, duly audited, of the expenditure made by him from the accountable warrant for April, and the same was laid on the table.

Communications were presented and dealt with as follows:-

From the Registrar transmitting for approval Statutes of Senate - - -

- Number 833 - Regarding the Calendar of the Faculty of Arts 1920-21.
- " 834 - Regarding the Calendar of the Faculty of Medicine, 1920-21.
- " 835 - Regarding the Curriculum of the Faculty of Applied Science and Engineering, 1920-21.
- " 836 - Regarding the Curriculum of the Faculty of Music, 1920-21.

Upon motion of the President the rule was suspended, and the Statutes were thereupon read a second time and approved.

Portraits From Professor Maca, to the Chairman offering a portrait of Professor Baker, to be painted by Mr. W. G. Grier, which the Board accepted with thanks.

New buildings for women - From the Secretary of the Buildings Committee of the Alumnae Association transmitting a statement and copies of correspondence regarding the services of Mr. J. M. Lytle as Architect for the proposed Women's buildings. Referred to the Property Committee.

Frontage License - Motor accessories Co. From the Motor Accessories Company as to placing the sign of a business on the windows of the property number 120 University Avenue. As the license given for this property does not permit this, resolved that the application be not granted except upon payment of the rate of \$40. a foot frontage.

Chairman of Finance Com. From Mr. Justice Kelly resigning the Chairmanship of the Finance Committee. Mr. Russell was requested to act until the committee meets and then vice justice appoints its own chairman.

Property Com. Report. Report Number 127 of the Property Committee was read as follows:-

The Property Committee begs to report to the Board of Governors:-

New building for University Press. 1- In the matter of the new building for the University Press your Committee transmits sketched plans as prepared by the Architects and approved by the Planning Committee. These plans provide for a building 100' x 60', two stories in height, of which it is proposed to build now the full area of the ground floor and three-fifths of the area of the first floor; the columns and foundations, however, are of sufficient strength to carry three stories so as to provide for future expansion if necessary. The building is designed fireproof throughout, reinforced

concrete floors with asphalt finish, metal sash, steam heated, and faced with brick similar to the Electrical building, and the architect's estimate is that the building can be erected complete at a cost of \$60,000. To this would have to be added compensation the sum of \$1350 which it has been agreed to pay to Professor [name] as compensation for giving up immediate possession of his house and for certain improvements made thereto. Your Committee understands that Professor [name] will surrender possession within the next few days, and it is therefore recommended that the plans forwarded herewith be approved, with the alteration that the main entrance be placed in the north instead of in the center bay; and that the prosecution of the work be authorized.

2 - Your Committee has considered the President's recommendation that the Department of Zymology be transferred to the Medical building, and, under the power to act granted by the Board, has approved of this transfer and of the expenditure of \$2,500. from the appropriations granted to that Department for the current year. This sum has been set aside to meet so much of the expenditure involved. All of the work asked for cannot be completed for this amount, but it is recommended that further expenditure be deferred until it is seen what amount is available next year.

3 - Your Committee has received a report from the Superintendent recommending that an expenditure of \$10,000 be made for certain changes urgently required at the Central Power House to take the present Plant over until a grant for extension on a larger scale can be provided. The changes suggested are:-

Install soot blowers	- \$3,000.
Covering boiler settings	- 500.
Replace pump plungers	- 500.
Enlarge H.P. line at Avenue Road tee	- 1,000.
Pipe covering.	- 5,000.
	<u>\$10,000.</u>

and the Superintendent states that these permanent alterations will give increased efficiency of operation and additional capacity.

Your Committee recommends, that a sum of \$10,000. be placed in next year's Estimate to cover this work.

Appropriation
in Estimates
1920-21 re
Thermodynamic
Bldg. & Elect.
Engineering
Bldg.

4. Your Committee also recommends an appropriation in next year's estimates of \$400 for cross-connecting the boilers in the Thermodynamic building, so that during the cold months of the year it would be possible to operate this Plant, if necessary, to heat both the Thermodynamic building and the Electrical Engineering building.

Injury to
Painter,
Geo. Fowler.

5. Your Committee has received a report from the Superintendent that George Fowler, a painter who has been employed by him for six years, has broken his right wrist in consequence of a ladder, on which he was working, slipping. The Superintendent reports that he can find no evidence of carelessness and that the man may be incapacitated for a month.

Your Committee recommends that the man's pay be continued during the time he is incapacitated, and that his doctor's bill be paid by the Board.

Repairs to
and rental
of Nos.
719 & 721
Spadina Ave.

6. Your Committee has had the houses Nos. 719 and 721 Spadina Avenue inspected by the Superintendent, who reports that they have reached the stage where there is a good deal of deterioration annually, and that repairs to the extent of \$250. in the case of No. 719, and \$200. in the case of No. 721 should be made.

In the event of the lease to the present tenants of No. 719 not being renewed and new tenants coming in, a complete redecoration of the house and some additional general repairs would probably be necessary, which would make the total for this house \$450.

It is estimated that, these repairs being made, the houses should rent for \$60. a month each. Your Committee recommends that this expenditure be authorised, and the rent increased from 1st July next to that figure.

Removal of
tree on ground
leased to Royal
Can. Inst.

7. An application has been received from the Royal Canadian Institute to cut down a partly dead tree now standing upon the ground leased to them. Your Committee has authorised this being done provided the Superintendent, upon inspection

concerned in the suggestion that the tree be removed.

Use of lecture room accommodation. 8. Your Committee has had under consideration the question of whether full use is made of the lecture rooms in the main building, in view of the demand both for increased class-room accommodation and for additional office rooms for certain of the Executive Departments, principally that of the Bursar's Office, and has had a schedule prepared showing which lecture rooms are taken up and which are vacant in the case of each lecture room available.

Room 13. Your Committee met the Principal of University College and the College Registrar with a view to the re-arrangement of lecture time-tables so as to free immediately room No. 13 for an extension to the Bursar's Office. After consideration of the schedule the Principal and Registrar agreed with the conclusion of the Committee that it would be quite possible to do this, and assented to the diversion amongst other rooms at free periods of lectures hitherto held in room No. 13.

The Committee accordingly recommended that the room be assigned to the Bursar, and that the necessary alterations to render it available for the work of his office be made therein, the Superintendent's estimate of the cost being \$1,700.

Toronto,

(Signed) D. Bruce Macdonald.

3 May, 1920.

The report was adopted.

Supplementary reports from the Superintendent of Buildings and Grounds were presented and dealt with as follows:-

Right-of-way over Royal Can. Inst. ground to Univ. Press bldg. 1) Suggesting that a right-of-way be asked from the Royal Canadian Institute over the western portion of the property leased to them in order to give access from College Street to the new building for the Press. — Approved if terms can be agreed upon.

Repairs to
and rental
of 47 St. George
St.

2) As to repairs needed at no. 17 St. George Street. Expending up the property up to the amount of \$400. authorized if Mr. Sheffield will remain for a year at \$1,200.

Fuel for
1920-21.

3) As to failure to obtain tenders for coal, and asking for authority to purchase in the open market last year. - Approved; The Superintendent also instructed to investigate and report upon the possibility of using oil for fuel in the Central Power Plant, and, if feasible, the cost of any necessary changes.

Permit for
plumbing, etc.
in Electrical
building.

The Chairman of the Property Committee reported upon a claim made by the City authorities that a permit should be taken out for plumbing, etc., in the Electrical building. In this connection letter from Darling & Pearson of 12th May read urging that no further delay be allowed to take place. The matter was left in the hands of the Chairman of the Property Committee and the Chancellor.

Report re
Students'
Health.

The report of the Special Committee upon the Medical Faculty recommendations regarding Students' Health was read as follows:-

To the Board of Governor
of the University of Toronto.
Gentlemen:

The Committee appointed by the Board of Governors to report upon the recommendation of the Faculty of Medicine with regard to Students' Health beg to report as follows:-

There have been several meetings of your Committee at which the report of the Faculty of Medicine was thoroughly considered.

The Committee has been in constant consultation with Professors Fitzgerald and Graham of the Faculty of Medicine, and has received information from two of the City Hospitals as to what would be involved in the way of expense were the recommendations

of the Faculty of Medicine with regard to hospital care of students carried into effect.

It has been reported also by the President to the Committee that both the Senate and the Board favor the principle involved in the report and would recommend that the Board of Governors take action in accordance with the general plan submitted by the Faculty of Medicine.

You will see that the foregoing is recommended as follows:-

Re hospital care.

That the report of the Faculty of Medicine be generally adopted with the exception of a sub-section (c) section 4, of the last clause; that is to say, that at present the University make no definite promise as to hospital care being provided for student in return for the fee that may be imposed.

Compulsory fee.

That the fee for hospital care be \$10.00 for each student proceeding to a degree.

University physician.

That a university physician be appointed immediately at a salary of five thousand dollars a year, and that before the appointments are made, a recommendation should be received from him with regard to the work of next session.

That it is desirable that the recommendation as to the fee should be made as early as possible which is respectfully submitted.

27 April, 1920.

(Signed) Robert C. Nelson,

Consideration of the report was deferred until the next meeting.

Deputation from staff submit memorandum increases salary.

The Board received a deputation representing the academic staff, who submitted a memorandum asking for an increase in salaries. Several members of the deputation having been heard the Board would them of sympathetic consideration of their request, having regard to the funds at the Board's disposal. The deputation then withdrew. The memorandum was referred to the Finance Committee for consideration in connection with the future

Appoint-
ments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

Victor John Standing - Professor of Chemical Pathology,
Faculty of Medicine - \$4,500. per an.

Ralph Henry - Associate Professor of History,
Faculty of Arts; the salary for the
year 1920-21 to be the same as that
paid for the other Associate Professorships
in that Department.

Miss Edith Hewitt - Record Clerk in the
Faculty of Applied Science - \$10.50. per an.
All the above to date from 1 July, 1920.

The following for 1920-21:-

Faculty of Arts -

H. A. Davis - Lecturer in Political Economy, \$2000.

P. H. Munro - Lecturer in French - 2500.

W. Lorland Evans - do. do. - 1800.

Miss F. M. Quinlan was appointed Assistant for
Lecture Work in Physics for the Summer
Session, 1920, at a salary of \$125.

The salaries of Professor Cairns and Walburn as
Instructors in the Summer Session, 1920 (vide fol. 63)
were fixed at \$240 and \$160 respectively.

Resignation
of Miss
McMechan

Miss McMechan, Assistant in the Secretary's
Office, Faculty of Applied Science, was granted
leave of absence for the month of June on salary,
and her resignation, effective 30th June, 1920, was
accepted.

Additional
payment to
Mons. de Lestard.

Ordered that Mons. de Lestard, Instructor in French,
be paid an additional sum of \$42. for extra work
done during the Session just closed.

The President's recommendation with regard to
the position of Professor W. R. Lang, deferred from
the last meeting, was again presented as follows:-

Prof W. R. Lang.
To the Governor
of the University of Toronto.
Gentlemen:

In view of the necessity of Professor W. R. Lang with regard to the position that he now holds in the University I beg to recommend that his status be definitely defined as follows:

That in accordance with the resolutions of the Board on 13th June, 1918, and 7th October, 1919, Professor Lang be appointed Director of Military Studies and that his salary be attached to this Department, the transfer to this Department not being in any way prejudicial to Professor Lang in the matter of salary.

That in view of his having undertaken these new duties he be no longer the head of the Department of Chemistry in the Faculty of Arts and Director of the Chemical Laboratories, but that he be expected to deliver lectures in the Department of Chemistry for medical students of the first year and undertake such other work in connection therewith as may be asked of him by the Faculty of Medicine.

22nd April, 1920.

(Signed) Robert C. Kelson,
President.

The recommendation was approved and Professor W. R. Lang was appointed Director of Military Studies upon the terms and conditions as above.

Associate
Professorship in
Medicine.

The President's recommendation with regard to an Associate Professorship in Medicine, deferred from the last meeting, was presented as follows:

To the Board of Governors
of the University of Toronto.
Gentlemen:

After carefully considering the situation created by the resignation of Dr. C. H. Clarke from the Professorship in Medicine, which is to come into effect at the end of June, 1920, I beg to submit an interim report in order that I may be in a position to make an arrangement for the conduct of the

of next year and to arrive at a decision with regard to some item in the forthcoming estimates.

Prof. J. J. R.
MacLeod.

I beg to recommend that the authorities be recommended to offer to Professor J. J. R. MacLeod of the Associate Readership in Medicine, the question as to the full Readership to be left over for later determination.

I am of opinion that it may be necessary to appoint both a Dean and an Associate Dean in view of the new six years' course. I am afraid that the Readership would involve a full-time appointment for this definite purpose, if it should not be divided.

Professor MacLeod has eminently demonstrated his qualifications for the Readership or Associate Readership. We are now more to work out the new six years' course in Medicine, which has been received with widespread approval. I am told on independent testimony that last week in Montreal at the conference with McGill University he made a very profound impression by the mastery with which he handled the whole subject.

I believe that Professor MacLeod would be willing to accept the Associate Readership, provided I do not ask him to withdraw too much of his time from Physiology.

All of which is respectfully submitted.

22 April, 1920.

(Signed) Robt. A. Falconer,
President.

The report was approved.

Report relative
to number of
students in 1st yr.
medicine.

A report from the Faculty of Medicine with regard to limiting the number of students entering the first year was held over.

Increased
fee for
Students'
Administrative
Council.
Hart House
fee.

Upon the recommendation of the Caput it was ordered that the fee for the Students' Administrative Council in the case of both men and women students proceeding to a degree be increased from \$2. to \$3. to take effect at the beginning of the Academic year 1920-21. In the case of men students, this fee being included in the composite fee for Hart House, the latter fee is accordingly increased from \$10. to \$11.

other communications were presented by the President as follows:-

course in
economics.
course in
Public Health
nursing -
in Red Cross.

A request from the University, regarding that the University established a course in economics.

A request from the Board of Education, regarding that a course in Public Health nursing be established, and undertaking to pay for three years the salary of the lecturer, and the expense entailed in establishing the course, in order that the experience might be tried.

The Board approved both of the proposals, provided the Senate agree to the proposals, and the President was authorised to lay the matters before the Senate, to report later for details and action.

Reproposed
change of
Faculty of
Education.

The President drew the attention of the Board to a report in the daily press that the Government proposed to transfer the training of post basic professional teachers from the Faculty of Education to the Normal School. The President was authorised to present the University's views in this matter to the Minister of Education, and to associate with himself for this purpose Messrs. Lauder and Brown.

on the
athletic

At the request of the President the following Committee was appointed to deal with certain athletic matters:

The Vice-Chairman

The President

Major, M.C.

Mr. Russell

The Committee was given power to add to its members.

Additional
appropriations

Additional appropriations and transfers were granted as follows:-

Faculty of Applied Science -

Clerical assistance - additional £200.

Pathology - Supplies -

do. - 250

Expenses, Board of Graduate Studies - additional

to vote of £150, for 400. to provide for reprinting Bulletin, etc. - 50.

Mechanical Engineering - transfer from

apparatus to alterations in laboratories - 150

commencement
expenses.

Authority was given for an expenditure not exceeding \$200 for the cost of an extra performance of the play Low's Labor Lost by the Players' Club in connection with the events of Commencement week.

There was also authorized an expenditure of approximately \$100. for the printing and mailing of the Programme of events in connection with Commencement.

Men's &
Women's
Residences for
out-of-town
grads

The use of the Men's and Women's Residences for out-of-town graduates visiting the University during Commencement Week was authorized, no charge to be made for such use.

The meeting adjourned at 6⁴² p.m.

B. E. Guthrie
Chairman.

Minutes of meeting of the Board of Governors held in the Croft Chaplin House on Thursday, 27th May, 1920, at 4 p.m.

Present -

The Chairman
The Vice-Chairman
The President
His Honor Judge Lindon
Major Amcotts
Mr. Miller
Mr. J. A. Macdonald.

The Bursar.

The minutes of the last meeting were read and confirmed.

The Bursar submitted his estimate, under By-Law Number 16, of the amount required to defray current expenditure for the month of June. Ordered that an accountable warrant for \$90,000 be issued to the Bursar.

Communications were presented and dealt with as follows:

From the Warden of Hart House asking for decision of the Board as to whether the Hart House fee paid by undergraduates covers the academic year only or includes the summer months as well. - Deferred.

From the Secretary of the Athletic Association transmitting for approval revised estimates for the year 1919-20, which were approved by the Board as shown on the Association's statement of 12th May.

From Darling & Pearson transmitting list of tenders for wrecking the house No. 8 University Crescent and erecting the new building for the University Press. The tender of the Lurie Wrecking and Salvage Co. for wrecking the house and paying the University \$825. therefor was accepted. Also the following tenders for the new building:-

Estimate for
university
Power Bldg.

General Contract -	Dickie Construction Co.	\$50,500.
Electric Wiring, etc -	University Superintendent	2,300.
Plumbing	- do do	2,400.
Heating	- do do	4,750.
Hardware	- (to be awarded)	600.
Elevator	- (do)	1,500.

The enclosure of the elevator opening by brick walls and fireproof doors at an additional cost of \$655, as recommended by the Architects, was also approved, this amount to be added to the contract of the Dickie Construction Co.

Electric clocks,
etc. for
Electrical
Engineering
Bldg -
Univ. Supt.

From Darling & Pearson that they have arranged with the University Superintendent to put in hand the work in connection with the electric clocks, signals, bells, etc. for the Electrical Engineering building at a cost not exceeding \$2000, this being the amount inserted in their estimates already submitted.
- Approved.

Brass tablet
for Combaught-
Antitoxin
Laboratories.

The Vice-Chairman submitted a communication from the Director of the Combaught-Antitoxin Laboratories asking for authority to purchase a brass tablet to be placed on the Laboratories at the University Farm to indicate the source of the gift to the University, the estimated cost being \$175. - Approved.

Finance
Committee
Report.

Report Number 63 of the Finance Committee
was read as follows:-

The Finance Committee begs to report to the Board of Governors:-

In connection
with salaries
of staff.

1- Your Committee has considered the question of a revision of the scale of salaries arising out of the memorandum presented by the members of the staff and referred to this Committee by the Board of Governors, and begs to recommend that the following increases be granted, effective 1st July, 1920:-

Academic
Staff.

(a) To members of the Academic Staff:

Lecturers and Assistant Professors - an increase of Twenty-five per cent (25%) upon the salaries of the past year.

Above the grade of Assistant Professor - an increase of twenty per cent (20%) for the salaries of the past year.

Treasurer
Registrar
Librarian
Administrative
Staff

(b) To the Bursar, the Registrar and the Librarian an increase of twenty per cent (20%) as above.

With regard to the remainder of the Administrative staff and the assistant and clerks in the various offices, it is the opinion of your committee that the above general increases should not be applied, but that the recommendation of the Heads of these Departments be laid before the Finance Committee, as in the past, at the time the estimates are under consideration.

Estimate
for 1920-21

Your Committee hopes to be able to present within a short time the estimate for the year 1920-21 prepared upon the above basis.

Minimum
and
maximum
salaries

2 - Your Committee further recommends that for the future the following be established as the minimum and maximum salaries for the following Academic Grades:-

- Lecturer - \$1,800. to \$2,500.
- Assistant Professor - \$2,700. to \$3,500.
- Associate Professor - \$3,700. to \$4,600.
- Professor - \$4,800. to \$5,500.
- Heads of Departments - to go to \$6,000.
- The President - to receive a salary of \$10,000. with free house, heat and light.

The application in the financial year 1920-21 of the increases of 25% and 20% recommended in the first paragraph of this report may result in certain individual salaries exceeding for the time the above maxima. Your Committee concurs in the view of the President that such cases should be regarded as abnormal, due to length of service or other causes, and that it be understood that the maxima herein recommended are to be adhered to in future.

Electrical
Engineering
Bldg.

3 - Your Committee has received from the President a request from the Department of Electrical Engineering asking that, in addition to the motor generator sets and circuit breakers already authorised at a cost of \$8,900, there be authorised now the provision of the main switchboards.

Wiring
switch boards
and
special
laboratory
wiring.

Change to
Capital Acct.

Furnishing of
Library in
Electrical
Engineering
Bldg.
Change to Capital.

J. A. Russell,
Chairman of
Finance Com.
vice Judge Kelly.

for control and protection of electrical circuits at a cost of \$3,900, and the special laboratory wiring and conduits at a cost of \$27,000.

In view of the delay in obtaining delivery of materials it is urgent that the work be put in hand immediately, and your Committee recommends that appropriation of the sums of \$3,900 and \$27,000 be granted, to be charged to the Capital Account of the building. Your Committee is of the opinion that the University Superintendent should be entrusted with the carrying out of this work.

A further request is made from the same Department for the furnishing of the Library in the Electrical Engineering building, including built-in book-cases and a reading table, at a cost, roughly estimated, of \$3,500. Your Committee recommends the appropriation of this amount also from Capital.

4 - Your Committee has elected Mr. J. A. Russell as its Chairman in place of the Honourable Mr. Justice Kelly who has resigned the Chairmanship.

Toronto,
20 May, 1920.

(Signed) J. A. Russell,
Chairman.

The report was adopted.

In lieu of a report from the Property Committee the following reports of the Superintendent of Buildings and Grounds were dealt with:

Leave of absence
to Russell.

1 - Recommending an extra leave of absence of two weeks to Russell, caretaker of the Library.
- Granted.

Telephone for
Prof. McMurich
Dept. of Anatomy

2 - As to provision of a telephone for Professor McMurich, Department of Anatomy. Ordered that a telephone be supplied at the figure of \$81.40 quoted by the Superintendent.

Notice Survey
Place.

3 - Regarding the property, No. 2 Survey Place - that the Sick Children's Hospital intend to vacate this on 30th June, and as to the future use to be made of the building either for the Department of

Rotary or as an additional residence for women. Referred to the Property Committee.

Report re On behalf of the Special Committee appointed to consider charges for board and lodging in the men's and women's Residences, the Vice-Chairman presented the following report:-

The Board of Governors,
University of Toronto.

Your Committee beg to report that they have met and considered the questions submitted to them.

There was before your Committee a letter from the President, to which were attached statements from the Bursar, showing the financial results of the conduct of the residences during the year 1918-1919 and the year 1919-1920. The statement in reference to the present year was given under date of April 30th, and is subject to change as it is in part estimated.

The statements submitted show that on the men's residences for the year closing June 30th, 1919, there was a surplus of \$5,884.78, and that the surplus for the present year will be in the neighborhood of \$2,000.00. The Women's residences for the year ending June 30th, 1919, show a deficit of \$1,161.77, and for the present year an estimated deficit of \$7,900.00.

The statement in reference to the University College Women's Union shows a deficit for the year ending June 30th, 1919, of \$3,077.80, and an estimated deficit for the present year of \$2,952.00. It is the opinion of your Committee that these residences should be self-supporting and that fees necessary to make them such should be charged. We therefore recommend that the charge for room should be \$4.50 a week in both the men's and women's residences, and that where meals are given the charge should be at least \$5⁰⁰ a week, and in no case below cost.

Your Committee further recommend that in the Women's residences where meals are served a system of accounting be introduced so that it may be possible to know what the meals are costing.

The Committee also recommend that in case there may be at any time a surplus in the

Special
Residence
Fund.

maintenance account of the residences, that such surplus be set aside for a special residence fund, the accounts for the men's and women's residences being kept separate, it being understood that this recommendation come in to force with the year commencing on July 1st, 1920.

Attached to this report are the President's letter and the statements of the Bursar referred to above.

Toronto,
27 May, 1920.

(Signed) D. Bruce Macdonald,
Chairman.

The report was adopted.

Appointments.

The following appointments were made upon the recommendation of the President and the salaries fixed at the amounts set opposite the respective names:-

- H. R. Kemp - Lecturer in Economics in the Department of Political Science, Faculty of Arts, for the session 1920-21 - \$1,800.
- Miss M. M. Waddington - Lecturer in English, Faculty of Arts, for the session 1920-21 - 2,000.
- G. R. Workman - to be Laboratory Assistant in Mineralogy for the Arts Summer session, 1920 - at \$75.
- J. T. Howells was appointed Laboratory Attendant in Biology, Faculty of Arts, from 1 June, 1920, at a salary of \$90 a month.

Additional
men for
Dept. of English.

The President recommended that he be authorised to empower Professor Alexander to look for two additional men for the Department of English during his visit to England this summer, which recommendation was approved.

Resignation of
Dr. Clarke as
Dean of Med. Fac.

The resignation of Dr. C. K. Clarke as Dean of the Faculty of Medicine was presented by the President, and

the same was accepted with regret, effective 1st July, 1920.

The President was asked to draw up a suitable resolution.

Additional appropriations were granted upon the recommendation of the President as follows:-

- Medical Faculty - General Expenses; - Stationery and printing - \$9.50.
- Applied Science - " " " " " " - 7.50.
- Household Science - Use of City Schools - 3.00.
- Social Service - Office supplies, etc - 1.00.
- Department of Botany - Botanic Garden Expenses - 4.50.
- From Special Research Fund - for Geology - 8.00.

The payment of \$66. to a substitute during the illness of two Demonstrators in the Department of Physics for the past session was authorized.

Upon the recommendation of the President the Board authorized an appropriation of \$200 for the Extension Course in Pediatrics to be held during the coming summer in the Faculty of Medicine, upon the understanding that the fees derived from the course reach this sum.

The President submitted several communications from the Alumni Association dealing with various matters. With regard to the use of the name "University of Toronto Alumni Association" for the purposes of incorporation the President was asked to say that the Board think that the proposed articles of incorporation should first be submitted to them for approval.

Suggestions as to other matters, such as the question of publicity for University activities; the upkeep of records and the reimbursement to the Memorial Committee to the extent of \$5000. for work done in connection with the correction of Alumni records were deferred for further consideration.

The meeting adjourned at 6 p.m.

C. H. H. H.

Minutes of Meeting of the Board of Governors held
in the Croft Chapter House on Thursday,
10th June, 1920, at 4 p.m.

Present:

The Chairman
The President
Colonel Goodenham.
Hon. D^r - Lody.
Major Armour
Mr. Russell.
Mr. Miller.

The Bursar.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the following resolution upon the retirement of Dean Clarke was passed and an engrossed copy ordered to be sent to Dr. Clarke:

Resolution re
Dean Clarke's
resignation.

In accepting the resignation of Dr. C. H. Clarke from the Deanship in the Faculty of Medicine the Board of Governors wish to place on record an expression of their high appreciation of the valuable work that Dr. Clarke has done for the University and in particular for the Faculty of Medicine during the twelve years of his tenure of this office.

During the earlier years of this period there were still difficulties to be solved arising out of the amalgamation of the two Schools of Medicine, and Dr. Clarke was very successful in dealing with questions that involved much tact and kindly judgment. He steered an even course and avoided the charge of partiality, and at the same time won the Faculty to him by his fair dealing. From the beginning he was recognised by the students as their friend to whom they came constantly for counsel. Many a graduate of this University will long continue to look to Dr. Clarke as one to whose sympathetic advice he owes a great deal.

A medical man of scientific spirit himself and an expert in his own field, he worthily fulfilled on this side the requirements of the Deanship. His genial sense of humour and his unselfish spirit enabled him time and again to solve difficulties that would have been such a severe trial to other men.

The Governors are glad to know that Dr. Clarke will still retain his position on the teaching staff of the Department of Psychiatry, and wish him many years of continued connection with the University.

Hart House
fee.

Also arising out of the minutes the President reported that he had discussed with the Warden of Hart House the question brought up by the latter's communication of 20th May, and that as a result of such discussion the consideration of the matter might be deferred for the present.

current
expenditure.

The Bureau submitted his statement, duly audited, of the expenditure made by him from the accountable warrant received for May, and the same was laid on the table.

Communications were presented and dealt with as follows:-

Travelers'

and Co.

From the Travelers' Insurance Company suggesting the placing of Group Insurance of employees of the University. — No action taken.

Miss. Schools

Memorial.

From Principal Crawford of the University Schools asking that the amount at the credit of the University Schools Memorial be paid over to him as Chairman of the Committee which has the matter in hand. Ordered accordingly.

Imperial Oil

and donation

of Prof. McLeeman

research work.

From the Imperial Oil Limited with cheque for \$1,000 for the purpose of assistance in research work under Professor McLeeman. Accepted with thanks, the amount to be available for expenditure by Professor McLeeman in connection with research on "Explosion Pressures".

In lieu of a report from the Property Committee there were received reports from the Superintendent of Buildings and Grounds:-

Permit for
Electrical
Engineering
Bldg.

1- That the question raised by the City in connection with permit for the Electrical Engineering building has now been satisfactorily settled.

Repairs to stable
behind President's
House.

2- As to repairs to the roof of the stable in rear of the President's House. Referred to the Property Committee with power to act.

Report of
Columbia
Antitoxin
Laboratories
Comm.

On behalf of the Committee of the Columbia Antitoxin Laboratories Colonel Goodenough presented the following report:-

The Committee of the Columbia Antitoxin Laboratories, at a meeting held on June 9th, 1920, made the following recommendations which are submitted for confirmation:

Salaries of
staff.

(1) Recommended that the salaries for members of the staff of the Columbia Antitoxin Laboratories as submitted by the Director, be approved. List attached hereto. These salaries to become effective July 1st, 1920.

Columbia
Research
Fund.

(2) Recommended, the transfer of \$50,000 from the Columbia Antitoxin Laboratories surplus account to the Columbia Research Fund. The transfer to be made on June 30th next (1920). The Columbia Research Fund will thus be raised to One Hundred Thousand Dollars. The income from this sum, at 5% per annum, to be credited to the operating account of the Research Division of the Columbia Antitoxin Laboratories. The Columbia Research Fund, it is further recommended, be fixed at One Hundred Thousand Dollars for the present and the Fund maintained intact.

Duties of
Associate Director
and Director.

(3) It is recommended that the Associate Director of the Columbia Antitoxin Laboratories, Dr. R. D. DeFries, be given charge of the Antitoxin Division from July 1st, 1920. The Director to continue in charge of the Research Division, in addition responsible for teaching in the Department

of Hygiene.

Contract with (4) Recommended that the contract with the Department of Soldiers' Civil Re-establishment for the routine performance of Wassermann tests be discontinued after the expiration of four months. This action is rendered necessary because of the resignation of Dr. H. S. Grisham, who had charge of this work for the Department of Soldiers' Civil Re-establishment.

Mrs. L. Hanna (5) Recommended that Miss L. Hanna, Assistant in Command Antitoxin Laboratories, be granted permission to attend a six weeks' course in General Physiology at the Marine Biological Laboratory, Woods Hole, Mass., in order to fit herself for new duties in the Research Division of the Command Antitoxin Laboratories. Further that the fee for this course, namely \$50.00, be charged to the operating account of the Research Division.

(Signed) Albert E. Goodenham,
Chairman.

Salaries in Antitoxin Laboratory 1920-21. The report was adopted and the following salary list for the Laboratories for the year ending 30 June, 1921, was approved:-

Research Division -

Director	-	Dr. J. P. Fitzgerald (paid also in Hygiene)	-	\$2,000.
Research Chemist	-	P. J. Moloney	-	2,400.
Research Associate	-	Dr. A. H. Gaulfield (part time)	-	1,500.
Research Assistant	-	Miss L. Hanna	-	1,500.
Technical Assistant	-		-	900.
Cleaner	-	Mrs. A. Smith (part time)	-	360.

Antitoxin Division -

Associate Director	-	Dr. R. L. Deffen (paid also in Hygiene)	-	\$3,500.
(in charge of Antitoxin Division)				
Technical Chemist	-	Wm Knowles	-	1,600.
Secretary	-	Miss H. Kinegan	-	1,200.
Assistant	-	Miss E. Graham	-	1,000.
Assistant	-	Miss A. Bolton	-	1,000.
Assistant	-	Miss E. Slute	-	840.
Assistant	-	J. L. Hurst	-	900.
Cleaner	-	Mrs. M. Guntton	-	660.
Assistant	-	Wm. Kenton (part time)	-	400.

Antitoxin Division (Contd):-

Assistant Packaging & Labelling Department:-

Miss M. Macbansland	- 600.
Miss Alura Luskingham	- 600.
Miss Muriel Cartwright	- 600.
Miss Ada Sands	- 600.
E. Fewson.	- 480.
Boy - W. Lindsay.	- 480.
" - R. Logan.	- 480.

University Farm -

Farm Superintendent	- B. Double.	- 1,020.
Laboratory Assistant	- F. Seruby	- 1,020.
Stableman	- J. Sherman.	- 960.
Stableman	- C. Smith.	- 840.
Stableman	- L. Little.	- 720.
Assistant in charge of animal house.	- R. Little.	- 600.
Temporary Assistant.	- Mrs F. Seruby.	- 28. monthly

Appointments. The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:-

For 1919-20.

Faculty of Medicine:-

Dr Ambrose Moffatt	- Assistant in Pathology and Bacteriology	- \$50.
Dr J. B. Calhoun	} Assistants in Otolaryngology	without salary.
Charles Clark		
A. A. Halliday		
H. E. Pearce	- Assistant in English for Medical Students	- 312.

Special Research:-

Cameron Duncan	- Research Assistant, Electrical Engineering, from 25 April to 30 June, 1920, (vice W. A. Steel resigned)	- 216.66
J. H. Parkin	- Research Assistant, Aerodynamics	- 500.
H. B. Crane	- do do (May and June, 1920)	- 100.
H. J. Brownlee	- do do Chemistry (June)	- 200.
L. G. Kilborn	} Research Fellows in Physiology (June)	- 100.
S. V. Page		- 75.

For 1920-21.

Assistants in Dental Research -

H. E. Thompson - from 1 June, 1920, to 30 June, 1921. \$1500 a year.

Miss E. J. Fraser - from 1 July, 1920, to 30 June, 1921. \$1000 a month.

With regard to the staff in Oto-Laryngology the President recommended that Dr. Gilbert Rogers and Percy Goldsmith, Associate Professors at \$350. each, and

Dr. G. M. Biggs

Edmund Boyd

August Campbell

W. G. MacKee

Jane Sproule-Innison

Appointed as Assistants

for 1919-20

at \$50 each,

to be considered to be members of the staff without salary, as arranged with Dr. W. H. W. - Approved.

Stanley King was appointed Laboratory Attendant in Chemistry from 1 June, 1920, in place of G. S. G. - resigned.

The President stated that he had received a communication from the Vice-Chairman with regard to the administration of Angyll House, No 100 Queen's Park. The President gave the results of the operations under the Committee of ladies up to the present time, and recommended that matters remain on the present basis for 1920-21, at the close of which the whole question can be taken up for consideration. - Approved.

With regard to the Manfleet Lectureship the President was given authority to negotiate for the securing of a suitable person to deliver the lectures provided under this Foundation.

He was also authorised to expend a sum of approximately \$600. from the appropriation for travelling expenses for next year in sending the new Assistant Librarian to visit certain of the American University libraries.

The President having reported that under the arrangements made with Mr. Campbell his appointment as Superintendent of Buildings and Grounds would automatically terminate at 30th June, the Vice-Chairman was asked

to draw up a resolution expressive of the Board's appreciation of Mr Campbell's services.

Athletic
Association

A request from the Athletic Association to be allowed to expend from their fund the sum of \$500. on desks and filing cabinets for their offices, was granted.

The following additional appropriations and transfers were granted:

Social Service -
Mental Hygiene
Memorial
Committee of
Alumni Assoc.

Social Service Department - payment of lecturers for Mental Hygiene course (not from fees) - \$150.

A payment of \$5000. to the memorial committee of the University Alumni Association for work done in connection with the correction of the Alumni records, and which records have now been handed over for the use of the Registrar's Office - to be charged to "contingencies".

Dept. of
Physics -
Research.

The Bursar having reported that certain accounts sent in by Professor Mc Lennan to be charged against the Research appropriation could not be met therefrom, but that he thought it would be possible to pay them from unused balances of the appropriations for maintenance of the Department of Physics, authority was given to merge these balances for the remainder of the financial year with a view to meeting these accounts.

Refund of fees
for C. E. Gale -
declined

The refund of fees applied for by C. E. Gale, student in the Faculty of Arts, was, upon the recommendation of the President, not granted.

Room in Physics
Bldg. for Child
Welfare Council

The use of the Lecture Room in the Physics building by the Child Welfare Council for a meeting on the 18th of June was granted.

Minister of
Education and
Faculty of
Education -
Committee.

The President reported the result of the interview he had had with the Minister of Education regarding the proposal to alter the status of the Faculty of Education, and suggested that a committee be appointed to meet the Minister and discuss the whole matter.

The Chairman

The Chancellor

The President

were accordingly appointed a committee for this purpose.

The meeting adjourned at 5⁰⁰ p.m.

M. J. Lenth

Chairman

Minutes of meeting of the Board of Trustees held in the Craft Chapter Room on Saturday, 27th June, 1920, at 4 p.m.

Present -

The Chairman
The Vice-Chairman
The Chancellor
The President
Hon. Mr. T. J. G.
Hon. Mr. L. G. G.
Mr. Justice Kelly
Major, General
Mr. Miller

The Treasurer

The minutes of the last meeting were read and confirmed.

The following resolution was presented by the Vice-Chairman and ordered to be entered upon the minutes:-

Resolution

upon
resignation
of Mr. Campbell,
Capt.

That Graham Campbell having expressed a desire 2 years ago to be relieved from his duties as Superintendent of Buildings and Grounds, but having remained in office for an additional year at the request of the Governors, and his resignation now being about to take effect, the Board desire to place on record their appreciation of his loyal and efficient services over a period of thirteen years. The interests of the University he has always regarded as of first importance, and to his untiring zeal and painstaking work much credit is due for the success and economy which has attended the institution of the office of which he has been the first incumbent.

Business

minutes

The Treasurer presented his Estimate, under By-Law number 16, of the amount required to be financed out of the endowment for the next 12 months. Ordered

accountable amount for fifty dollars (\$50.00) to be issued to the Auditor.

Communications were presented and read in the following order:

From the Royal Society of Canada with reference to the annual meeting of the Association of the Royal Society of Canada, 1914.

From the Chairman that the same amount for the portrait of the late Mr. E. H. Taylor was approved, and the portrait of the late Mr. E. H. Taylor was approved.

From the Chairman that the same amount for the portrait of the late Mr. E. H. Taylor was approved, and the portrait of the late Mr. E. H. Taylor was approved.

From the Registrar with a statement of the same amount for the portrait of the late Mr. E. H. Taylor was approved, and the portrait of the late Mr. E. H. Taylor was approved.

The following fees were fixed by the Board:-
(a) For the course in Public Health nursing, \$50. for the course payable in installments, with penalty of \$1.00 per month additional thereafter.

(b) For the course in the Faculty of Arts leading to the Degree of Bachelor of Science (Honours) \$20. for the session, this to include tuition, library and one annual examination fee. (Host House fee not included). The balance of the fee is between the college and the University to be settled at a later date.

The Chairman reported that arrangements with the University for the course in Public Health nursing were practically completed, and sufficient numbers of students were enrolled.

holders having agreed, and upon the agreement
as validated by statute of the Legislature and by law
authorized.

Proposed
by committee
on front.

Report Number 122 of the Property Committee
presented as follows:

The Property Committee beg to report to the Board
of Governors:-

Proposed
by committee
on front.

1. Your Committee has received a report from
the Superintendent of Building and Grounds
recommending an appropriation of \$700. in order
to connect the switchboard in the new Electrical
Engineering building to the service wires in the
main tunnel. It has been ascertained that the
Architect has not provided for this, and their
estimate and the specifications proposed by the
Superintendent are satisfactory to them.

Your Committee recommends that the
appropriation be granted as part of the Capital
Account of this building.

Proposed
by committee
on front.

2. In connection with the equipment of the
same building your Committee is informed by the
Superintendent that either the Architects or the
Department have provided for such equipment as
lecture room desks, tables, blackboards, etc. unless
order is placed at once for some of this material
it will be impossible to have the lecture room
ready for use at the opening of the next academic
year, and the Superintendent asks for an appropriation
of \$6,000 to provide 340 lecture room desks, 1 table,
3 blackboard, and blinds for approximately half
the building, similarly chargeable to Capital.

Proposed
by committee
on front.

In the circumstances your Committee sees no
alternative but to recommend the appropriation,
but, in view of the lack of co-ordination which
the condition reveals, your Committee recommends
that the Board pass an order, that in future, in
addition to having plans submitted by the Department
as being satisfactory, they be required to state that
all the necessary funds for furnishings and equipment

have likewise been included. It is also recommended that the design for the future building be referred to the Superintendent for his consideration and report.

It is also recommended by the Superintendent that a connecting door be made between the building and the adjacent building for the purpose of carrying the matter of carrying, cleaning and maintaining the adjacent services.

3. If the Committee has had under consideration a report from the Superintendent to the effect that making a Survey Place for additional accommodation for the Department of Botany. By making a change in the present arrangement of Botany Building and alterations in the Survey Place, a certain amount of relief to the Department of Botany will be obtained, and it is recommended that an appropriation of \$5,000 be made for payment in advance to the Survey Place Board, this sum to be considered as an additional capital expenditure to the purchase of the house. Such change as are needed at the present and Botany building can be met for the time being from the appropriation for "Repairs and maintenance".

4. The Superintendent request that an appropriation of \$750. for equipment for the work in the Department of Botany be granted on the ground that the present equipment is between \$500 and \$600. a year, besides providing for more rapid execution of work. For the Committee's recommendation, the amount to be provided from the funds of the year now closing.

5. The Superintendent applies for an additional appropriation of \$1,500. to complete the fund account for the year closing on 31st June. For Committee's recommendation that this be granted.

6. In connection with the buildings at Shell Lake where the practice camp for the Department of Surveying has been established, it has been found practically impossible to secure insurance against fire.

prohibitive rates, unless the surrounding bush be cleared to a distance of 25 feet from the buildings. The cost of doing this work is estimated at \$300, and it is recommended that this expenditure be authorized from next year's appropriation for the Department of Surveying. Also the being done a policy can be obtained at a premium of 2 1/2 per cent for the year.

6. Under the power to act granted by the Board your Committee has authorized an expenditure not exceeding \$300. up to repairs to the garage in rear of the President's house.

7. Your Committee has granted the use of the Lecture Room in the Physics building to the Canadian National Institute for the Blind for their annual meeting on July 15th.

8. In connection with the right-of-way asked from the Royal Canadian Institute to secure access to the new University Press building your Committee has authorized the insertion of a clause in the agreement providing that the University will maintain this right-of-way at its expense, while the agreement is in force.

9. Your Committee has considered the communication from the University College Alumnae Association Buildings Committee, together with the statement accompanying it in connection with the work done by Mr. J. A. Lytle in the preparation of certain sketch plans and the amount claimed by him as remuneration therefor. The conclusion reached by your Committee is that it is desirable that the Board should forward a communication to the University Buildings Committee stating that it is their opinion that, inasmuch as Mr. Lytle had no authorization to do more than prepare sketch plans, the Association should pay him the \$750. and ask to have the plans delivered to them; and that the Association should further inform Mr. Lytle that, as a considerable time will probably elapse before it will be possible to proceed with the building.

not see their way to accept of the present terms of appointment of a person to perform the duties of the building.

Yours to,

(Signed) L. C. Townsend

21 June, 1850.

The report was adopted

Report of the Finance Committee
was read as follows:-

The Finance Committee beg to report to the Board of Governors:-

1- for a Committee has considered and revised the Estimate for the financial year ending 1st Jan, 1851, and transmit the same herewith for the approval of the Board.

In former years your Committee has taken cognizance of certain provisions and appointments which the President has intimated he intended to recommend to the Board, and has made provision for such cases.

2- your Committee is of the opinion that the fees in the Faculty of Arts, Medicine and Divinity are too low and should be increased, and your Committee suggests that it be empowered to consider and report upon this matter as early as possible.

3- your Committee also recommended that the amount, \$3,500, at present charged to the Government for instruction, etc., in Veterinary College students should be increased to \$5,000.

All of which is respectfully submitted.

Yours to,

(Signed) L. C. Townsend.

14 June, 1850.

Chairman.

The report was adopted, and the following

...is ... paused: -

Upon motion of Major Vincent,

seconded by the Vice-Chairman,

Resolved that the Board hereby approve of
 estimates of income and expenditure for the fiscal
 year commencing on July 1st, 1921, as follows: -

Income - \$1,114,612.

Expenditure - 1,994,138.

To be met by Special

Grant from Government

The Board, subject to the approval of the
 Executive Committee, authorizes the
 expenditure of \$880,526, or such portion thereof as may
 be necessary, out of Endowment or from moneys to be
 obtained by Bank or draft, pending the receipt
 of the Government Grant; and authorizes the
 necessary application to the Government for such
 application.

Hart House There was submitted a statement from the Steward
 statement 1919-20 of Hart House of receipts and expenditure for 1919-20
 and estimate and their estimates of receipts and expenditure for
 1920-21. The Board approved of the latter, the
 figures being -

Estimated Revenue - \$40,950.

Expenditure - 58,300.

Deficit - \$17,350.

The statements were referred to the Finance Committee
 for investigation of the large anticipated deficit and
 the financial situation generally.

Mr. Vincent Massey was re-appointed a Steward
 of Hart House for 1920-21.

The President submitted the following memorandum
 of agreement covering the changes in connection with
 the Faculty of Education as agreed upon with the
 Minister: -

government
changes
Faculty
Education

Memorandum of Agreement.

In the matter of the training of teachers, the Minister of Education of Ontario and the University of Toronto have agreed as follows:-

1- The University of Toronto shall establish and maintain, subject to the provisions hereinafter mentioned, a college to be known as the Ontario College of Education.

2- The Ontario College of Education shall provide for (1) graduate courses of instruction in education; (2) courses for certificate as High School Assistant and Specialist; and (3) such other courses for certificate as the Department of Education may be required by the Minister of Education and agreed to by the University. It shall also cooperate so far as may be deemed practicable by both parties to this agreement, both in instruction and in practical training, with other Provincial training schools in the training of teachers for Provincial certificate.

3- The courses of study for students in training for certificate of the Department of Education and all proposed regulations affecting the training, and the health of such students shall be approved by the Lieutenant Governor-in-Council on the report of the Minister.

4- The University shall appoint to the college staff of instructors in courses for certificate of the Department shall be submitted to the Minister for approval and the appointments shall be subject to the approval of the Lieutenant Governor-in-Council.

5- By arrangement between the Minister and the President of the University, the work done in the college and in the observation and practical instruction therewith, shall be open at any time to the visitation and inspection of the Provincial inspectors of professional training schools, or such other persons as may be designated by the Minister of Education.

6- The Governor shall submit to the Minister of Education before the 1st of December of each year a detailed estimate of the proposed expenditure for the college upon capital account and for maintenance for the following academic year, and, if approved by the

Minister of Education, these shall be submitted to the Legislative Assembly as a part of the Estimates of the Department of Education.

7 - All tuition, examination, graduation, or other fees imposed upon students in training for certificates of the Department shall be subject to the approval of the Minister of Education.

8 - The certificates of the Department of Education shall be awarded to students in training upon the report of the Dean of the College and the Provincial Director of Professional Training Schools, approved by the Minister, in whose name the certificates shall be issued.

9 - This agreement shall remain in force from year to year subject to cancellation by notice in writing from either party to the other at least one year before the cancellation becomes effective.

10 - All former provisions respecting the training of Public School teachers and of High School teachers at the Faculty of Education and all courses for certificates of the Department of Education in connection with the Department of Household Science shall be cancelled, when the regulations made as provided by paragraph 2 come into force.

Dated the 20th day of June, 1920.

The agreement was approved and its execution authorized.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names :-

E. J. Pratt - Assistant in Psychiatry,
Faculty of Medicine, for the
Session 1917-20.

\$50.

Faculty of Medicine:-

Medicine and Clinical Medicine:

- Clinicians -

Dr. R. Campbell - \$2500.	Dr. A. Fletcher - \$1500.
Dr. R. Patterson - 2500	Dr. R. Jameson - 1500.
	Dr. M. Keith - 1500.

- Clinicians - without salary -

Dr. R. G. Amerson	Dr. F. B. Barnes.
Dr. F. Boyer.	Dr. D. Morgan
Dr. W. Canfield	Dr. Murray.
Dr. H. Canfield.	Dr. W. Ogden.
Dr. A. Clarkson.	Dr. J. A. Oille.
Dr. H. Elliott.	Dr. J. J. Page.
Dr. M. Goulding.	Dr. H. C. Parsons.
Dr. E. L. Gwyn.	Dr. G. Pirie.
Dr. B. Hannah.	Dr. F. W. Rolph.
Dr. G. W. Howland.	Dr. E. Sheard, Jr.
Dr. S. Hutchison.	Dr. R. H. Smith.
Dr. J. D. London.	Dr. G. E. Smith.
Dr. W. C. Lillivray.	Dr. H. Spohn.
Dr. J. Mackenzie.	Dr. G. D. Stratby.
Dr. G. MacPherson.	Dr. J. Snow.
Dr. H. MacPherson.	Dr. G. D. Young.
Dr. W. Fletcher MacPherson.	

Dr. G. W. Longhead - Demonstrator in	
Clinical Microscopy	\$250.
Dr. A. B. Moffat - Assistant, Clinical	
Microscopy	100.

Sub-Department of Pediatrics:-

Miss A. Courtney - Chemist	2500.
Miss S. MacLachlan - Assistant Chemist	1500.
Miss G. Boyd - Research Fellow	1200.

Also - Laryngology:-

Dr. J. K. Milne Lichie - Pathologist	750.
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- Demonstrators, without salary -

Dr. G. Boyd.	Dr. Charles Clark.
Dr. J. L. Calhoun.	Dr. J. E. Sprague-Manson.
Dr. Angus Campbell.	Dr. W. G. MacKeehan.

Dr. A. A. Halliday - Assistant	without salary.
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Therapeutics:-

Dr. Samuel Johnston - Demonstrator, Anaesthesia	250.
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Resolutions,
1911-12
and
1 of 1911-12

The President presented the resignations of Professors Abbott, Faculty of Arts, and Thompson, Faculty of Medicine, both of which were accepted as of 30th June. Professor Thompson was granted the title of Professor Emeritus.

Dr. Allen
has been
returning
allowance.

The President also submitted a letter from Dr. Allen Baines enquiring as to a retainer allowance. The Board decided that they could not grant this as such an allowance has been granted as a rule only to Heads of the major departments in Medicine.

Dr. Allen
1911-12

The President was authorized to communicate with certain Professors who have reached the age of 65 as to retaining their service for next year.

Dr. Allen
1911-12

The following were appointed as Lecturers for the summer course in Medicine, their remuneration to be determined later:-

Medicine -

- | | |
|------------------------|-----------------------|
| - Prof. Wm. G. Laidlaw | - Dr. H. B. Patterson |
| - Dr. G. S. Young | - Dr. H. M. Keith |
| - Dr. H. S. Hutchinson | - Dr. W. G. Macdonald |
| - Dr. R. G. Munro | |

Surgery -

- | | |
|------------------------|--------------------|
| - Dr. N. S. Shearstone | - Dr. A. R. Wright |
| - Dr. G. S. Ryerson | - Dr. H. W. Barber |
| - Dr. G. G. Wilson | - Dr. R. R. Graham |
| - Dr. O. R. Macabee | - Dr. E. R. Parker |

Oto-Laryngology:-

- Dr. James Sproule-Manson
- Dr. A. Campbell

Ophthalmology -

- Dr. F. N. Maclellan

Dermatology -

- Prof. R. A. Rudolf
- Dr. E. G. C. Cole

Obstetrics and Gynaecology -

- | | |
|----------------------|------------------------|
| - Prof. W. B. Hendry | - Dr. William A. Scott |
| - Dr. J. G. Gallie | - Dr. W. W. Bailey |

Director
University
Education

Two the following for the Department of Education
in place of a new laboratory introduction:
Professor, Mr. J. M. McPherson - two months \$100.
Mr. J. B. Stoddard - two months 100.
Mr. J. L. Pratt - one month 60.

Additional
provisions

Additional appropriations were granted as follows:-
- Commencement Expenses \$1,600.
- Social Service, clerical assistance - 100.
- University Extension, clerical assistance - 40.
- Commencement returned Soldiers
to cover the University Extension - 700.

Director
of
Education
Hall by
dedicated
colleges.

The following resolution was passed at the President's
request:-

Resolved that it be a resolution of the
President, in connection with the authority
given to him to grant the use of Commencement Hall
to the dedicated colleges, that such use in
future be limited to meeting of an academic or
educational character only; and that the
President be empowered to see that no other
application comes within the limits of such use.

Report re
work in
Social Service
Dept.

The President was asked to prepare a report
upon the character of the teaching carried on in
the Social Service Department.

Both of Prof.
new - Carnegie
new - Davidson

The President reported the death of Professor, David
(continued) and that the Carnegie Foundation would
grant to the University a sum of \$100,000 per year.

Indesed

The meeting adjourned at 1.20 p.m.

W. B. H. H.
Blair

Minutes, a special meeting of the Board of Governors held in the President's Room on Sunday, 1st July, 1921, at 4 p.m.

Present -

The Chairman
The Vice-Chairman
The Chancellor
The President
Mr. Justice Kelly
Mr. Russell
Mr. Miller
Hon. Mr. Lyne
Mr. J. A. Macdonald.

The Purser

The meeting having been called to consider the financial situation the matter was discussed at some length. It was then, upon motion of the Chancellor,

Resolved -

Basis for
expenditure for
1920-21 in
interim.

That pending the approval by the Government of the resolution passed at the last meeting the estimate as adopted by the Board be the basis for the expenditure for the current year with the following exceptions:

- 1- The proposed special increases of approximately 25% and 25% in salaries.
 - 2- Such expenditures for structural changes as are not of urgent necessity.
- carried.

The following additional business was to be up:-

Duplicate cheque
to H. Barnard.
upon bond for
twice amt.

Application of H. Barnard for duplicate of cheque for \$190. issued to him in May, and stated to have been accidentally destroyed by him. Authorised upon execution of bond for twice the amount.

Agreement as to
re-surveyance of
land for Residences.

Agreement with the Residence Trustees as to re-surveyance of land dedicated to the Trustees for

Residence for five years, as submitted by the Board, and has
 referred to the Board.

current
 expenditure.

The Board has decided to submit the balance of the
 current expenditure, as far as it goes, to the Board, and
 if they should approve, to pay the balance of the
 expenditure for the month of August.

Special Grant
 Toronto

General Hospital

Read a letter from the University of Toronto, dated the
 14th of June, 1920, in which the University of Toronto
 is asked to pay the balance of the current expenditure for
 the month of August, and to pay the balance of the
 current expenditure for the month of August, and to pay the
 balance of the current expenditure for the month of August.

of to A. R.

minor re

Elect. Eng. Bldg.

A payment of \$100.00 to the University of Toronto for
 work in connection with the installation of equipment
 in the Electrical Engineering Building during the
 summer months of 1920.

appointments

The following appointments were made for the
 reorganization of the University of Toronto, and the
 fixed at the moment of the reorganization, and the
 subject, however, to the University of Toronto, and the
 University of Toronto.

The following effective 1 July, 1920:-

Mr. A. Primrose	- to be Dean, the Faculty of Medicine	\$1,500.
Professor J. H. Macleod	- Associate Dean, " "	1,500.
Professors:		
- P. Lillie	- to be Professor of Applied Mechanics	4,000.
- C. M. Howe	- " " " " " " " " " "	4,000.
Associate Professors:		
- S. Beatty	- Mathematics	2,700.
- H. Wastney	- Bio-chemistry	3,225.
- A. M. Archibley	- Mechanical Engineering	2,700.
- J. H. White	- " " " " " " " " " "	2,700.
- W. H. Miller	- " " " " " " " " " "	2,700.

(vide folio 111)

Assistant Professors

E. A. Bott	Psychology	\$3000.
David Luff	- Latin	- 2940.
W. B. Britland	Pathology and Bacteriology	2700.
C. G. Davis	- Chemical Pathology	2940.
J. L. Sharpe	- Pharmacology (part time)	2700. per an.
H. L. Lefevre	- Hygiene (part time)	- 1000.
F. E. Lyon	- Mining Engineering	- 2700.

The following for the Academic Year 1920-21:-

Faculty & Units -

Mathematics:-

W. R. Stevenson	- Professor	\$700.
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Mechanics:-

W. L. Seppel	Lecturer in mechanics & mathematics	- 1800.
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Physics:-

Miss A. T. Reed	- Secretary and class assistant	- 1500.
E. Slade	- Assistant Mechanician	- 1300.
P. Blackman	- Lecturer & Laboratory Assistant	- 1300.

Mineralogy:-

Ellis Johnson	- Lecturer	- 2500.
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Chemistry:-

W. S. Funnell	- Lecturer	- 2625.
W. H. Martin	- " "	- 2500.

Biology:-

E. H. Enaigue	- Lecturer, Comparative Anatomy	- 1875.
J. W. MacArthur	- Lecturer, Experimental Biology	- 1875.
W. H. T. Baillie	- Mammalian Anatomy	- 2000.

Botany:-

G. H. Luff	- Lecturer	- 1875.
Miss J. G. Wright	- " "	- 1500.

Physiology:-

N. B. Taylor	- Lecturer	- 2500.
	also " for Veterinary Students	- 750.
Miss M. E. Armour	- Assistant & Secretary	- 1000.
E. Brock	- Mechanic	- 1200.
Wm. Joyce	- Animal Attendant	- 900.

Bio-Chemistry:-

Miss M. Delamere	- Secretarial Assistant	- 1000.
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Biology:-

N. K. Bigelow	- Assistant, Systematic Biology	each 625.
E. B. Logie	- Museum Assistant & Cataloguer	625.

Biology (cont.):

- Wm. H. B. Fernald - Professor of Botany - \$1000.
 - J. H. Sargent - Professor of Botany - \$1000.

History:

- W. D. Waller - Special Instructor in History - \$1000.

Statistics and Economics:

- B. C. Patterson - Professor of Statistics - \$2500.

Psychology:

- W. L. Book - Professor of Psychology - \$500.

- G. Cooper - Professor of Psychology - \$700.

Political Science:

- H. T. Marshall - Professor of Political Science - \$1000.

- H. T. Marshall - Professor of Constitutional Law - \$700.

- J. S. K. Sargent - Professor of International Law - \$700.

Latin:

- W. G. Hardy - Professor of Latin - \$500.

French:

- H. J. McCallum - Professor of French - \$2500.

- H. J. McCallum - Professor of French - \$1800.

German:

- G. J. Kelt - Professor of German - \$2190.

Oriental Languages:

- W. L. Dorr - Professor of Oriental Languages - \$1875.

Faculty of Medicine:

Pathology and Bacteriology:

- W. R. C. Rogers - Professor of Pathology - \$1000.

Chemical Pathology:

- C. V. Potter - Professor of Chemical Pathology - \$1000.

Obstetrics & Gynecology:

- J. H. Marshall - Professor of Obstetrics & Gynecology - \$500.

- J. H. Marshall - Professor of Obstetrics & Gynecology - \$1400.

- J. H. Marshall - Professor of Obstetrics & Gynecology - \$1400.

Faculty of Applied Sciences:

Statistics & Engineering:

- W. D. Waller - Professor of Statistics - \$2210.

- H. R. Zimmerman - Professor of Statistics - \$2625.

- J. H. Lawrence - Professor of Statistics - \$1100.

Mechanical Engineering:

- (vide folio 111) - J. H. Lawrence - Professor of Mechanical Engineering - \$1225.

- J. H. Lawrence - Professor of Mechanical Engineering - \$1225.

Mechanical Engineering (cont'd):

- F. Hickory - Engineer & Mechanic (11 months) - 16.50.
Applied mechanics:-

- J. E. L. Smith - Lecturer, Applied Mechanics - 1875.

Mining Engineering:-

- J. F. King - Lecturer - 2500.

Industrial Engineering:-

- E. Higgins - Laboratory Attendant - 1200.

Surveying:-

- E. W. Baerting - Lecturer - 2810

- J. W. Nielson - " - 1875.

Applied Chemistry:-

- H. J. Brownlee - Lecturer - 1900.

- R. Johnson - Lecture Assistant & Glass-blower - 1250.

Electric Chemistry:-

- R. Metzger - Demonstrator - 1500.

Architecture:

- H. H. Madell - Lecturer - 2810.

- J. A. Barch - Lecturer, Modelling (part time) - 1000.

- E. W. Jeffery - Lecturer, Freehand Drawing (part time) - 1000.

- Miss J. E. Lang - Instructor and Librarian - 1200.

Drawing:-

- W. J. Smith - Lecturer - 2625.

- W. J. Wright - " - 2250.

- G. Brown - Attendant - 650.

Special Lectures:-

- A. R. Blute - Lecturer, Corporation Laws
and Limited Companies - 400.

Faculty of Household Science -

Household Science:-

- Miss L. L. Oakley - Lecturer - 2500.

- Miss H. Hill - " - 2000.

- Miss F. Grafer - Instructor - 1250.

- Miss E. W. Park - Laboratory Assistant (part time) - 1000.

- Miss E. M. Hickman - Lecturer } paid from - 2000.

- Miss F. J. Lufford - Kitchen Worker } Messy-Leeble- 750.
Respect.

Food Chemistry:-

- Miss E. Harwood - Instructor - 750.

- Miss E. F. D. Martin - Assistant - 700.

Social Service courses:

- Miss A. Mae Cooper - Instructor of Field Work - 500.

Wide fol. 138)

Report of
Special
Committee

On behalf of the Special Committee appointed to consider athletic matters the President presented the following report:

Respectfully
submitted.

To the Chairmen of the Board of Governors
University of Toronto.

Dear Sir:-

At a meeting of the Committee appointed to consider athletic matters the President, in addition to the Vice-Chairman of the Board, Major C. W. Munro and myself, and the following members of the Advisory Board of the Athletic Directorate of the University: Mr. W. B. Stoddy, Mr. W. B. C. Wright, Mr. W. B. Gould, Mr. W. F. Brown and Mr. F. L. A. Thornton.

The athletic situation was considered and the following recommendations were adopted, which I now beg to present to the Board of Governors as the report of your Committee:

Medical
practitioner
or instructor.

(1) There should be a medical practitioner appointed on the recommendation of the President to be in charge of the health of the student and to control social and general hygiene, and to take charge of the compulsory physical exercises from the point of view of health.

Physical
Director,
instructor
assistants

(2) To carry out the physical exercises the Medical Director would have under him a Physical Director and assistants. The appointment of these would be recommended to the President by the Medical Director, after consultation with the Athletic Directorate. The Physical Director would have no independent rights but would have to carry out the orders of the Medical Director so far as the compulsory training was concerned.

Duties of
Medical
Director.

(3) The Medical Director would be a member of the Athletic Directorate and, in a general way, would work out his policy in co-operation with the Directorate inasmuch as the Directorate was responsible for the athletic facilities in Hart House.

Composition
of the
Athletic
Directorate

(4) The Directorate to be composed of the President, the Medical Director, two members of the Faculty appointed by the President, two members appointed by the Advisory Board, the Financial Secretary appointed by the Board of Governors, and five students to be elected by the

present day; it being understood that the Medical
Director is appointed the Medical Director, and the
of the Director.

(5) The constitution of the Medical Director is to be
submitted to the Board of Directors for approval and
authority is to come from the Board.

Toronto (Signed) T. L. ...
July 1st 1911

Classified and ... adopted; the
remainder also for the present.

The Board ... for the month
of August.

The meeting adjourned at 8.15 p.m. to the first meeting
meeting day in August.

W. L. ...

Minutes of Meeting of the Board of Governors
held in the Craft Chapter House on Thursday
12th August 1920 at 4 p.m.

Present;

The Chairman
Mr Russell
Mr Miller

The Secretary

The minutes of the last two meetings were
read and confirmed.

Current
Expenditure:

There was laid on the table the audited statement
of the expenditure for the accountable warrant
issued to the Treasurer for June.

Further accountable warrants were
authorized as follows:

For the month of August (additional) \$20,000.
For the month of September \$80,000.

Communications were presented and dealt with
as follows:

Toronto
General Hospital:

From the Toronto General Hospital, thanking
the Board for cheque for \$125,000. received.

Univ. Extension
re Dr. Wickers

From the Secretary, University Extension,
as to payment of \$40.⁰⁰ to Dr. Wicker for an
evening lecture. Approved.

Donation from
David Fasken
to be paid to
Alumni
Assoc.?

From David Fasken K.C. with a cheque
for \$2,000. in aid of funds for dependent
students. Mr Fasken having intimated that he
preferred to leave the matter of administration
in Justice Waston's hands, it was ordered that
the amount be paid over to the Alumni
Association.

From Frank Darling, L.D., with Deed of Gift to the University of this architectural library and books relating to the profession or art of Architecture subject to the condition that the same remain in the possession of himself and his partner, John Pearson during their life time, or until he or his partner after his decease shall notify the donors to take possession of the gift. Accepted with thanks.

From Darling and Pearson, that their fees as Architects for the University Press Building will probably reach \$4,000. An appropriation of this amount was made being additional to the expenditure authorised on 27 May last (p. 78/51).

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:-

- W. F. Bowles, lbr Warden of Hart House for 1920-21.
(Salary as per their Estimates approved)
- A. R. Walker, Research Assistant, Botany
1 July to September 30, @ \$100. p. month
- C. K. Duff, Research Assistant, Elec Engineering
1 July 1920 to 30 June 1921 @ \$150. p. month
- W. C. Duncan, Research Assistant Elec Engineering
1 July to September 30, @ \$100. p. month
- J. R. Lawson, Research Mechanician, Elec Engineering
1 July 1920 to 30 June 1921 @ \$800. p. annum.
- J. H. Parkin, Research Assistant, Aeronautics
1 July to September 30, @ \$500. p. month
- H. C. Crane, Research Assistant Aeronautics
1 July to 30 September @ \$100. p. month
- J. Clamenon, Fellow Pathology & Bacteriology
for the Session 1920-21 @ \$1000.
- Emilio Joggio, lbr Assistant Professor of Italian and Spanish from 1st July 1920 at a salary of \$2,700. per annum.

The meeting adjourned at 5 pm.

James Macdonald
Chairman

Deed of Gift
Frank Darling
to University.

Darling & Pearson
Architects
Fees for Univ.
Press Bldg.

Appointments to

10th. The proceedings at this meeting were approved and ratified at the meeting of 9th September.
J. Macdonald
Chairman

Minutes of Meeting of the Board of Governors
held in the Loft Chapter House on Thursday, 9th
September 1920, at 4 p.m.

Present:

The Vice-Chairman
The President
Mr Justice Kelly
Judge Sinden
Mr. D. Cody
Col. Goodham
Mr. J. Macdonald
Mr. Massey
Mr. Russell

The Bursar.

The minutes of the last meeting were read and confirmed and the proceedings thereof were approved and ratified.

Current
Expenditure:

The Bursar submitted statements, duly audited, of the expenditure made by him from the accountable warrants received for July and August, and the same were laid on the table.

Communications were presented as follows:

Note to H. Ellis

From Mr Ellis thanking the Board for flowers sent to the funeral of the late Dean Ellis.

Massey Founda-
tion -
Hart House.

From the Massey Foundation thanking the Board for beautifully illuminated copy of resolution re Hart House opening.

Players' (Club) re
Hart House Theatre
for sanction of
Commerce.

From the Players Club as to use of Hart House Theatre for an entertainment at the Convention of the Chambers of Commerce. The Chairman's interim sanction was confirmed.

Mrs L. L. Fear re
children playing
in University
grounds.

From Mrs L. L. Fear as to allowing children to play in the University grounds. The Chairman's

reply was approved.

From the Attorney General's Department asking that consent be given to the assignment of lease of No 47 Queens Park from J. D. Shortley to the Minister of Public Works. Consent authorised, but attention to be drawn to the fact that the lease is only for residential purposes only.

Read a report from the Superintendent of Printing and Finance recommending appointment of R. Brown as Custodian of Social Service ^{Building}. Appointment made as of 1 July 1920 at the salary provided in the Estimates.

Resignations were presented as follows.

L. M. Kelly, Applied Science - accepted effective 31 August.

J. D. Falconbridge (Law) etc. accept.

J. S. Plaskett Mechanician, Physics, accepted effective 30 Sept.

H. P. Kilgus Education - The Board were of

opinion that Mr Kilgus should remain until the end of the Autumn Term and the President was asked to communicate with him.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

Of Mr. D. Olmstead, Assistant Professor Physiology, from 1 August 1920, at \$3,000. per annum.

Asst Demonstrators Physics: for 1920-21,

(vide folio 149) Miss Kathleen Crossley \$700.

Percy Lowe 700.

W. E. McQuarrie 700.

J. A. Lanley 700.

Technical Assistants, Botany: for 1920-21,

Miss M. E. Currie 1,000.

Miss M. McCulloch 1,000.

Technical Assistant, Biochemistry: for 1920-21,

Miss Evelyn Dempsey (from Sept 15th) 900.

Allow Bio-Chemistry: for 1920-21

A. S. Clark 900.

R. W. J. Urquhart 900.

H. Bossook 600.

- A. W. Wigney, Lab. Fellow in Biochemistry for 1920-21 at \$600, this appointment to be held together with the Research appointment in Zoology, the salary for the latter being reduced from \$1500. to \$1200.
- O. H. Jøller, Fellow Chemical Pathology for 1920-21 @ \$1000.
- Wesley Austin, Lab. Lecturer in Metallurgy for 1920-21 @ \$2500.
- Research Assistants etc.:
 - W. J. Dyer, Paleontology, for 1920-21 @ 1000.
 - W. Cowan, Medicine, Attendant 1 from 1/1 by 1920 at \$75. a month.

Rates of pay
to mechanics,
etc.

The President presented a communication from the Machinists Union as to the rates of pay to mechanics, etc. Left in the President's hands to inform the Government, in connection with the Estimates.

Minister of
Agriculture re
pay^t for instruction
to Vet. students.

Also a letter from the Minister of Agriculture denouncing to an increase in the amount paid for instruction given to Veterinary students. The President to see the Minister as to this.

alterations at
No 11 Queen's Park
& 2 Surrey Pl.
for Dept. of
Botany.

The question of further appropriation for alterations at No 11 Queen's Park in addition to the vote for No 2 Surrey Place, for the Department of Botany, was referred for report from the Superintendent, the Chairman of the Property Committee and the President to have power to act.

Payment for
summer
course in
Pediatrics.

Payment of \$240. for the Summer Course in Pediatrics, Faculty of Medicine, was authorised as follows:

- Dr. Morgan	\$40.	- Dr. A. Davis	\$30.
- Dr. R. Simpson	30.	- Dr. Pirie	25.
- Dr. J. Boyer	25.	- Dr. J. Erb	25.
- Dr. B. Hannah	20.	- Dr. F. Rolph	20.
- Dr. J. Smith	15.	- Dr. B. Robertson	10.

Sir Robert
Borden for
Marfleet Lectures.

The President's suggestion that Sir Robert Borden be approached with the object of securing him to deliver the Marfleet Lectures this Session.

was approved, and he was authorized to negotiate
along these lines.

The meeting adjourned at 6 pm

A. S. Hamilton

Chairman

Minutes of a special meeting of the Board of
 Governors held in the High School House on
 Monday, 26th September, 1920, at 4 p.m.

Present:

The Chairman.

The Vice-Chairman

The President

Mr. Marshall

Colonel Gorderham

Mr. Godey

Mr. Murray

Mr. J. A. MacDonald

Mr. Miller

The Secretary.

The minutes of the last meeting were read and confirmed.

The special business of the meeting was opened by the reading of the following report of the Finance Committee (Number 15):

Finance
 Committee
 Report.

The Finance Committee begs to report to the Board of Governors:-

Estimates
 1920-21 -
 Salaries.
 Government's
 decision.

Your Committee has had under consideration a letter received from the Minister of Education conveying the decision reached by the Government with regard to the salary items in the Estimates for 1920-21 forwarded by the Board in June last, of the maintenance portion of which, the Minister has already stated, the Government approve. The letter is as follows:-

"Toronto, September 11th, 1920.

"Dear President Falconer:

"In reference to the University Estimates, the Government have had them under further consideration to-day and have decided to appoint a Commission to report upon the whole question of Provincial aid to the Universities in order that a definite and comprehensive basis may be arrived at which to meet the problem.

... for the ... and ...
... have only retained their position because
they had confidence that the ...
... would be authorized. Many of the staff are not yet
settled but the indications are that so many would
not leave their engagements that we could have
an assurance that such frequent change would
not be made that estimates would be adequately
reliable.

But even if our estimates were to be
uninterrupted in this or for work, the conditions
set by the Government as the basis for their
production could not be carried into effect
(1). It would be impracticable to confine the
... to the working staff. The
... of the whole ...
the work done in the Administrative Office.
... experience and efficiency in the Registrar's,
Bureau and Superintendent's Office is able to,
especially during the ... to deal
with the ... to ...
... The Superintendent has oversight
of the heating plant with its 2 buildings,
the remaining 12 buildings of the ...
of the grounds. He also does all the purchasing
for the ... This task is very large and
varied. He is a trained engineer, a graduate of the
Faculty of Applied Science, and has for several years
been on the staff preparing for this position which
he has just assumed. ... his salary is raised
beyond the \$500 permitted he cannot be kept.
He can at any time command an excellent position
and could not be replaced for what he is getting,
probably not for what is proposed for him.
The heating-plant also cannot be run unless the
engineers and firemen are given at once the 25%
increase in wages that was recommended
on June 10 as a compromise below their request
As the plant must be opened in a few days and
cannot at this season be entrusted to
inexperienced men, the Board will have to
assure the responsibility of guaranteeing the
work of these men.

Administrative
Officers.

Engineers &
Firemen.

mechanicians
and
electricians

in possible situation with others if they can get
in. The usual subjects are, Physics, Electricity,
Pharmacology. The next is the subject that is with
a few days had to face the difficulty, and the
electricians will have immediately in the
mechanicians. Having said this, the
have given attention and something more than they
could have done in the past. And the result is
that of the electricians and mechanics they have not
for a long time been in a position to do so. The
facilities for an electrician.

In the foregoing paragraph there are some
choices in the matter. The electricians have to
do it. But the electricians have to do it. The
advances in engineering and the other
of the electricians. They are, the electricians
the deepest bitterness in the result of a
second that is mostly to be fully and effectively
for a long period of years. The electricians
of work, and now the electricians are not
proper. The electricians are not
the electricians. The electricians are not
the electricians. The electricians are not
adjusted to the difficulty. The electricians are not
various life. The electricians are not
prevalent in the electricians world. The electricians are not
in the result of a second. The electricians are not
and a sudden rise to a second. The electricians are not
from a second. The electricians are not
the electricians and lead to a second. The electricians are not
administration. The electricians are not
a second. The electricians are not
according to the need. The electricians are not
and the electricians are not
public department. The electricians are not
the value of which cannot be estimated by the value
of justice. The electricians are not

(2) At this point of the second it would be
to review the electricians staff. The electricians are not
the electricians. The electricians are not
place what would be the electricians. The electricians are not
the electricians. The electricians are not
the electricians. The electricians are not

teaching
staff
merit already
recognised by
promotions

500? But the staff has been raised already from the point of view. The present recommendation was made for promotion from one grade to another. There were all that in my judgment were required in the present year. Several of the promising young men, whose promotion would be a serious loss to the University, have been willing to remain if they are given a salary on which they can live reasonably. This the Government has a right to provide though the percentage increase without advancing them to a higher professional grade. The only other way of fulfilling at least a half promise to them would be to promote them at once. But if they are promoted they will go over the head of at least half a dozen others who cannot be overlooked. And if in the interim these last come to be promoted many others would be thrown out of scale. All the promotion that can be made this year without introducing any difficulty from promotion advancement have already been recommended. This merit has been recognized.

Every year before promotions are made each case is carefully considered upon its merits, and the Government believe that the staff will challenge comparison in respect of efficiency with that of any leading university of its size, opportunities and financial resources. The work of a University is shown by its fruits. How do the graduates of this university compare with others of this continent? Last year Dr. Harvey Cushing, the great surgeon, stated that our medical students were among the very best he knew. This year Dr. Pease of the Rockefeller Foundation after thoroughly examining the work of the Faculty of Medicine commended it in the highest degree. Two years ago Lord Charnwood stated that after visiting many American Universities he had formed the opinion widely held that our graduates in Arts ranked among the very highest on this continent.

The confirmation of these opinions is afforded by the fact that our present Alumni Roll there are 160 names of graduates of Cornell holding positions in American institutions of higher learning - none of them men of great distinction. A few of

increase in salary. The head of the department of the
 opinion that the position cannot be filled at all at the
 present salary. Another man, a young professor,
 whose salary is \$2000, has refused the salary of
 \$2500. Another man whose salary can be raised more
 than \$500. In the last instance, but no amount offered to
 him.

The filling of nearly every vacant position, where it
 is possible to get it done at the time of the year,
 involves a much higher salary than the present occupant
 would be. It is only in the estimate presented
 to the Government that the important positions have been
 filled - one at \$2500, the other at \$1500. In the
 last case it is an increase of \$100. over last year's salary,
 in the other of \$200.

Difficulty
 in securing
 teachers.

But indeed it is not only the position of
 salaries that is difficult to solve. Some of our
 professors have this year been in Britain looking for
 employment, and as far as we have had any success, and
 that but partial. It is a very large university in
 Canada has come during the past summer and an
 urgent request for more. If at this time we lose
 our teachers our work will be handicapped for the
 whole winter because now it is too late to fill the
 positions. And if nothing is done before the summer
 who have been waiting for the summer for an
 increase they will not refuse to give and to call
 from elsewhere.

The living good men at the highest of their
 power is most serious. It is an exaggeration
 that impairs the country. That it is large is shown
 by the figures given above. The Canadian and British
 professors do not wish to leave their country. Nearly
 all would accept somewhat smaller salaries and
 remain here. But their salaries must be
 reasonably like those given by the best American
 universities, excluding perhaps the wealthy institutions
 such as Harvard, Yale, and Columbia.

University of
 Toronto vs.
 others on this
 continent.

The scale of salaries fixed in 1907 gave this
 University its place in relation to the Universities of
 this continent - not among the highest but
 sufficiently high to attract men of good caliber.
 On addition of the after this ten years has been made to

Wholly to maintain it in its position. I suppose a
smaller comparison to the same extent of the
the to be. If we were to maintain the old stone
also give me still it is necessary to maintain
its position. I have left it to maintain the
that necessarily this extent. I want to keep it
among the higher level to this extent.

It seems to me, therefore, to be important to it for
the Government at that time, especially from the basis of the
the principles suggested by the Society; but from the
Government to get find the wisdom of it. Some
cases to be having if at present the total from
income to be have in the state to be out of
half, and the other half to be out of the
the financial year, having the adopted system
of a certain for the state the next estimate
was presented. There was a few cases, however, in which
the increase would be to be made from the

very truly and respectfully submitted,

1. 1. 1. 1. 1.

(L. 7. id) Takt. v. p. i. o. o. o.

Sept 5, 1891

f. o. des. t.

The report was adopted, and it was resolved that the letter be transmitted to the Executive Committee of the Board of Education. The Chairman of the Board of Health, and the Chairman of the Finance Committee were asked to again report upon the same matter at the next meeting.

Other factors are taken as follows:-

18. P. Luskett's
signation
with a new

A communication from the 1st of 1880, stating that he had been elected to the position of Secretary, which was agreed to, and it was decided that he be appointed a salaried position at a salary of \$200. per annum from July, 1880.

to Mr. Vanley.
Chester Massey
ordnance

Upon the recommendation of the Chairman
approval was given to prepare a plan, to be
looking for the location of the station.

Current

Expenditure.

The Board presented for ratification the budget for 1920-21, which was approved by the Board. The total amount required for the year was \$100,000. The Board also presented for ratification the budget for the year 1921-22, which was also approved by the Board.

Appointments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amount of the appointments.

(vide folio 149)

John X. Synges - to be Assistant Professor of Mathematics from 1 July, 1920, at \$2500 per annum.

(vide folio 157)

W. L. Macpherson - to be Librarian in the Ontario College of Education, and to be connected with "The Librarian", from 1 October, 1920, salary to be determined later.

Hamilton Mc Cormick - Assistant janitor and Laboratory attendant in the Department of Botany (vice Robert Baker), from 1 August, 1920, at \$20. per week.

John Johnson - Laboratory attendant in Applied Chemistry, from 1 July, 1920, salary to be \$200. per annum, if Estimates approved.

The following for 1920-21:-

W. L. Ferguson - Lecturer in Accounting, Department of Mathematics - \$600.

Miss Jean Mc Gowan - Fellow, Botany - 500.
Assistants in Botany:-

W. R. Walker - 1400.

E. H. Moore - 950.

H. D. Brown - 200.

F. B. Adamson - 150.

Miss L. M. Hunter - 100.

Sidney Lloyd - Cleaner, Bio-Chemistry and Pharmacology, from 16 September, 1920, to 30 June, 1921, (half time, in each), at \$75. per month.

Class Assistants in Pharmacy & Pharmacology:-

J. H. Mac Donald - 275.

Miss Dorothy Birrell - 100.

J. C. Hallam - 75.

- Wm. Jean Allen - Secretary and Librarian in Pharmacy and Pathology, from 1 September, 1920, to 31 June, 1921. \$700.
- Dr. T. Hunt - Miller (part time), in Pathology 500
- T. E. Hall - Demonstrator, Chemical Pathology. 500
- Dr. J. Mason - Lecturer in Hygiene 2500.
- J. S. Cunningham - Demonstrator (part time) in Dental Hygiene 500.
- H. C. Lancaster - Demonstrator (part time) in Dental Chemistry, Sept. 1920 - 500.
- C. J. Walsby - Demonstrator (part time) in Hygiene 500.
- Wm. R. R. O. Brown - Demonstrator in Hygiene 100.
- J. E. Loomer - Lecturer in Dental Hygiene 2500.
- Percy Daniels - Lecturer in the University of London, in the College of Education (vice W. R. Gilpin, resigned), from 1 September, 1920, to 31 June, 1921, at a salary of \$2000 a month.
- Dr. Wm. Barton - Demonstrator in Pathology - 2500.
- + H. K. Clark - Demonstrator in Pathology - 2100.
- W. C. Winterbottom - Demonstrator in Pathology - 1900.
- J. H. Brown - Demonstrator in Pathology for 1920 - 2100.

A. H. Gilman

With regard to the case of Dr. W. R. Gilman, referred to in the last minute, the President recommended that his resignation be accepted, it being understood that he is to receive the salary he has received since 20 June last. - approved.

Additional Appropriations

The following additional appropriation is recommended upon the recommendation of the President:
 Salaries, Faculty of Medicine:
 Hygiene - To provide for an additional Demonstrator - \$500.
 Chemical Pathology - To provide for an additional Laboratory Assistant - 500.

Anatomy - Vote for second laboratory

Additional amount to \$1375, to provide for
payment of one more, at rate
above; the appropriation of \$500 for
blower, and also local station. Vote in 37(a)
being now changed in this.

Chemical Pathology Department:

Stationing under fliers, additional

\$1100.

Apparatus, additional

250.

Lynne's
salary
increased.

The President stated that following the appointment
of the borrower as second attendant in Anatomy it
would be necessary to increase the salary of Lynne,
the senior attendant, to \$1400. per annum from
\$1250. Approved and ordered accordingly.

Wages of
engineers and
firemen at
Central
Power Plant

Ordered also that in the case of the engineers and
firemen at the Central Power Plant the Board be
authorized to pay their wages at the figures
provided in the estimates as submitted to the
Government, the Superintendent having reported to
the President that action must be taken at once
to retain the men.

Canadian
Red Cross
Society to pay
cost of alterations,
re. for Public
Health Nursing
course.

The President presented a letter from the Canadian
Red Cross Society that the cost of any necessary
alterations, telephone installation, re. will be
borne by them in connection with the equipment
of office quarters for Miss Russell. The Board
authorized the work to be proceeded with.

Advertising
in hands of
Director of
Publicity.

Ordered that in future the advertising announce-
ments hitherto placed by the Superintendent's
office be dealt with by the Director of Extension
Work and Publicity.

Proposed
constitution
of Athletic
Association

The Vice-Chairman stated that he had received the
proposed constitution of the Athletic Association,
and asked that it be referred for consideration and
report to himself, the President and Mr. Russell.
Approved and ordered accordingly.

The meeting adjourned at 10 p.m. to be held by the chairman.

10/1/91

H. B. Latham

Chairman

Minutes of a meeting of the Board of Governors held
in the Great Baptist House on Wednesday,
29th September, 1920, at 4 p.m.

Present:-

The Chairman
The Vice-Chairman
The Chancellor.
The President.
Hon. L^d Pyne
Hon. B^d Cody
Mr Massey
B^d J. A. Macdonald
Mr Miller.

The Bursar.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the President submitted a copy of a letter written by him to the Minister of Education subsequent to the interviews had with the Minister since the last meeting, and the same was read as follows:-

September 24th, 1920.

Salaries of
staff.

"The Honourable R. H. Grant,
Minister of Education,
Parliament Building, Toronto.

Dear Mr Grant:

I have been in consultation with Sir Edmund Walker, as Chairman of the Board of Governors, and Mr J. A. Russell, as Chairman of the Finance Committee, with regard to the proposal that was made to me by the Premier and Cabinet on Wednesday afternoon with regard to the salaries in the University of Toronto. Both Sir Edmund and Mr Russell agree that we should comply with the offer of the Premier and Cabinet to accept in the meantime the increases to salaries as they stand in the Budget in the way of a bonus, it being understood that it will be

necessary to offer permanent increase to a few members of the staff in order that the work of the University may be carried on satisfactorily during the present session.

Our understanding is that the Cabinet expects the Board of Governors to present to them before the next meeting of the Legislature a resolution which will become permanent if adopted by the Cabinet and the estimates are passed at the next meeting of the Legislature.

I understand also that the Governor would be willing that I should support the budget of the University if it has been sanctioned by the Legislature in the place of the House.

Sir Edmund said that he would do so, but that there are one or two of the items in the budget which he thought they would not consider.

If my understanding of the position is correct would you be kind enough to confirm it by the beginning of the week, or a meeting of the Board of Governors is to be called for next Wednesday in order to take immediate steps to put the estimates into effect.

Yours sincerely,

(Signed) Robert. Falconer,

President.

The President reported that he had received a telephone message from the Minister's Secretary to the effect that there has been communication with the approval of the Government. The Minister has directed to inform the Minister that the Government is in the statement made by the President in the letter referred to.

Many
increases
estimates
for 1920-21 to
be regarded as
unusual.
President's case.

In accordance therewith it was ordered that the salary increase provided in the estimates for 1920-21 as passed by the Board be regarded as bona fide, except in so far as the Board may otherwise order. The free house, heat and light to the President to be likewise regarded as bona fide.

Also ordered that the following items be ordered:-

Principal Shuttan

Salary of Principal Shuttan as Principal of University College, to stand at £1,200 without bonus.

Stems reduced (Cont^d):

- 'Bursar Salary of the Bursar, to stand at \$4,500. plus a bonus of \$500.
- Registrar Salary of the Registrar, to stand at \$4,250, plus a bonus of \$750.
- 'Librarian Salary of the Librarian, to stand at \$4,250, plus a bonus of \$750.
- Superintendent The remuneration of the Superintendent of Buildings and Grounds to remain at \$4,800, but to be regarded as a salary of \$4,000. plus a bonus of \$800.

Committee The Chairman, the President, and the Chairman of the Finance Committee were appointed a Committee to wait on the Government regarding the scope of the proposed Royal Commission.

Communications were presented and dealt with as follows:-

Royal Canadian Institute From the Solicitor, as to further undertakings asked for by the Royal Canadian Institute in connection with the proposed right-of-way. The Board decided to abandon the project.

Prof. L. Gilchrist and A. J. Forster re duplicate cheques. From the Royal Bank of Canada on behalf of Professor Gilchrist, and from A. J. Forster asking for the issue of duplicate cheques to replace originals not received. Approved upon execution of a general bond of indemnity for double the amount.

In lieu of a report from the Property Committee there were received reports from the Superintendent of Buildings and Grounds:

Geo. Laing, caretaker Elect. Eng. Bldg. 1) Recommending the appointment of George Laing, at present Laboratory Assistant in the Department of Mechanical Engineering, as caretaker of the combined buildings to be occupied by the Department of Electrical Engineering, Applied Mechanics and Mechanical Engineering. Appointment made to date from 1 October, 1930, at a yearly salary of \$1,200, plus a bonus of \$200.

Old 'appropⁿ
alterations
to grade and sidewalk in connection with
the new Electrical and Press Building. Authorized, to
be changed to Grounds Department.
Press Bldg.

(2) as to an expenditure of \$2,000. for
alterations to grade and sidewalk in connection with
the new Electrical and Press Building. Authorized, to
be changed to Grounds Department.

The President presented the following special report:-

The Chairman,
Board of Governors,
University of Toronto.

Dear Sir:

Report of
Scholarships
Award from
University
Fund
mission
fee

The Scholarship Board Committee of the
University of Toronto has the honor to inform you
that the Board of Governors has agreed to award
scholarships to students who have been awarded
scholarships from the University Fund. The fund
has been awarded a remission of fee amounting to 25% of the amount
of the award of the scholarship annually, but not
exceeding \$75.00.

Yours sincerely,
(Signed) Robt. L. Haldane,
President.
Toronto,
September 23rd, 1900.

The report was adopted.

Report to be
submitted re
summer camp
surveying.

The Chairman, ordered that
the President be asked to furnish a report upon
the work done in the summer camp in surveying.

Director of
route
observatory
music.

The following gentlemen were nominated by the
Board as Director of the Toronto Observatory,
Music and the execution of a document authorizing
appointing the Chairman as the Board's representative
to the

- B. E. Walker
- W. K. George
- J. A. Macdonald
- James Henderson
- Charles N. Candee
- R. L. Vogt.

- J. F. Michie
- W. R. Underworth
- Sir John M. Gibson
- H. C. Cox
- G. T. Somers
- R. J. Eaton.

Appointments. The following appointments were made upon the recommendation of the President and the salaries were fixed at the amount set opposite the respective names:-

- R. A. Knox - Associate Professor of English, for three years (3) from 1 July, 1920, at a salary for 1920-21 of \$3,100. with annual increments of \$100. through.
- Dr. Harvey Clare - Associate in Psychiatry, Faculty of Medicine, from 1 July, 1920, at \$50 per m.

The following for 1920-21.

Faculty of Arts -

- E. A. Mac Limes - Assistant Demonstrator, & Lecturer (vice J. A. Louley, resigned) - \$700.
- Wm. Allingham - Attendant, Mineralogy, 1 October, 1920, to 30 June, 1921, at \$85. p. month.
- J. W. Rebeck - Assistant Chemistry - \$7.50.
- J. B. West - Instructor, Latin - 1200.
- W. J. McAndrews } Post-terme Instructors 1200.
- L. A. Bibet } in French. - 600.

Faculty of Medicine:

Assistants in Anatomy:-

- | | |
|---------------------------|----------------------------|
| Dr. G. M. Dale - \$150. | Dr. G. W. Carleton - \$50. |
| - R. O. Fisher - 150. | - H. A. Bates - 50. |
| - R. E. Gaby - 150. | - R. M. Jones - 50. |
| - R. J. Harris - 150. | - K. G. McKenzie - 50. |
| - H. L. Rowntree - 150. | - L. C. Palmer - 50. |
| - Wallace G. Scott - 150. | - L. Bruce Robertson - 50. |
| - F. W. Weston - 150. | - G. E. Shouldice - 50. |
| - A. S. Lawson - 100. | - J. R. Smith - 50. |
| - H. B. Van Wyck - 100. | - P. D. Spohr - 50. |

Pathology and Bacteriology:-

- Dr. W. L. Robinson - Demonstrator, in Pathology and Assistant Curator of Museum - 250.

Assistants:-

- | | |
|------------------------------|--------------------------|
| - Dr. H. W. Baker - \$50. | Dr. G. F. Laughlin - 50. |
| - " J. H. Grib - 100. | - G. R. Philp - 50. |
| - " A. B. Le Mesurier - 100. | |

Faculty of Medicine (cont'd).Medicine:

Mr. G. E. Cleaver

"C. L. McVicar

"C. H. Roe

} Clinician in Internal Medicine

Therapeutics:

Mr. G. E. Cooper Hale - Demonstrator

- \$3.50.

"W. V. Weston - Assistant

- 1.00.

Assistant, Anaesthesia:

Mr. W. H. Carver - \$1.00

Mr. J. E. McRiehan - \$1.00.

"J. R. Stanley - 1.00.

"C. H. Robson - 1.00.

"J. J. Hurley - 1.00.

"J. F. Grubbe - .50.

Hygiene:Miss Margaret E. Allen - Secretary & stenographer,
from 1 October, at \$75 per month.Psychiatry:

Mr. J. R. McRiehan - Demonstrator

- 2.50

"Fulton S. Spoonman - do.

do.

- 2.50.

Faculty of Applied Sciences -Mechanical Engineering:

Mr. W. L. Little

- Demonstrator, Thermodynamics - \$1.50

"R. E. Hardie

- Demonstrator, do.

do.

- 1.00.

"A. L. Stewart

- do.

do.

- 1.00.

"H. R. Lintchen

- Special Demonstrator, Hydraulics - 1.25

"W. G. MacDonald

- Demonstrator, do.

do.

- 1.25

"J. J. Grubbe

- do.

do.

- 1.00.

Metallurgical Engineering:

"Joseph Stark

- Attendant (Miss Higgins, resigned)

from 27th September, at \$80. per mo.

Faculty of Forestry:

"H. J. Davidson

- Laboratory Assistant

- \$5.00

Special Research:

"H. B. Sifton

- Assistant Professor, Research

in Botany, for one year from 1st July, 1920,

replacing previous appointment as

Lecturer (vide fol. 104),

\$5.50.

"E. W. Todd

- Research Assistant in Mineralogy,

for six months from 1 October, 1920, at \$2.50 per month.

Miss Marian Harvie was appointed Secretarial Assistant in the Department of Medicine from 1st October, 1920, at a salary of \$75. per month.

addl appropⁿ
salaries
Therapeutic

The appropriation for Demonstrators and Assistants in the Department of Therapeutics was increased by \$100. to cover the above appointments in that Department.

Appointments
Ontario
College of
Education.

Also the following appointments were made in the Ontario College of Education:-

Miss L. L. Ackley - Assistant Professor in Household Science and Supervisor of the Women Students, from 1 July, 1920, at a salary of \$3000 per annum, this appointment cancelling that of Lecturer in the Faculty of Household Science (vide folio 111).

Miss A. E. Robertson - Instructor in Household Science from 1 October, 1920, to 30 June, 1921, at a salary at the rate of \$2500. per annum. The appointment of A. E. Robertson (vide folio 139) was varied by making his title that of Assistant Professor, and his salary was fixed at \$3350. per annum, with a bonus of \$840. = \$4190. for this year.

Arrangements
in appⁿ in
German and
Mech. Eng.

The President was authorised to complete arrangements as to new appointments in German and Mechanical Engineering.

Prof.
J. H. Cameron
vacates chair
Emeritus
Professor.

The President submitted certain correspondence he had had with Professor J. H. Cameron. In view of the regulations already adopted the Board consider Professor Cameron's chair to be now vacated by him, as he has reached the age of 65 years. The title of Emeritus Professor was granted to him, and it was ordered that he be paid his full salary for this financial year.

How re
retirement of
certain professors

The President asked that a special committee be appointed to consider the question of the retirement of certain professors who are nearing or have reached the age of 65. The following were appointed

as the Committee:

The Vice Chairman

1st Body

Dr. Russell

Dr. Massay

The President (Dr. ...)

The resignation of ... at ... Hall ... accepted, effective ...

The Vice Chairman and 1st Body were appointed a Committee to administer the affairs of ... Hall. This Committee was given power to appoint a ... to Miss ...

It was ordered that a payment of \$25. be made to Dr. Harvey Blave for services as a Demonstrator in Psychiatry the year 1919-20, in which year the appointment was overlooked.

It was ordered that a telephone be installed in the room at the Toronto General Hospital occupied by the University Medical staff.

Ordered that students of the fourth year ... be allowed until November 15th in each year for payment of their fees without penalty, on account of their being required to attend the practice camp.

The fee of \$11. for ... was reduced to \$10. for ... also ... in Education on account of their not receiving ...

The thanks of the Board were ordered to be recorded and conveyed to Colonel Goodenham for his kindness and generosity in providing facilities for ... in connection with the work in Zymology carried on by Professor Speakman.

Also to Sir Edmund Osler, for his continued subscription to a fund for Special Investigations in the Pathological Department.

Further order
as to gate
receipts of
Athletic
Assocⁿ

The Vice-Chairman having drawn attention to the fact that the Athletic Association had repaid the \$24,000 advance in connection with the stadium the question of further order as to gate receipts in future was referred to the committee which has under consideration the constitution of the Association.

Adjourned

The meeting adjourned at 6 p.m.

H. W. H. H.

E. W. H. H.

Minutes of meeting of the Board of Governors held in the Croft Chapter House on Sunday, 12th October, 1924, at 4 p.m.

Present -

The Chairman.
The Vice-Chairman.
The Chancellor.
The President.
Judge Snider.
Colonel Goodenham.
Mr. Miller.
Mr. Massey.
Mr. J. A. MacDonald.

The Bursar.

The minutes of the last meeting were read and confirmed.

Resolving out of the minutes the President reported that he had received a letter from the Minister of Education asking to have a list of those positions in which the recent additions to salary are to be considered as fixed increases and not bonuses. The President and the Chairman of the Finance Committee were instructed to draw up this list.

The Bursar submitted his statement, duly audited, of the expenditure made by him from the accountable warrant received for the month of September, and the same was laid on the table.

Communications were presented as follows:-

From the Registrar, University College, under date September 30th, with the recommendations of the College Council regarding the awards of scholarships to H. F. Balmer and H. L. Tracy. The recommendations of the Council were concurred in.

From the University Registrar notifying the Board of a deficiency in the number of members

elected to the Senate at the recent elections. The following order was thereupon passed:-

Order re
deficiency
in number
elected to
Senate.

Whereas by a communication of the Senate it has been made to appear to the Governors of the University of Toronto that at the last election of members of the Senate by those persons who held certificates as Principals of Collegiate Institutes or High Schools, or Assistants therein, as provided by Sub-section d of Section 41 of Chapter 279 of the Revised Statutes of Ontario, 1914, but three members were elected instead of four as required by said Act; and whereas the election of the fourth member having failed the Board is required by Section 114 of the said Act to make provision for holding the same;

Now the Governors of the University of Toronto do hereby order as follows:-

1. That an election for the said fourth member shall be held in accordance with the terms of this order, and the Registrar shall without delay procure from the Education Department a list of all Principals of and Assistants in Collegiate Institutes and High Schools in Ontario who are actually engaged in teaching in a Collegiate Institute or High School, with their Post Office addresses as far as known.

2. The Registrar shall prepare an election register containing the said list and the same shall be the voters' list for the election hereby ordered, and Section 92 of the said Act shall apply to such register.

3. Such register shall be posted as mentioned in Section 91 of the said Act not later than the 2nd day of November, 1920.

4. Complaints under Section 97 of the said Act shall be made not later than ten clear days before the 1st day of December, 1920. Any complaints so made shall be dealt with by the Registrar as provided in said Section.

5. Nominations of the person to be elected under the election hereby ordered shall be made in the manner provided by Sections 100 and 101.

said Act, and a ball to be delivered at the office of the Registrar or received there not later than the twenty-third day of November, 1920.

6. In case a poll is necessary the Registrar shall on or before the first day of December, 1920, comply with the directions of Section 106 of said Act as far as they are applicable to the election hereby ordered.

7. The votes shall be given as provided in Section 107 of said Act, and such votes shall be delivered or received at the office of the Registrar not earlier than the first day of December and not later than the twenty-second day of December, 1920, both days inclusive.

8. The scrutineers appointed by the Senate for the last election shall be the scrutineers under Section 108 of said Act.

9. Sections 105, 109, 110, 111 and 112 of said Act and all other sections applicable shall apply to the election hereby ordered.

10. The Registrar shall without delay after receiving the list required by clause 1 of this order send by post to the persons mentioned in said list a copy of this order.

11. The Board reserves the right to amend this order by changing dates, giving other or additional directions, or otherwise.

From the Solicitor as to an enlargement of the term of the renewal lease requested by Mr. McPhedran. The Board decided that the terms as agreed upon must be adhered to.

From Orr Brothers, asking for a renewal of mortgage. Renewal approved for three or five years at seven per cent. (7%) interest, with privilege to pay off at any time on three months' notice.

From the Toronto Teachers' Institutes asking for the use of Convocation Hall for a lecture to be given on the evening of October 21st. Granted upon the usual terms.

Burglary
insurance
at Hart
House.

The Bursar asked for instructions as to continuing the policy of insurance against burglary which had been taken out by the Massey Foundation in connection with Hart House. Ordered that this policy be allowed to lapse, Mr. Massey thinking it is no longer needed.

Comm. re
admission
of Dental
students to
Hart House.

The question of students of the Royal College of Dental Surgeons being admitted to the privileges of Hart House was brought up by the President. The Board approved of their being admitted, and the following Committee:-

The Vice-Chairman

The President (Chairman)

Mr. Massey

was appointed to discuss with the Stewards of Hart House and the authorities of the Dental College the method of dealing with the fees of these students.

Report of
Special Com.
upon
Queen's Hall.

The following report of the Special Committee upon Queen's Hall was read:-

The Board of Governors,
University of Toronto -
Toronto.

Appointment
of Miss
Helen Pantou.

Your Committee beg to report that they have considered the recommendation of Miss Livingstone that Miss Helen Pantou be appointed as Miss Livingstone's assistant; and have informed Miss Livingstone that the recommendation has been approved (to date from 1st November, 1920).

(Signed) H. J. Gody.

4th October, 1920.

Chairman of Committee.

The report was adopted and Miss Pantou's salary fixed at \$10.50. per annum with the usual living allowance attached to the position.

The following appointments were made to the staff of the Bursar's Office:-

Miss Julia Branton - Clerk in the Accounts Branch,
at a salary of \$1100. per annum.

Miss Edith Brew - Clerk in the Fees Branch,
at a salary of \$900. per annum.

both to date from 1st July, 1920.

Miss M. Burns - Clerk in the Secretarial Branch,
from 1st August, 1920, at a salary of
\$1000. per annum.

The following appointments were made upon the
recommendation of the President and the salaries
were fixed at the amounts set opposite the respective
names, the appropriations for Biology being increased
by \$700. to cover the appointment of the Demonstrator,
in that Department:-

J. H. McDonald - Associate Professor of Mathematics,
Faculty of Arts, from 1st July, 1920, at a
salary of \$3700. per annum.

Adrian Beverington - Associate Professor of Architecture,
Faculty of Applied Science, from 1st October,
1920, at a salary at the rate of \$2500
per annum.

J. H. Parkin - Assistant Professor of Hydraulics,
Department of Mechanical Engineering,
from 1st October, 1920, at a salary at the
rate of \$2600. per annum (this appoint-
ment cancelling that as Lecturer in
Machine Design - vide folio 110).

H. J. Strong - Assistant in the Registrar's
Office from 22nd September, 1920, at a
salary at the rate of \$1500 per annum.

Miss E. M. Tasker - Stenographer in the Registrar's
Office from 1st July, 1920, at a salary
of \$800 per annum.

Miss Margaret MacLennan - Assistant for special
Research work in Pathology (vice
Miss M. L. Cowan, resigned) from
1 October, 1920, at a salary of \$100.
per month (to be paid from special
donations).

The following for 1920-21:-

Faculty of Arts -

- (with full list)
- Miss M. E. G. Waddell - Fellow, Mathematics - \$700.
 - Miss Ida Giles - Demonstrator, Physics - 12.00.
 - Miss Mary Swannell - Clerical Assistant, Physics,
from 15 September, at \$7.50 a mo.
 - R. H. Chappell - Glass-blower, Physics,
from 1 September, at \$200. a mo.
 - H. G. Armstrong - Demonstrator, Biology - \$700.
 - S. G. Smith - Junior Laboratory
Attendant, Biology, from 7 October at \$56. a mo.
 - Frank Christie - Laboratory Attendant,
Botany, from 10 September, at \$9. a week.
 - Miss Jessie Lang - Fellow, Physiology - \$800.
 - S. W. Page - " " - 800.
 - E. C. Noble - " (part-time) Physiology - 400.
also Research Assistant, do. - 200.
 - E. H. Best - Fellow (part time), Physiology - 400.
also Research Assistant, do. - 200.
 - Miss E. J. Fraser - Fellow (part time) do. - 300.
 - E. F. Knight - do. Physiology,
3 months, October to December. - 150.
 - Josef Pijouan - Instructor, Spanish - 1500.
 - Harold W. A. Foster - Lecturer, Commercial and
International Law (vice J. D.
Falconbridge, resigned) - 750.
 - W. S. Ferguson - Lecturer, Accountancy,
Department of Political Science,
(lectures in new course in Commerce) - 400.
 - Miss Gladys Wooley - Assistant in English - 1200.
 - A. S. Woodhouse - do. do. - 1000.

Faculty of Medicine -

- Dr. E. A. Mc Bullock - Assistant, Anatomy - \$50.
- U. F. Stock - do. do. - 50.
- F. H. Kirkpatrick - Tutor in English Expression
for Medical students - 1250.

Faculty of Applied Science -

- E. A. Hughes - Demonstrator, Applied Mechanics - \$1000.
- W. L. Sagar - do (half time) do. - 500.
- John Brown - Laboratory Attendant, do. - 650.
8 months from 1 October.

Faculty of Applied Science (cont'd) -

- W. H. Orr	Demonstrator, Electrical Engineering	\$1000.
- H. S. Brown	"	- 1000.
- S. K. Cheney	"	- 1000.
- W. A. Dancy	"	1000.
- R. D. Shrestis	"	1000.
- A. L. Thompson	"	- 1000.
- W. F. Green	Mining Engineering - (6 months - October to March) -	1000.
- C. Waybrant	Laboratory Attendant, Mining Engineering 15 September, 1920, to 15 April, 1921 -	700.
- C. S. Adams	Lecturer, Applied Chemistry	1800.
- G. G. Macdonald	Demonstrator, "	- 1200.
- H. C. Lochner	"	- 1200.
- Victor Thomson	"	- 1200.
- John H. Addison	} Laboratory Attendants, " each 8 months from October, at \$35.2 a month.	
- Frank Cole		
- Joseph Steffen	Laboratory Attendant, Electro-chemistry, from October, at \$35 a month.	
- F. E. Simpson	Assistant in Modelling (half time), Department of Architecture	- 500.
- G. E. Drake	Attendant, Modelling, Department of Architecture, 8 months from October -	600.
- H. J. Franklin	Demonstrator, Drawing	- 1400.
- E. R. Grange	"	- 1400.
- L. C. M. Baldwin	"	- 1200.
- W. B. Lumsden	"	- 1200.
- J. H. Gwynne	"	- 1000.
- J. S. Graham	"	- 1000.
- W. A. Sibbett	"	- 1000.
- A. C. Wilson	"	- 1000.
- G. R. Workman	"	- 1000.
- R. B. Jackson	Engineering Physics	- 1250.
- J. T. Ransom	"	- 1200.
- H. R. Jamieson	Assistant Photographer, - 25 weeks from 4 October, 1920, at \$20. a week.	
- R. C. Cantel	Research Assistant, Chemical Engineering, 1 October, 1920, to 31 May, 1921, at \$200. a month	
- C. R. Skill	Research Assistant, Electrical Engineering 1 October, 1920, to 30 June, 1921, at \$12.5 a month	

Administration -

- Miss Lucy Coventry - Supervising Instructor for
Women Students.

Salary of
Prof. J. D. Syge

Ordered that there be added for the current financial year a bonus of \$200 to the salary of \$2500. attached to the appointment of Mr. John D. Syge as Assistant Professor of Mathematics (vide folio 129).

Salary of Miss
K. Crossley.

Ordered that the salary of Miss Kathleen Crossley as Demonstrator in Physics be increased by \$500, making a total of \$1200 for the session (vide folio 118).

Dr.
A. Brock

Ordered that the salary of A. Brock, Attendant in Pharmacy, be increased to \$1200. per annum from 1st October.

Re salaries of
Bursar, Reg.
and Librarian

The President presented a petition signed by the Bursar, the Registrar and the Librarian, upon the subject of their salaries, and the same was read.

Transfer of
appropriation
Social Service

The appropriation for "General assistance" in the Social Service Department was increased by \$200, and a similar amount deducted from the appropriation for "Special Lectures".

Special course
in Science
in Ont. Coll.
of Education

The President reported that the Department of Education had asked the Ontario College of Education to conduct a course of training for teachers of Household Science and to add the disbursements of salaries, equipment and supplies therefor to the budget of the College.

Pending the preparation of a separate budget for the future the Bursar was authorised to honor the requisitions of the Dean for equipment and supplies up to the sum of \$8,000. by using the appropriation already made for Practice Teaching in the City Schools.

Estimates for
Dept of
Public Health
Nursing -
to be met by
Can. Red
Cross Socy.

Estimates approximating \$2631. for assistance and maintenance of the Department of Public Health Nursing for 1920-21 were approved as follows, it being understood that the Canadian Red Cross Society will meet the expenditure:-

Field Work Supervisor for half year (quite uncertain)	\$700.
Office Assistant, 8 months	- 800.
Special Lecturers	- 400.
Library - Text books, magazines and pamphlets to be added to library immediately	- 200.
Office expenses, telephone service	- 331.
Equipment contingencies (uncertain)	- ?
	<hr/> \$2631.

The fees to be paid by Occasional students taking this course were fixed at \$3. for one term and \$5. for two.

The President reported the receipt of a petition from students in the Men's Residences asking that the rates be reduced. Referred to the Vice-Chairman and the President with power to act.

The President presented proposals transmitted by the Senate under date of 12th October with reference to entrance to the Faculty of Medicine in the Session 1921-22 and the standard of Matriculation to be required for entrance to that Faculty in the Session 1922-23, both of which were approved by the Board.

The request of Dean McDay of the Master University that a number of their women undergraduates be allowed to take exercise at the Gymnasium in the Household Science building was granted upon the understanding that there is no interference with the use by our own students of the Gymnasium facilities, and subject to the control of the Gymnasium Instructor. The usual fee to be paid by these undergraduates.

A request from the Soldiers' Aid Commission for the use of the front campus for a cricket team made up of returned men was considered, and the President was asked to suggest that they endeavor to make arrangements with the Sorrento Cricket Club to share the privileges granted to the latter.

Upon the recommendation of the President

G. H. W. Lucas
 exemption fr.
 Lab. supply
 fees.

Mr. G. H. W. Lucas, who is entitled to free tuition as the holder of a scholarship, he not required to pay the Laboratory supply fees this year in view of the fact that he paid them last year but was unable to take the course owing to his assisting in the Chemical Laboratory.

U. S. Alumnae
 Assoc'n Bldg
 Committee
 and
 J. M. Lyle

The President reported the receipt of a letter from Mr. Henderson, Chairman of the Buildings Committee of the University College Alumnae Association, enclosing a copy of a letter received from Mr. J. M. Lyle under date of 4th October, and the same were read. The decision of the Board was that the \$750. should not be paid to Mr. Lyle until the plans and drawings are handed over by him.

Gift to Physics
 Lab. by Dr.
 G. S. Ryerson.

The thanks of the Board to Dr. G. Sterling Ryerson were recorded for his gift to the Physical Laboratory of an instrument for demonstrating colour blindness.

Graduate
 open Fellowships

The Bursar was authorised to pay the first instalment of the Graduate open Fellowships in advance of the money being received for the subscriptions promised by Sir Edmund Osler and Colonel Leonard.

Resolved

The meeting adjourned at 6¹⁰ p.m.

[Signature]
 Vice-Chairman.

Minutes of meeting of the Board of Governors, held in the Croft Chapter House on Sunday, 28th October, 1920, at 4 p.m.

Present:

The Vice-Chairman.
The Chancellor
The President
Hon. Mr. Gode
Mr. Massey
Dr. J. A. Macdonald
Mr. Miller.

The Bursar.

The minutes of the last meeting were read and confirmed.

The Bursar presented his estimate, under By-Laws Number 16, of the amount required to defray current expenditure for the month of November, ordered that an accountable warrant for One Hundred Thousand Dollars (\$100,000) be issued to the Bursar.

Communications were presented as follows:-

From Miss Gladys Colter, resigning her position in the Ontario College of Education as of 1 November. Accepted.

From Professor De Lury that Professor J. H. McDonald, recently appointed to the Department of Mathematics has decided not to accept the position.

From the Canadian Red Cross Society asking if the amount derived from fees for the Public Health Nursing Courses would be allowed against the expenditure which the Society has undertaken to meet this year. Ordered that the amount be so credited.

From Gideon Miller as to frontage license for fifty-two feet on Queen Street Avenue. Ordered that the

General Mortgage applicant be informed that a license on terms similar to those decided upon in the case of the Provincial Paper Mills Co. will be granted upon payment at the rate of \$40⁰⁰ per foot frontage.

The Auditor's Report and Financial Statement for the year ended 30th June, 1920, and the President's Report to the Board for the same year were presented, and were ordered to be printed and transmitted to the Legislative Assembly in the usual way.

Report Number 129 of the Property Committee
was read as follows:-

The Property Committee begs to report to the Board of Governors:-

Use of Convocation

Hall to Royal

Can. Inst.

Use of room

by American

Inst. of Elect.

Engineers.

1- Your Committee has granted the use of Convocation Hall to the Royal Canadian Institute for a meeting on the evening of November 11th.

2- Your Committee has granted to the American Institute of Electrical Engineers the use of a lecture room in the Mining Building for a meeting every second Friday evening at 8 p.m.

Telephone

for Asst.

Librarian.

3- Your Committee has received an application from the Librarian for an extension telephone to be placed in the room assigned to the Assistant Librarian. As this room is some distance away from the other telephones in the building, your Committee recommends that this extension be granted at an annual cost of \$13.20.

Telephones

in Electrical

Engineering

Bldg.

4- Your Committee has also received applications for telephone equipment for the new building to be occupied by the Departments of Electrical Engineering and Applied Mechanics. The requests cover the removal of six automatic telephones at present installed in the Departments, application for three new automatic telephones, and application for one Bell telephone, with sundry extensions and push buttons to serve as many departments as possible. The cost of the Bell equipment is approximately \$120. per annum and it is recommended that this be granted, together with the transfer of the existing

available automatic instruments to the new location desired. The request for additional automatic telephones cannot be complied with as the capacity of the present switchboard is exhausted.

lighting of
corridors in
Elect. Eng.
Bldg.

5 - In connection with the erection of the new building for Electrical Engineering, the Superintendent reports that several of the corridors are very dark and that he recommends the installation of recessed lights in some of the locked-up doorways at a cost of \$560. This expenditure would provide seven of these lights in the basement, six on the ground floor, and three on the first floor, and it is recommended that this work be authorized, the cost to be charged to the Capital Account of the building.

maintenance
estimates
84 College St.
Military
Studies Dept.

6 - The building at No. 184 College Street being now occupied by the Department of Military Studies, it is recommended that the following estimates for maintenance for the present financial year be granted:

Fuel	\$7.50.
Light	75.
Water	100.
Caretaker's supplies	100.
Cleaning	360.
Repairs and renewals	800.
Sundries:	

converting building
to departmental use. 500.

Total \$2,685.

Alumni Assoc.
184 College St.
Edl. appropⁿ
fuel for
Central Power
Plant.

It is also recommended that the Alumni Association be given office quarters in this building instead of in the west wing of the main building.

7 - The Superintendent reports that the appropriation of \$100,000 provided for fuel for the Central Power Plant for 1920-21 is already exhausted by the purchase up to October 1st of approximately 8,150 tons at an average cost of \$12.63 per ton, delivered, and that an additional appropriation of \$35,000. for this service will be necessary. Your Committee recommends that this sum be granted.

retire pay
for
caretakers

8 - The Superintendent has submitted to your Committee a report upon the question of remuneration paid to caretakers, etc., for overtime duty, and to put the matter on what he thinks would

satisfactory basis for approval of the following schedule of rates for both University and outside meetings:

Caretaker not living in Building, and Policemen -
Afternoon:-

Meetings ending before 5.30 p.m.	nil.
Meetings ending after 5.30 p.m. but by 6.30 p.m.	.50
Meetings ending after 6.30 p.m. but by 7.00 p.m.	\$1.00

Evening:-

Meetings ending before 9.30 p.m.	2.00
Meetings ending after 9.30 p.m. but by 11.00 p.m.	2.50
Meetings ending after 11.00 p.m.	3.00

Caretaker living in Building.

Afternoon:-

No extra remuneration unless on holidays or when special work is required.

Evening:-

Meetings ending before 11.00 p.m.	\$1.00
Meetings ending after 11.00 p.m.	1.25
For each additional meeting on the same evening allow an extra	.25

Caretaker, Convocation Hall.

Afternoon:-

No extra remuneration unless on holidays or when special work is required.

Evening:-

Meetings ending before 9.30 p.m.	\$2.00
Meetings ending after 9.30 p.m. but by 11.00 p.m.	2.50
Meetings ending after 11.00 p.m.	3.00

Morning

Sunday morning services	2.50
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Your Committee recommends that this schedule be approved and also that the Superintendent be given discretion to deal with special cases as they arise.

Trees in

Queen's Park
and on Avenue.

9 - The Superintendent reports that he has made a complete inspection of the trees in Queen's Park and on the Avenue in company with the Forestry Superintendent of the City Parks Department, and he submits a list of the trees which require to be pruned and of those which require to be removed. The list is

attached as a schedule to this report and your Committee recommends that treatment as detailed therein should be permitted.

10- Your Committee has considered the question of the charge to be made for the use of Convocation Hall when granted for meetings not directly connected with the University. The present charge of \$18.00 to cover heat, light, cleaning and attendance was fixed some years ago and in view of the increased cost of all services it is now too low. The Superintendent is of the opinion that it should be raised to \$25. in the case of bona fide educational organizations, and to \$50. where the use of the Hall is granted to others. It is also recommended that where the use of the organ is granted an additional charge of \$10. be made in each case. These increased charges will enable the crediting to Repairs and Renewals Account and to the Organ Fund, respectively, of a small amount to cover depreciation. Your Committee recommends that approval be given to these suggestions.

11- The Superintendent reports that the pressure of work in his office is so great that it is impossible, even by a very much over-worked staff, to keep pace with it. He points out that the staff is the same in number as it was in 1911-12 and asks, as partial relief, for an appropriation of \$700. to provide for the employment of an additional clerk for the balance of the present financial year. Your Committee recommends that this be granted.

(Signed) R. Bruce MacDonald
Chairman.

To route,

October 26th, 1924.

The report was adopted.

A supplementary request for the use of Convocation Hall by the Women's Canadian Club for the afternoon of 1st November was granted.

Ordered that the charge for such meeting and for the meeting of the Royal Canadian Institute on November 11th be at the old rate.

Requirements
re new
buildings.

The Chairman of the Property Committee informed the Board that he had received a communication from the Superintendent suggesting that the instructions given by the Board as to procedure to be followed in submitting estimates of requirements and cost in connection with new buildings should be somewhat enlarged. Upon the recommendation of the Chairman the following order was passed, replacing that issued on 24th June last.

Ordered -

to be obtained
from Super-
intendent

That when an Architect is commissioned to erect a new building, or any addition, he shall be instructed to obtain the requirements from the Superintendent.

Specifications to
be approved by
Superintendent
to whom tenders
are to be forwarded

Before tenders are called for, all plans and specifications for additions or new buildings shall be approved by the Superintendent and all tenders received by the Architect shall be forwarded, with the Architect's recommendation, to the Superintendent for submission to the Board after consideration and report.

Requirements
by Departments
to be submitted
through Supt.

All requirements by Departments for equipment and furnishings for new buildings shall be submitted through the Superintendent, with estimates of cost, accompanied by a statement that all requirements have been included. The Superintendent shall then be responsible for the submission of Architects' and Departmental estimates, with such additional estimates as may be necessary, to provide for a building complete in every respect.

Supt. to be notified
re tenders and
certificates for
pay^{mt} to be sent
to Supt.

The Superintendent shall be notified of the acceptance of tenders, and certificates for payments to contractors shall be sent by the Architects to the Superintendent for approval and certification by him before payment.

The report of the Special Committee in reference to funds of the Athletic Association was read as follows: -

The Board of Governors,
University of Toronto,
Toronto.

At the last meeting of the Board there was referred to a Special Committee consisting of the President, the Vice-Chairman and Mr. Russell, for consideration and report, the question as to what action should be taken in connection with the 40% of the gate receipts at the Stadium payable to the University, now that the repayment of the loan provided for in By-Laws 12, 17 and 20 has been completed.

Your Committee beg to report that they have, have been in conferences with representatives of the Athletic Directorate and of the Advisory Board of the Athletic Association, and find -

1 - That on June 30th, 1930, there was a credit balance at the disposal of the Athletic Association of some \$13,000, a portion of which sum was used subsequently to complete the final payment of \$7,000 which discharged the loan made by the Governor in connection with the erection of the Grand Stand thus leaving a net credit balance of \$8,306.63.

2 - That since the loan was made 40% of the gate receipts of the three Intercollegiate games only have been paid automatically to the Bureau.

3 - That it is estimated that such 40% this year will be approximately \$6,000.

4 - That it is the desire of both the Athletic Directorate and the Advisory Board that such available sums as there should be set aside for Athletic purposes, and that they suggest that from time to time there be given authority to place such funds in a special trust account, which might, on occasion arise, be invested in convertible securities at a better rate of interest than that obtainable in a savings account, it being understood that any fund so accumulated should be disbursed only with the approval of the Board.

Your Committee approve of the suggestion and recommend that the Financial Secretary of the Athletic Association be authorised and instructed to open a special Athletic Trust account in the name of the University of Toronto Athletic Association, and

deposit therein as soon as conveniently possible after each Intercollegiate Rugby game, 40% of the gross gate receipts of such game, and that the Athletic Directorate be empowered to order the deposit in the same account of any balance remaining at the credit of the Association at the close of each financial year, provided that an amount in the neighbourhood of \$3,000. is left in the current account to secure a working capital for the operations of the current year.

It is also recommended that any interest earned by the fund should be deposited to the credit of the Special Trust account and not be employed by the Directorate to meet current or other obligations.

It is further recommended that when withdrawing funds from this account for disbursement, or investment, such be done only over the signature of the Financial Secretary of the Athletic Association and the counter-signature of the Bursar of the University, the latter of whom would act only on order of the Board of Governors.

Toronto. (Signed) D. Bruce Macdonald.

28th October, 1926. () J. A. Russell.

() Robt. A. Falconer.

The report was adopted.

Report of
Special
Committee
re Constitution
of Athletic
Assocⁿ

The report of the Special Committee to which was referred the Constitution of the Athletic Association was read as follows:—

The Board of Governors,
University of Toronto.

At a previous meeting of the Board the suggestion that the Constitution of the University Athletic Association should be approved by the Board of Governors was approved, and a special Committee was appointed to consider the Constitution with power to act.

The Athletic Association submitted to your Committee a draft of the Constitution and acquiesced in some changes suggested by the Committee. The Constitution was approved by the Committee and

copy thereof is submitted herewith as the Committee's report.

(Signed) L. Bruce Macdonald

Toronto,

28th October, 1920.

The report was adopted

Auditor's report
Athletic
Association
1919-20.

The Bureau presented the Auditor's Report and Financial Statement of the Athletic Association for the year ended 30th June, 1920, and the same was laid on the table.

Estimates for
Athletic Assoc.
1920-21.

Also the estimates of the Athletic Association for the year 1920-21 as passed by the Athletic Directors and transmitted under date of 27th October, which received the approval of the Board.

Report of
Summer
camp in
surveying.

There was also laid on the table a report from the Dean of the Faculty of Applied Science upon the work of the Summer Camp in Surveying.

Letter for
men's
Residences
reduced

The President reported that the Special Committee, consisting of himself and the Vice-Chairman recommended that the rates for the men's Residences be reduced from \$4.50 to \$4.00 a week, to go into effect at 1st November. Approved.

Dental College
collect this
year's Hart House
fee

Also that the Dental College had undertaken to collect and forward this year's Hart House membership fee for the Dental students. - Approved.

Standing
committees
of Board.

The Standing Committees of the Board for 1920-21 were appointed as follows:-

1. Finance Committee -

The Chairman

Sir Edmund Baker.

The Vice-Chairman

Hon Mr. Justice Kelly.

The Chancellor

J. A. Russell.

The President

W. H. George.

Sir Joseph Flavelle.

Major Sir H. W. Brown.

2 - Property Committee

1st Chairman

Hon. Mr. Justice Kelly.

The Vice-Chairman

J. A. Russell.

The Chancellor

Col. A. E. Gooderham

The President

Vincent Massey

Daniel Miller

Sir Edmund Osler.

3 - Education Committee -

The Chairman

His Honour Judge Snider

The Vice-Chairman

Dr. J. A. Macdonald.

The Chancellor

Vincent Massey

The President

Col. R. W. Leonard

Sir Joseph Flavelle

Hon. Dr. H. J. Cody.

4 - Committee on Hospital Relations -

The Chancellor

The President

The Chairman

W. H. George

The Vice-Chairman

Vincent Massey.

5 - Joint Committee on Hospital Appointments -
University Members:-

The Chancellor

The Vice-Chairman

The President.

Vincent Massey

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names, the appropriation for Demonstrators and Assistants in Obstetrics and Gynaecology being increased by \$50. to cover the appointments in that Department; and \$300. being voted for Radiology:-

- Thure Hedman - Assistant Professor of German, Faculty of Arts, from 1 November, 1920, at a salary, for the period from that date to 30 June, 1921, of \$2000, and thereafter at a rate not less than \$3000. per annum.

- Dr. G. E. Richards - Associate in Radiology, Faculty of Medicine from 1 July, 1920 - \$300. per an

- Miss R. E. Ratz - Technician in Chemistry, Department of Medicine, from 1 July, 1920 - \$1000. per an

Miss Minnie Mac Farquhar - Clerk in the Library, from
15th November, 1920, at a salary at the
rate of \$740. per annum.

The following for 1920-21:-

Faculty of Arts:-

Assistants, Astronomy -

J. A. Pearce. - \$600

F. L. Blake 150.

J. B. Russell - \$75.

W. S. Vaughan 75.

Class Assistants, Biology -

Leon Pequegnat - 100

E. McCulloch - 70.

J. M. MacDonald - 75.

C. E. J. Withrow - 75.

N. B. Laughton - 60.

H. L. Ball - 50.

P. J. F. Houston - 50.

P. D. Spohr - 50.

A. G. McPhedran 40

N. Townsend - 25.

W. V. Johnston - 20.

L. M. Murray - 20.

H. W. Price - 20.

S. H. Stooke - Special Lecturer, History - 740.

Miss Margaret Wong - Instructor, " - 940.

Miss M. F. Worgall - Secretary to Language Department
from 1 October, 1920, to 25 June, 1921, at \$100 per mo

Faculty of Medicine:-

Dr D. H. Boddington - Assistant in Clinical Laboratory,
Department of Chemical Pathology - \$500

Mr H. A. Dixon - Clinician, Medicine (without salary)

Dr J. G. Gallie - Demonstrator, Obstetrics & Gynaecology - \$200.

Assistants, Obstetrics and Gynaecology -

Dr N. D. Frawley - \$150. Dr W. M. A. Scott - \$150.

W. W. Lailey - 150. R. W. Wesley - 150.

Dr E. L. Ryerson - Admission to First Year students - 250.

and Secretary to Committee on Post-
Graduate Studies - 1200.

thus making with the payment of \$500 as
Associate in Surgery and \$12.50 as Secretary
to the Faculty a total remuneration of \$3000.

Miscellaneous -

Miss Florence Inoué - Instructor, Medical Social
Course, Department of Social Service - \$400.

Miss Mary Cowan - Research Fellow in Bacteriology,
for months October, 1920, to February, 1921 - \$100.00
(to be paid from Special Investigation Fund)

Miscellaneous (cont'd)

- Bruce Norman - Clerk for Attendance, Physical Training, for 8 months from 1 October, 1920 - \$100. a month
- L. R. Ballantyne - Clerk for Attendance, Physical Training, 7 months (part time) from 1 October, 1920 - \$140. a month
- J. A. K. Donaldson - Clerk and Stenographer, Physical Training, 7 months (part time) from 1 October, 1920 - \$45. a month

Salary of Prof. Speakman. The salary of Research Professor Speakman was increased for the year 1920-21 by a bonus of \$400.

do of Prof. Parkin. The remuneration of Professor J. H. Parkin for 1920-21 was increased from \$2600. to \$2700.

Salaries of Mechanicians, etc. The salaries of the following mechanicians, etc., were fixed at the amounts set opposite their names, such salaries to date from 1 July, 1920:-

			Bonus	
Thomas Plaskett	(12 months)	\$3000. + 400.		\$2400.
William Simpson	(10 ")	1600. + 150.		- 1750.
George Cooper	(12 ")	1500. + 400.		- 1900.
(vide Lawson, p. 102) Fred. Lawson	(12 ")	1000 + 100 + \$800. from Research Fund - 1900.		
Walter McKee	(12 ")	1500 + 300.		- 1800.
Fred. Hickey	(11 ")	1250. + 400.		- 1650.
Edward Blade	(12 ")	1200. + 400.		- 1600.
James Ward	(12 ")	1680. + 120.		- 1800.
John Young	(12 ")	1680. + 120.		- 1800.
J. R. Dowdell	(12 ")	1200. + 400.		- 1600.
P. Blackman	(12 ")	1000. + 400.		- 1400.

Additional appropriation, University Extension. The appropriation for "Clerical Assistance" in the Department of University Extension was increased from \$750. to \$1200., and Miss Helen J. Stratton was appointed as Stenographer in that Department at \$1,200. per annum from 1 November, 1920.

Transfer of appropriation, H^d Science. A transfer of \$100. from the appropriation for "Supplies" to that for "Equipment and Incidentals" in the Department of Household Science was granted.

The President brought up the question of making an allowance to Dr. Goggis on account of travelling expenses in coming to Toronto to take up the position in Italian and Spanish. Action deferred.

The President's nomination of the following persons as members of the Board of Graduate Studies for 1920-21 were approved:-

Professor W. J. Alexander, Professor of H. Hall Professor

- A. J. Bell	- J. B. Fields	- W. Lash Miller
- B. A. Bensley	- C. D. House	- W. L. Miller
- C. C. Benson	- J. S. Hurst	- G. H. Needler
- G. L. Brett	- A. Hunter	- W. R. Parks
- M. A. Buchanan	- M. Hutton	- A. Primrose
- J. Home Cameron	- H. S. L. Pittsedge	- J. L. Robertson
- H. Carr	- A. S. Lang	- P. Sandiford
- C. A. Chant	- J. J. MacKenzie	- J. C. Shaw
- A. F. Coleman	- J. F. McLaughlin	- W. G. Smith
- F. H. Cosgrave	- J. J. K. Macleod	- W. R. Taylor
- A. S. De Lury	- J. C. MacLennan	- J. L. Walker
- Pelham Edgar	- J. P. McMurich	- G. M. Wong
	- J. Macnamagh	- A. H. Young

Chairman, - J. P. McMurich, M. A.

The following Resolution upon the retirement of Professor J. H. Cameron was recorded and ordered to be conveyed to him:-

As Professor J. H. Cameron having reached the age of retirement now ceases to occupy the Chair of Surgery, the Board of Governors of the University desire to place on record their appreciation of the great services he has rendered to the University of Toronto. Mr. Cameron graduated with the degree of Bachelor of Medicine in 1874, was appointed Professor of the Principles of Surgery and Surgical Pathology in August, 1887, Professor of Clinical Surgery in August, 1892, and Professor of Surgery and Clinical Surgery in June, 1897. He has been honoured with the degree of Doctor of Laws from Edinburgh and with a Fellowship in the Royal Colleges of Surgeons of London, Edinburgh and Ireland. An accomplished surgeon, a gentleman of extensive

extensive and deep culture, and a man whose personal charm has attached to him not only the members of his own department but of the staff generally, he has served the University with high distinction and his Alma Mater with unsurpassed devotion. His name will always be counted among those who have contributed greatly to the teaching and fame of the Faculty of Medicine.

Indorsed by

The meeting adjourned at 6¹⁵ p.m.

H. Russell Woodson -
Vice-Chairman.

Minutes of meeting of the Board of Governors held in the Croft Chapter House on Thursday, 11th November, 1920, at 11 p.m.

Present:-

The Vice-Chairman
The President
Mr Justice Kelly
Judge Linden
Hon Mr. Pope
Colonel L. Ennoble
Mr Miller
Mr Russell
Mr George
Mr Massey

The Bursar.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the case of Mr Goggis was again discussed, and the Board decided that owing to the exceptional circumstances of the present high rates and the distance he should be paid the sum of \$250. towards his expense in coming to Toronto, upon condition, however, that if he remains in the service less than three years he is to repay a proportionate part of this amount.

The Bursar submitted his statement, duly audited, of the expenditure made by him from the accountable warrant received for October, and the same was laid on the table.

He also reported that insurance had been placed upon the University Press Building to the extent of \$35,000. and \$30,000. upon the contents, which was approved.

Communications were presented as follows:-

From the National Trust Co. that the Massey-Treble fund has now been invested, and with \$100,000.

investments and cheque for interest at credit.

Provincial
Govt. re
lease of
No 47 Queen's
Park (Northey)

From the Minister of Public Works asking for release of restrictions in ground lease of No. 47 Queen's Park recently assigned by Northey to the Government. The Board decided that they could not release the covenants in view of their leases to other tenants, the Government's attention having been drawn at the time to the restrictions in the lease.

Injunction to
Architects
re Electrical
Engineering
Bldg.

From Darling & Pearson as to a summons served upon them for having proceeded with the erection of the Electrical Engineering Building without a permit from the City. The Vice-Chairman stated that the Chancellor had arranged that the case should not be proceeded with until after he had had a conference with the Corporation Counsel.

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names; the appropriation for Demonstrators and Assistants in Surgery and Clinical Surgery being increased by \$5.50. to cover the appointments in that Department:-

Miss Emily Fraser - to be Assistant in the Headmaster's Office, University Schools, from 1st July, 1920, at a salary of \$1,000. per annum

The following for 1920-21 -

Faculty of Arts -

- Miss H. S. Gadie - Class Assistant, Physics - \$2.50.
- F. W. Kemp - " " " - 2.50.
- Miss Maynard Grange - Departmental Librarian, Physiology (in place of Mr. M. S. Macfarlane) from 1st November, 1920, at \$70. a month, and if satisfactory at \$75. after three months.
- Miss Jean Master - Laboratory Assistant (part time), Psychology, eight months from 19 October, 1920, at \$37⁵⁰ a month.

Faculty of Medicine -Demonstrators, Clinical Surgery:-

D ^r W. H. Cameron.	\$250.	D ^r J. L. Comfort	\$250.
- F. A. Cleland	150.	- J. A. Roberts	250.
- R. B. Gaby	250.	- H. B. Robertson	250.
- Oliver Mathes	250.	- W. L. Robertson	250.
- J. A. McCollum	250.	- G. S. Wilson	250.
- A. S. Moorhead	250.	- W. B. Wright	250.

Assistants, Clinical Surgery:-

D ^r W. W. Baker	150.	D ^r T. H. Pearce	150.
- R. R. Graham	150.	- L. R. Robertson	150.
- C. H. Harkin	150.	- H. S. Clifton	150.
- R. J. McIlwain	150.	- G. M. Dale	100.
- E. B. Parker	150.	- G. C. McIntyre	100.

Temporary Assistants, Clinical Surgery:-

D ^r G. B. Beers	50.	D ^r R. A. McCauley	50.
- W. A. Costain	50.	- J. A. Robinson	50.
- C. H. Gilman	50.	- G. S. Shoultz	50.
- R. J. Harris	50.	- J. L. Simpson	50.
- H. Harrison	50.	- R. W. Thomas	50.
- A. S. Lawson	50.	- F. S. Watts	50.
- A. B. Lousenier	50.	- J. H. Wood	50.
- J. B. McCallum	50.		

Faculty of Applied Science:-

- C. S. Hastings - Demonstrator in Drawing - \$1000.

salary of R. H. Chappell
Chappell
Ordered that the salary of R. H. Chappell, Glass-Blower in Physics (appointed vide fol. 147), be dated back to 10th August, 1920.

courses for
Mr. Joyce.
vide fol. 147)
Ordered that a bonus of \$150. be added to the salary of W^m Joyce, Animal caretaker in the Department of Physiology for the current financial year.

ad^d appropⁿ
Military Studies
An additional appropriation of \$165. was granted for the expenses of the Department of Military Studies.

solary an
independent
dept.
Upon the recommendation of the President, ordered that the Department of Botany be hereafter considered an independent department in the Faculty of Arts.

Report re
McBaul
Scholarship.

The President presented the following report upon the
McBaul Scholarship -

To the Board of Governors,
University of Toronto.

Principal Sutton has informed me that the Classical Staff of University College desire to make a slight modification in the award of the McBaul Scholarship in University College which is given for Matriculation.

The Scholarship has hitherto been confined to the Department of Classics, but as a new Department called French, Greek and Latin has been established, they wish to add the following clause and make it effective at once;

In case of no award being made in the regular classical course this scholarship may be given to a student who is taking the course of French, Greek and Latin provided Latin and Greek are his chief subjects of study.

(Signed) Robert A. Taftman,

November 3rd, 1920.

President.

The Board approved of the proposed modification assuming the Senate has no objection thereto.

John M.
Dymond's
fees.

John M. Dymond, registered in 1st Year, Applied Science, was granted a remission of fees to the extent of \$40.00 during each year of his course, provided he obtains honours throughout, in view of his having won the Gibson Matriculation Scholarship in 1914, which would have carried free tuition had he continued with the course in Arts.

Graduate
Fellowships.

The President asked that there be referred to a Committee the question of provision for the continuance of the Graduate Fellowships hitherto contributed by private subscription. Reference ordered accordingly, the Committee to be named by the President.

senior
pathologist
or St.
Michael's
Hospital.

The President read a letter from Dean Fairbairn as to the appointment of a senior pathologist for St. Michael's Hospital. The Board approved of the principle involved in the arrangement as being similar to that in force at the General Hospital, and undertook to provide a proportion of the salary when adequate facilities in laboratory space and equipment satisfactory to the President shall have been provided by the Hospital.

Extension
course for
farmers.

A request from the Extension Department as to providing a short extension course for farmers next spring was favourably received. The President to report on the details.

Sci. Physics
course for
Queen's College
optional.

A suggestion that a special course in Physics be provided for the Queen's College students was not entertained, the Board being of opinion that special courses should not be provided for private institutions.

Int. Assoc.
of Advanc-
ment of Science

The President was authorised to invite the British Association for the Advancement of Science to meet here in 1924.

War Trophies.

There was submitted a letter from the Director of War Trophies, Ottawa, stating that two German guns, Nos. 3695 and 12632, had been allotted to the University. The Board accepted these with the understanding that proper care could be given to these trophies.

B. Alumnae
Assoc.
Edg. Com.
and Mr. Dyle.

A further letter was received from the University College Alumnae Association Buildings Committee transmitting a communication from Mr. J. M. Dyle under date of 27th October, offering to lend the plans prepared by him, and a legal opinion from Mr. H. W. Nichols that Mr. Dyle's claim to retain the ownership of the plans has no legal sanction. The Board reaffirmed their statement that the plans must be definitely handed over to the Committee as their property before the \$750. is paid over to Mr. Dyle. They add, however, that an assurance might be given that these plans will not be used as working plans for the erection of the building but merely for publicity

or campaign purposes.

born as
bldg. for
university
women.

The following Committee -

The Vice-Chairman

The President (Lawson)

Mr. Russell

Mr. Massey

was appointed to consider ways and means in connection with a building for university women.

Committee The Chairman, the Vice-Chairman and the President were appointed a Committee to prepare the University case for submission to the Royal Commission now sitting.

Notice Question re appointment of Executive Committee The Vice-Chairman gave notice of motion for the appointment of a Standing Committee of the Board to be known as the Executive Committee

The meeting adjourned at 5.45 p.m.

Signed

W. H. Massey

Chairman

Minutes of Meeting of the Board of Governors
held in the Loft Chamber House on Thursday
25th November 1920 at 8 p.m.

Present: -

The Chairman
The Vice Chairman
The Chancellor
The President
Col. Goddard
Mr. Page
Mr. MacDonald

The Honorary

The minutes of the last meeting were read
and confirmed.

Arising out of the minutes the President reported
the receipt of letters from the Honorary Com-
mittee and the City Clerk agreeing to co-operate
with the Government in the invitation to the
British Association for 1924. The Government
also undertaking to recommend to the Legislature
if not themselves in office, to their succes-
sors, a grant of about two thousand
Dollars \$25,000, towards the expenses of
the meeting.

Also a further letter from Mr. W. Lyle
agreeing now to hand over the plans to the
Women's Committee - Payment of the \$750.
and Mr. Lyle agreed in the terms of the
resolution passed at the last meeting.

The Treasurer presented his estimate under
By-Law No. 10 of the amount required to
defray current expenditure for the month of
January. Some of accountable warrant of
\$100,000. Included thousand Dollars to the

British
Assoc-
meeting
1924.

Mr. Lyle
&
Honorary

Current
Expend^{re}

Business authorized.

Communications were presented as follows:

Members
of
Commerce

From the Secretary of the Board of Trade conveying thanks & facilities invited for the meeting of the Chambers of Commerce.

Library
for
Friends.

From J. A. Howell asks in adequate lighting of the University grounds. Referred to the Property Committee.

London &
Bank

From Mr. Williams - Lock bank offering for sale for 124 London Avenue at \$50,000. Declined.

King
Alfred
Fund
Library

From Professor Wray asks an increase in the rate of interest allowed on the King Alfred Memorial Fund. Referred to the Finance Committee.

Bequest
J. H. Norton

From the executor reporting the bequest under the will of our late John H. Norton, of St. Thomas, of his estate amounting to some nine hundred and fifty dollars or thereabouts. Stands pending further details.

Report from the Superintendent of Buildings and grounds:-

1. Reporting applications for use of buildings.

Conv. Hall
Use of

2. Application of Victoria College, for the use of Convocation Hall 1st February - Granted, provisional note to apply to the Board of Education meeting on the 27th instant.

Do.

The University College Alumnae Association were invited to use of Convocation Hall for a lecture session in February in aid of their Buildings Fund. In view of the object no charge was made (except for the refreshment) on this occasion.

Extra time
pay

A supplementary report on the Supplement
upon various recommendations. The report
was referred to the Budget Committee with
power to act.

Appointments

The following appointments were made
upon the recommendation of the President and
the salaries were fixed at the amounts set
opposite the respective names:—

Mr. G. W. 2 { Mr. S. W. Maynard (vice L. Harris) \$20.
Dr. A. H. Piquet (vice J. E. Lane) 10.
Both as Assistant in Anatomy.

Fees.

Advised that the fee of \$80. for the course
in Commerce and Finance be reduced to
\$50. the theory and \$30. the paper
in which the student registers.

Hart House
Visitors
Book

The President submitted a letter from Messrs.
Hart and Mann offering to present complete
a Visitors Book of Hart House as an expression
of their sympathy with the aims and objects
of the building. The offer was accepted with
thanks and they were asked to keep in touch
with Mr. Blakey in carrying out the designing
and binding of the book.

Rockefeller
Fund

The President reported the receipt of a
letter from Dr. Vincent as to the forthcoming
of some Rockefeller Foundation and stated
that he had already asked for information upon
some points. He was authorized to interview
Mr. Vincent when this has been received.

Royal
Commission

The President read the letter received from
the Royal Commission on University Finances
dated 2nd November instant asking that the
University of Toronto present its case and
certain statements as detailed on Monday
December 5th. The President outlined the
steps he had taken and the scope of the returns
which were being prepared and requested

that these be printed, all of which was approved.

Publicity
and
campaign

Approval was also given to the suggestion that there be undertaken a publicity campaign during the next six months.

Resolved

That
the
Chancellor
give notice of motion
for a return showing in detail during what
days, during what hours on each day, and
by whom the lecture rooms in the Union
building were used for lecture purposes. The
return to cover the month of November, 1928.

The Chancellor gave notice of motion for a return showing in detail during what days, during what hours on each day, and by whom the lecture rooms in the Union building were used for lecture purposes. The return to cover the month of November, 1928.

The meeting adjourned at 5.45 pm.

M. J. Walker
Chairman

Minutes of Meeting of the Board of Governors held in the Croft Chapter House on Thursday, 9th December, 1920, at 4 p.m.

Present -

The Chairman
The Chancellor
The President
Hon. Dr. Pyne
Dr. J. A. Macdonald
Mr. Massey.

The Bursar.

The minutes of the last meeting were read and confirmed.

The Bursar submitted his statement duly audited of the expenditure made by him from the accountable warrant for the month of November and the same was laid on the table.

Also his estimate under Sig-Lane Number 16 of the amount required to defray current expenditure for the month of January. Ordered that an accountable warrant for One Hundred Thousand Dollars (\$100,000) be issued to the Bursar.

Communications were presented and dealt with as follows:-

From the Montreal Branch of the Alumni Association transmitting copy of a resolution strongly emphasizing the principle of sufficient Government aid to the Provincial University to adequately provide for its needs. Ordered that this resolution be forwarded to the Royal Commission now sitting.

From the Royal Bank of Canada asking permission to use the University crest in connection with a blotter being issued by that Bank. Permission given in view of the fact that the other Canadian Universities have done likewise.

MacKeechie
Lease.

From D^r W. G. MacKeechie asking for consent to assignment by way of mortgage of lease of part Lot 22, University Park. Consent given.

Request of
J. Harrington
Walker.

From the Executors of the Estate of J. Harrington Walker notifying the Board of a bequest of \$15,000. under the Will of the late M^r Walker.

Moved by the Chancellor, Sir William Meredith,

Seconded by the Honourable D^r Pyne, and

Resolved, that the Governors of the University of Toronto hereby accept the bequest of Fifteen Thousand Dollars (\$15,000) under the will of the late J. Harrington Walker for such purposes in connection with students' residences, present or future, as they may think fit, and they hereby designate Ferdinand Albert Moure, the Bursar of the University, as their officer to receive the said legacy and to execute the form of receipt for the same.

Portrait of late
D^r Reeve in
Medical Faculty
Board Room.

From the Secretary of the Medical Faculty applying to have the portrait of the late Dean Reeve hung in the Faculty Board Room. The Board approved of this as a temporary arrangement until such time as a hall for University portraits as a whole is available.

Increase in
medical fees
at McGill
University.

From the Secretary of the Medical Faculty that the medical fees at McGill University have been increased to \$200. beginning with this session, and that this regulation applies not only to incoming new students, but also to those previously registered. Ordered that this information be communicated to the Royal Commission.

Prof. James A.
Craig re
retirement.

The Chairman presented a letter he had received from Professor James A. Craig upon the subject of a notice received by him from the President as to his retirement from the staff. Referred to the Special Committee already appointed in connection with the retirement of certain professors.

Report Number 130 of the Property Committee
was read as follows:-

The Property Committee begs to report to the Board of Governors:-

1- The Superintendent has reported to your committee that a small fire has taken place in the Pathological building, and that an adjustment with the Insurance Companies on the basis of \$104. damage to departmental apparatus and \$82. damage to the building has been arrived at. The Superintendent states that he has had a careful investigation made but has been unable to ascertain the cause of the fire.

2- The President has informed your Committee that complaints have been received regarding the insufficient number and dilapidated condition of the three Electric Hair Dryers in the Household Science building, which are used by the women students taking Physical Instruction and Swimming. Your committee recommends that an additional appropriation of \$150. be provided which will permit the purchase of six Hand Electric Dryers.

3. Your committee has discussed further the question of overtime remuneration to caretakers and similar employees, and under the power to act granted by the Board, has approved of the supplementary report put in by the Superintendent under date of November 23rd.

4. The Superintendent has reported to your committee that William McDonald, who had been employed since 1912 in the Central Power Plant, was killed on the evening of October 31st by being thrown off a truck and crushed by a piece of furniture falling on him while helping one of the Plant engineers to move his effects to another dwelling. In view of this man's eight years of satisfactory service, and the fact that his widow has been left now too well off, your committee recommends the payment to the widow of three months' pay, \$330, as a compassionate allowance.

5. With regard to the communication from Mr. G. A. Howell upon the lighting of the University Grounds, your committee has received a report from the Superintendent stating that in the summer the installation of the line supplying the three lights leading north from the west side of the Main building to Hoskin Avenue broke down, and that while an order was immediately placed for the cable necessary to restore the installation, delivery of the material has not yet been obtained. The Superintendent expects to have this

almost immediately and will make the repair just as soon as the material is received.

She points out that apart from this specific deficiency the average distance of the lights on the grounds south of Horkin Avenue, and exclusive of the lights about Hart House, is approximately 500 feet, with some areas not served at all. Experiments are being tried with larger lamps and more efficient fixtures with a view to improving the lighting, but it is the opinion of your Committee that the University Grounds cannot reasonably be expected to be as well lighted as the city streets, and that the lighting about those buildings which are principally used at night, and the approaches to them, is fairly satisfactory.

Rental to be
changed
Students' Book
Dept.

6. Your Committee has considered a report prepared by the Superintendent upon the question of the rental to be charged to the Students' Book Department for the quarters occupied by it in the new Press building. The floor space occupied by the Department is stated to be approximately $19\frac{1}{2}\%$ of the total floor area of the building. Assuming the cost of the building as \$60,000, and money as being worth 6%, which is at least one-half of 1% less than its value to-day, Interest and Sinking Fund charges, if the erection of the building had been financed by the issue of forty-year debentures, would amount to $6\frac{1}{2}\%$ and the proportion for the Book Department would be \$765.50. In the matter of heating, approximately the same percentage of radiation in the building is in the Book Department. On the basis of last year's operation at 33° per square foot of radiation, this would cost \$205, or on the estimated cost of operation for this year of 56° per square foot, \$350. This year's costs are abnormally high and the Superintendent's view is that it would be reasonable to assume this charge at 40° per square foot of radiation, making this item \$250. The share of lighting costs is estimated at \$25, and repairs and renewals at \$80. The total of the sums involved by these factors is \$1120.

Your Committee is of the opinion, after considering the whole situation, that the Book Department should be charged a rental of \$1,200 per annum, payable quarterly from 1st October last, to cover all of the above items, upon the understanding that if the cost of heating should materially vary from the basis of 40° adopted in these calculations the

agreement should be subject to revision in this respect.

(Signed) L. Bruce McDonald,

Toronto,

Chairman.

December 2nd, 1920.

The report was adopted.

Upon motion of the Chancellor ordered that a return be made showing in detail during what days, during what hours on each day, and by whom the lecture rooms in the main building were used for lecture purposes. The return to cover the month of November, 1920.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:-

Ontario College of Education -

- Peter Sandiford - to be Professor in Educational Psychology from 1st July, 1920. - \$4,800.
- A. N. Searrow - to be Lecturer in Manual Training and Instructor in the University Schools, from 1 July, 1920. - 3,560.
- F. Halbus - to be Lecturer in Physical Training and Instructor in the University Schools, from 1 July, 1920. - 2,625.
- P. Daniels - Supply Instructor in University Schools, appointment continued to 30th June, 1921, at a salary of \$200. a month.

The following for 1920-21:-

Social Service Courses - Lecturers:-

- H. L. Brittain - \$200. • N. L. Burnette - \$150.
- Miss Lucy W. Brooking - 200. • Mrs L. A. Drumington-Grubb - 100.
- Eric K. Clarke - 200. • Humphrey Mitchell - 100.
- Miss A. F. Hodgkins. - 200. • E. J. Pratt. - 100.
- F. N. Stapleford - 200.
- Miss Mary Yates - 200.

Special Research -

- G. M. Shrum - Research Assistant, Physics, from 1 November, 1920, to 31st May, 1921, at salary of \$150. per month.
- Miss Clara W. Fitz - Research Assistant, Botany - \$350.

G. H. Duff The salaries of G. H. Duff and E. H. Moss in the Department
E. H. Moss. of Botany were increased by \$250. each on account of
undergraduate work in Plant Physiology for the
Easter Term.

Payment to Ordered that Professor W. N. Millar be paid the sum of
Prof. W. N. \$156²⁵ from the appropriation for Practice Camp, Faculty of
Millar. Forestry, on account of services in connection therewith
outside of Term, the appropriation being increased accordingly

New app^t in The President was authorized to negotiate regarding a
Dept. of Political new appointment in the Department of Political Science.
Science.

Additional The following appropriations and transfers in appropriations
appropriations. were recommended by the President and were authorized:-
University Extension -

Publicity work (to be administered under the direction
of the President):

Printing and distributing bulletins, travelling
expenses, etc. - \$500.

Lectorial classes - (additional) - 180.

Clerical assistance - (do) - 400.

- Advertising - Sundry announcements (additional) - 200.

- Bio-chemistry - Apparatus (do) - 500.

- Applied Chemistry - Transfer from "Apparatus" to
"Supplies" - 500.

- Medical Faculty -

Special Postgraduate Courses - remuneration
to lecturers, and expenses of courses - 700.

D^r G. G. Irvine's The President reported that D^r G. G. Irvine of the Department
case. of Chemical Pathology having accepted an appointment
in the University of Sheffield, had tendered his
resignation, and recommended that it be accepted, which
was done. It was ordered that D^r Irvine be allowed to
retain out of the salary paid to him for the months of
July, August and September his travelling expenses in
returning to Toronto, amounting to \$430, and that
the balance be repaid to the Bursar.

Request of late The President reported a bequest to the University
Marion E. Dickenson under the will of the late Marion E. Dickenson of a
for scholarship in fund for a scholarship in the Department of
Household Science.

Household Science, such scholarship to be of the annual value of \$200. The Board gratefully accepted the bequest and approved of the following as the conditions to govern the award:-

- (1) This scholarship, which has been founded from a bequest by the late Miss Marion Dickenson, shall be called the Marion Dickenson scholarship, and is of the annual value of \$200.
- (2) The scholarship shall be awarded either to an undergraduate of the University of Toronto or to a graduate student who holds a degree from this University.
- (3) The scholar shall undertake studies in Household Economics in Teachers College, Columbia University, New York, within three years after the award is made, but the scholarship shall not be paid until after the scholar shall have regularly entered upon the course in Columbia University.
- (4) A candidate for the scholarship shall have obtained First Class Honour standing in Household Science, at least in her Term Work on graduation.
- (5) A candidate who proposes to enter upon an academic career shall have preference.
- (6) In the event of an award not being made in any year the scholarship may, in exceptional cases, be granted for the second year to a previous holder.
- (7) The award shall be made by the Council of the Faculty of Arts on the recommendation of the President and the heads of the Departments of Household Science and Food Chemistry in the Faculty of Household Science.
- (8) These conditions are subject to change by the Senate and Board of Governors.

The suggestion of the Executor that he should pay now in cash the sum of \$200 to meet the first award of the scholarship was agreed to, and the Board decided to accept Canadian Victory Bonds of the face value of \$4,000. as the principal of the fund.

Mr. Vincent Massey was appointed a member of the Committee in charge of the work of the University Press.

The meeting adjourned at 6.10 p.m.

Atk. Proceedings at this meeting approved and signed at meeting of 23 May 1921.

G. H. B. B. B.

Minutes of meeting of the Board of Governors, held in the Croft Chapter House on Thursday, 13th January, 1921, at 4 p.m.

Present -

The Chairman

The Vice-Chairman

The President

Hon. Dr. Pyne

Colonel Gooderham.

Colonel Leonard.

Sir Joseph Flavelle.

Mr Justice Kelly.

Mr George

Dr J. A. Macdonald.

Mr Miller.

The Bursar.

The minutes of the last meeting were read and confirmed, and the proceedings thereof were approved and ratified.

Current
Expenditure.

The Bursar submitted his statement, duly audited, of the expenditure made by him from the accountable warrant received for the month of December and the same was laid on the table.

Communications were presented and dealt with as follows:-

Leinster
Street
extension.

From the City Assessment Commissioner asking that the agreement made in 1914 between the City and the Governors regarding the crossing of College Street for the extension of Leinster Street northward be confirmed, as the City proposes now to proceed with the extension. The Board confirmed the consent as given in 1914 in the following terms:-

(1) The Governors hereby consent that the City may open a street into the said cross avenue for the purpose of continuing Leinster Street to the north, such street to be eighty-six feet wide at the said opening, and to be immediately opposite the opening of Leinster Street into the said cross avenue

as the same now exists; the whole in accordance with the plan hereto annexed showing the part of said cross avenue in question (called College Street on said plan) and showing also the opening of Lenoxley Street into said cross avenue and the opening of the said new street to the north.

(2) The Governors further consent to a street car line being laid along Lenoxley Street and into and across the said cross avenue, and the same being operated by the City or Corporation for the time being the owners of such a street railway line.

(3) The Governors grant said consent believing the opening of the said new street to be in the public interest, and without asking compensation therefor.

From the Solicitor for the Engineers Club applying to know upon what terms a license to front on University Avenue for a theatre would be granted. Deferred for further particulars.

From the Solicitor for the Wernial Estate, the lessees of the York Street property, asking if the Governors will grant a renewal clause for the present lease expiring in January, 1929. The Board concluded that they could not now vary the terms of the lease, having regard to the University's interests in the matter.

From Messrs. Darling & Pearson in reply to an inquiry from the Bureau as to the question of insurance upon the Electrical Engineering building now nearing completion. The Architects point out that the whole structure is of solid fireproof construction; walls of brick; floors and roof of reinforced concrete; stairs of steel, floor covering of asphalt or cement; and that the only combustible materials entering into the structure are wooden doors, some wooden windows, wooden partitions subdividing some of the large rooms (the latter being themselves surrounded by brick walls and interior brick partitions), and the wooden platforms built on the concrete floor slab in the Lecture Rooms; that the total value of the woodwork entering into the building proper is now \$17,000, and the damage to that would be limited to the section in

which the actual outbreak of fire occurred. Under the circumstances the Board decided not to insure the building at present, but to place a reasonable amount of insurance on the contents.

Athletic Assocⁿ

Special Trust
Acct. investment

From the Athletic Association asking permission to invest the amount of their Special Trust Account in War Loan Bonds in order to obtain a better rate of interest. - Approved.

Sir John Gibson

endowment
of Pass Matricⁿ
Schp.

From Sir John Gibson with Victory Loan Bonds to the extent of \$2,000 on account of an endowment of \$4,000 which he offers for a Scholarship in Pass General Proficiency at Matriculation, and with suggested conditions of award. The Board gratefully accepted the donation, the terms of award to be determined by the President and settled later.

Cost of
printing and
binding at
University
Press to be
investigated.

From the Manager of the University Press that he had asked the Printing Committee to have an investigation made into the cost of printing and binding at the Press, and that the Committee concurred in the desirability of this investigation. Ordered that the Printing Committee be authorised to carry out such an investigation as is recommended, and that the Committee be empowered to employ any necessary expert assistance in this connection.

Additions to
Plant & Equip-
ment of Press.

An appropriation of \$2,500 for additions to Plant and Equipment of the Press during the present financial year was granted, to be met from operating surplus.

Students' Book
Dept. rental
to be credited to
Press acct.

Ordered that the \$1,200 annual rental to be paid by the Students' Book Department for the quarters occupied by it in the Press building be credited to the Press account.

Transfer back
to Governors of
Residence
site.

The Chancellor reported the steps that had been taken with regard to the transfer back to the Governors of the land conveyed in 1907 to the University Residence Trustees. The Chairman and Bursar were authorised to execute the necessary documents in this

connection.

suggested amendments to the University Act to be presented to the Council at the ensuing Session, if which the Board approved.

The following Statute Number 37, respecting the Faculty of Education was read a first, second and third time and passed:

Statute

no

Faculty of
Education.

Statute Number 37.

Respecting the Faculty of Education.

Be it enacted by the Governor and the Lieutenant-Governor in Council as follows:-

1. The Faculty of Education shall hereafter be designated and known as "The Ontario College of Education".
2. There shall be provided in the College the following courses of instruction:-
 - (1) Graduate courses of instruction in education.
 - (2) Courses for certificates as High School Assistants and Specialists.
 - (3) And such other courses for certificates of the Department of Education as may be required by the Minister of Education and agreed to by the Governors.
3. The College shall co-operate as may be deemed practicable by the Minister of Education and the Governors in instruction and in practice teaching with other Provincial training schools in the training of teachers for provincial certificates.
4. The courses of study for students in training for certificates of the Department of Education and all proposed regulations affecting the training, conduct and health of such students shall be approved by the Lieutenant-Governor-in-Council on the report of the Minister.
5. The names of all persons to be appointed to the College staff of instructors in courses for certificates of the Department shall be submitted to the Minister for approval and the appointments shall be subject to the approval of the Lieutenant-Governor-in-Council.
6. By arrangement between the Minister and the

President of the University, the work done in the college, and in the observation and practice schools in connection therewith, shall be open at any time to the visitation and inspection of the Provincial Director of Professional Training Schools, or such other person or persons as may be designated by the Minister of Education.

7. There shall be submitted to the Minister of Education before the 31st of December of each year detailed estimates of the proposed expenditure upon the college upon capital account and for maintenance for the following academic year.

8. All tuition, examination, graduation, or other fees imposed upon students in training for certificates of the Department shall be subject to the approval of the Minister of Education.

9. All statutes inconsistent with this statute are hereby repealed.

Passed the thirteenth day of January, 1921.

(Signed) B. E. Walker, (L. S.)
Chairman.

Use of Convocation
Hall by
D.O.D. &

The Chairman of the Property Committee presented an application by the Imperial Order Daughters of the Empire for the use of Convocation Hall from 30th May to 4th June inclusive for their annual meeting, which was granted on the usual terms.

Use of rink
at Univ.
Schools by
Bloor St.
Pres. Church.

Also an application from the Bloor Street Presbyterian Church for the use of the rink at the University Schools, which was granted, they to pay any expense which the Superintendent may consider properly chargeable to them, and the arrangements to be satisfactory to the Dean and Headmaster of the Schools. The granting of this application not to constitute a precedent.

Return re
use of lecture
rooms in
main bldg.

There was laid on the table the return ordered at the last meeting regarding the use of lecture rooms in the main building.

^{Dr. body was} Dr. body was appointed a member of the Board of Trustees of the Royal Ontario Museum in the place of the late Dr. J. G. Lamb.

^{appoint-} The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names, the appropriations for the Department of Mechanical Engineering being increased by \$150. to cover the appointment therein:-

Dr. Gideon Silberthorn - to be Professor of Medical Jurisprudence from October, 1920, at a salary of \$700. per annum.

Charles Pyle Fay - to be Professor of the History of Economics, in the Department of Political Science, from 1 July, 1921, for two years at a salary of \$4,000. per annum.

The following for 1920-21:-

Faculty of Arts -

Dr. Vladimir P. Dubovick - Demonstrator, Physics, from 10 December, 1920, to 31 May, 1921, - \$125. a mo.

John W. Mac Arthur - Demonstrator, Physiology - 250.

E. H. Blake - Instructor, History - 600.

Faculty of Medicine -

Dr. R. G. Armour - Clinician in Medicine, from 1 January to 30 June, 1921, at a salary at the rate of \$2500. per annum.

Dr. A. P. Hart - Research Fellow in the Sub-Department of Pediatrics, from 1 January to 30 June, 1921 (cancelling appointment in Chemical Pathology from 1 January) at \$100. a month.

Dr. Angus Mackay - Assistant in Pathology (vice Dr. H. W. Baker, resigned) - \$50.

Faculty of Applied Science -

N. P. F. Death - Special Lecturer, Mechanical Engineering, from 1 December, 1920, to 31 March, 1921. - \$800.

Social Service -

Percy Roy Howard - Instructor, Psychology - \$100.

Public Health Nursing -

- Miss E. A. Barnes - Supervisor of Field Work,
from 1 January to April or May, 1921 - \$135. a mo.
- Dr F. H. Kirkpatrick - Lecturer, Public Speaking - \$4.00.
- F. H. Stapleford - Special Lecturer - 100..

Gymnasium -

- Arthur Dorman - Wrestling Instructor,
30 lessons at \$5. per lesson.
- A. Francis - Special Instructor,
Physical Training, at \$15. a week.

Special Research -

- P. A. Petrie - Research Assistant, Physics,
from 1 January to 30 June, 1921, (vice
G. M. Shuman, resigned), - \$100. a month.
- F. W. Kemp - Research Assistant, Physics,
from 1 January to 30 June, 1921 - \$50. a month.
- W. L. Sagar - Research Assistant, Applied
Mechanics, from 1 January to
31 May, 1921. - \$100. a month.
- A. R. Duff - Research Assistant, Applied
Mechanics, from 13 December, 1920,
to 13 March, 1921, - \$200. a month.
- Geo. S. Gollop - Research Assistant, Chemical
Engineering, from 15 December, 1920,
to 15 March, 1921 - \$200. a month.
- H. B. Crane - Research Assistant, Aeronautics,
20 December, 1920, to 3 January, 1921 - \$50.
- L. Galbraith - Research Assistant, Aeronautics,
20 December, 1920, to 3 January, 1921 - \$50.

A. D. A.
Mason.
(additional
appropriation)

Dr A. D. A. Mason was appointed Demonstrator in Dental Surgery in the Faculty of Medicine for the session 1920-21 at a remuneration of \$50., and it was also ordered that he be paid the sum of \$50. for services in the same position in 1919-20, his appointment in that year having been overlooked.

Winthrop Bell.
Dept. of
Philosophy.

Upon the recommendation of the President he was given authority to negotiate with Mr. Winthrop Bell as to an appointment on the staff in Philosophy.

The President brought up the case of Mr. Thore Hedman, recently appointed to the staff in German,

It appearing that Mr. Hedman had while on the staff at Queen's University been contributing to the Teachers' Insurance & Community Association, and that Queen's had also been making a contribution in his case, it was ordered that the regulations adopted by the Board regarding the contributory plan here be modified to the extent that the University will begin its contribution on account of Mr. Hedman from 1st July, 1921.

Additional appropriations and transfers were granted as follows:-

- Pharmacy and Pharmacology - an appropriation of \$1,500. for fitting up a half unit in the medical building as a laboratory, \$1,000 of this sum being transferred from the appropriation for a lecturer in that Department.
- Physiology - transfer from the item for "Demonstrators" to that for "Mechanician" - \$240.
- Applied Mechanics - transfer from "Apparatus" to "Moving expenses" - \$300.
- Chemical Pathology - the appropriations for "Apparatus" and "Supplies" were merged for the remainder of the present financial year.

Upon the recommendation of the Vice-Chairman the Board decided to guarantee the Alumni Association to the extent of \$1000 against a possible deficit in its Office and Travelling Expense Account for the current financial year, this to be in addition to the votes already passed.

The proposed articles of incorporation of the Alumni Association under the title of the Alumni Federation of the University of Toronto were approved as laid before the meeting by the President.

The President submitted quotations obtained by the Warden of Hart House regarding the Hart House Book as set out in his letter of 25 November, 1920. The Board approved of the ordering of 1000 of No. 3 and 1000 of No. 4a at a cost of \$5310, on the understanding that the probable returns from the sale of copies will be \$4,000.

The President referred to the purchase of the property No. 49 St. George Street, at present owned by Mr. Home Smith.

49 St. George
Street, -
owned by
Horn Smith.

and stated that he understood it could be secured for
\$23,000. The Board regarded the purchase favorably
provided satisfactory terms could be arranged as to the mode
of payment, and the President was asked to secure
further information on this point.

Mr. Russell
convenor of
Com. on Retire-
ment re.

Mr. Russell was named convenor of the Committee
on the Retirement of certain Professors, in place of
the President at the latter's request.

Workers'
Educational
Assoc. in
Hamilton.

The President was authorized to arrange for
lectures to be given to a Workers' Educational
Association class which has been formed in
Hamilton under the Department of University
Extension.

Indorsed in.

The meeting adjourned at 6 p.m.

W. H. Smith

Chairman.

Minutes of meeting of the Board of Governors held in the
Crest Chaplin House on Thursday, 27th January, 1921, at 4 p.m.

Present:-

The Chairman
The Vice-Chairman
The Librarian
The President
Hon. R. M. Pyne
Mr. J. A. Macdonald.
Mr. George
Mr. Russell

The Bursar.

The minutes of the last meeting were read and confirmed.

Current
Expenditure.

The Bursar submitted his estimate, under By-Law
Number 16, of the amount required to defray current
expenditure for the month of February. Ordered
that an accountable warrant for \$90,000. be issued
to the Bursar.

Communications were read as follows:-

Toronto
Teachers' Assoc.

From the Toronto Teachers' Association
asking for the use of Convocation Hall for the
evening of February 23rd, which was granted upon
the usual terms.

Final pay^t to
Pichie Construction
Co. re Univ.
Press Bldg.

From the Pichie Construction Co., enclosing
Architects' Certificate that they are entitled to the
final payment in connection with the erection of
the University Press building, the net extra in
excess of the contract price being \$505. It being
reported that there would be a saving of at least \$1,000.
on the work being done by the Superintendent in the
same building, these extras were authorised and
payment ordered.

Police Court
summons re
Electrical
Engineering Bldg.

The Bursar reported that he had been served with
a Police Court summons issued against the Board for
proceeding with the Electrical Engineering building
without a permit from the City, and that he had

forwarded the same to the Solicitor with instructions to appear and to ask for an adjournment when the case came up.

Re postponement of fees returned men
It was ordered that the regulations adopted in January, 1920, (vide folio 15) regarding the postponement of fees of returned men to whom loans are being made by the Alumni Association be construed as including the refund of fees which may have been paid by the student earlier in the session in which the loan is granted, and that the Bursar have authority to make such a refund and to accept the student's note for the amount upon application being made therefor; all other conditions as laid down being observed.

Reports Numbers 66 and 67 of the Finance Committee
were read as follows and adopted:-

(Report Number 66).

The Finance Committee begs to report to the Board of Governors:-

Estimates of
Ontario
College of
Education
for 1921-22.

1- Your Committee transmits herewith the Estimates of the Ontario College of Education for the year 1921-22 as prepared by Dean Pakenham and submitted by the President. These Estimates have been passed by your Committee as being substantially in accord with the organization agreed upon with the Education Department and it is recommended that they be approved by the Board.

General
Estimates
1921-22.

2- Your Committee had also before it the general Estimates for 1921-22, which had been tentatively prepared upon the understanding that it would be necessary to present them by the 25th instant for submission to the Government and the House. Your Committee has, however, been informed by its Chairman, in his capacity as a member of the Royal Commission now sitting, that certain recommendations will probably be submitted by the Commission, which if accepted by the Legislature might modify any Estimates that could now be drawn up. In view of this statement your Committee has not proceeded further with the

after and has asked its chairman to explain to the Minister of Education that consideration has been deferred for the reasons stated.

Loraine,
18th January, 1941

(Signed) J. A. Russell,
Chairman.

STATEMENT OF THE BOARD OF EDUCATION FOR 1940-41.

(Chairman's Report, 1940-41)

REVENUE

	<u>1939-40</u>	<u>1940-41</u>
(1) amount to be voted for maintenance of the Victoria School of Education	27,322.	322,770.
(2) amount to be voted for capital expenditure		500,000.

EXPENDITURE

(1) Charges on Investment	210,000.	310,000.
(2) Salaries	107,250.	108,715.
(3) Maintenance of Instruction	14,421.	15,375.
(4) Maintenance of Buildings	15,100.	16,000.

1940-41

1941-42

(1) Charles A. Johnson:

Interest on 5% on subscription to
book and of building

110,000.

110,000.

(2) Salaries of Staff, inclusive of
bonus for 1940-41:

Dean (C. Johnson)	5,000.	5,000.
Professor and Librarian (H. J. Ford)	3,120.	3,120.
Professor (C. Johnson)	4,000.	4,000.

Assistant Librarian		
Science (A. L. Cornish)	4,575.	4,575.
Mathematics (J. J. Crawford)	4,575.	4,575.
English and History (A. L. Jones)	4,575.	4,575.
French and German (A. L. Ferguson)	4,190.	4,190.
Elementary Subjects (A. L. Cooke)	4,190.	4,190.
Editor of "The School" and		
Librarian (A. L. Macpherson)	4,190.	4,190.
Household Science (Miss L. L. Schley)	3,000.	3,000.

Lecturers (also instructors in the
University Schools except the
Librarian)

Art and Commercial Art (A. L. Perry)	3,875.	3,875.
Music (A. L. Brown)	3,500.	3,500.
Physical Training (A. L. Hall)	2,525.	2,525.
Household Science (Miss L. L. Robertson)	2,500.	2,500.

Instructors in the University Schools:

A. L. Smith	3,360.	3,360.	
A. L. Hill	3,250.	3,250.	
A. L. Daniels (substitute until June, 1941)	2,000.	3,000.	(1)
A. L. Smith	2,810.-	3,125.	(2)
A. L. Smith	3,875.	3,875.	
A. L. Smith	3,125.	3,125.	
A. L. Smith	3,750.	3,750.	
A. L. Smith	3,875.	3,875.	
A. L. Smith	3,125.	3,125.	
A. L. Smith	3,875.	3,875.	
A. L. Smith	3,250.	3,250.	
A. L. Smith	3,750.	3,750.	
A. L. Smith	3,500.	3,500.	

Special Staff:

200. (3)

Special Staff:

Librarian (A. L. Johnson)	1,400.	1,500.
Librarian (A. L. Johnson)	1,300.	1,100.
Librarian	500.	500.

1960-61

1961-62

(3) Maintenance of Instruction:

Payment to City Board for use of City
Schools for various projects:

3 classroom science series	1,000.	1,000.
Classroom in Series 16.
Collaborative Institute	...	2,190. (4)
Classroom in Series 16. Public School
Payment for use of local schools
Maintenance in Laboratory, also with plans in Physical Training	132.	190.
Office Supplies, including office furniture, printing, postage, directors and communications	1,200.	1,350. (5)
General Supplies for classroom use, including classroom furniture and equipment, physical and chemi- cal apparatus, chemicals, domestic science and manual training equipment and supplies for shop, lab, chalk, changes for commu- nications, transportation, tools, classroom and other	2,700.	4,200. (6)
Materials for maintenance courses, including, science, mathematics and communications	5,000.	...
Reference books, periodicals, and communications	250.	1,000.
General Supplies, including lab equipment, science, mathematics, and other	750.	750.
Transportation	75.	75.
Supplies for shop	700.	1,600. (7)
Maintenance of equipment and other	...	3,000. (8)

(4) Maintenance of Plant:

Fuel	5,600.	5,600.
Gas, City Department and Commercial Fuel	1,000.	1,900.
Water	450.	500.
Electricity	450.	700.
Heating	5,360.	5,600.
Electricity for wiring	2,200.	2,500.
Remodeling	200.	200.
Repairs:		
Roofing and painting	1,600.	1,600.
Plumbing	1,000.	1,000.
Other maintenance	1,300.	1,300.

F.

REVENUE:

Revenue from Grants	51,000.	51,000.
Other	27,300.	27,300.

F.

Capital Expenditures:

Expenditures for building,
remodeling, painting, etc.,
remodeling and general building
work, classrooms, etc.

300,000.

Notes on Billings:

- (2) Mr. Daniels holds a substitute instructor in the University Schools for \$3,000. It will be impossible to find a first-class permanent specialist at less than \$3,000.
- (3) Mr. Smith, who receives \$2,500 this year is entitled by qualifications, by efficiency, and by length of service to the same salary as Mr. Smith. He is recommended to get \$3,125.
- (4) This amount (\$200) is a contingency item to meet the cost of temporary instructors who may be called upon to act in the absence of the regular instructors of the University Schools, on account of illness.
- (5) A contingency item. If the attendance at the Interior College of Education exceeds one hundred it will be necessary to make use of Jarvis St. Collegiate Institute for practice purposes. The amount set down assumes the use of five rooms and teachers at the rate defined in the present agreement.
- (6) A new typewriter is needed.
- (7) The increase here is due to the inclusion next year of the charges for household science supplies, examinations, government exercises, etc.
- (8) It is proposed to expand the two courses of the Summer Session into four. The committee justify this.
- (9) If it is to rank high among the functions of the Interior College of Education it must be fostered. To place of students have greater need of Graduate Scholarships and none a better claim than teachers.

(Report Number 67.)

The Finance Committee begs to report to the Board of Governors: -

Start House
finances.

Your Committee has had a meeting with the Finance Committee of the Start House Stewards and has discussed the financial situation of Start House as shown by the audited report presented to the meeting. In view of the apparent impossibility of meeting the expenditure for the administration and maintenance accounts out of the available revenue your Committee, upon the suggestion of the President, has asked for an analysis of the figures with a view to separating the charges upon that portion of the building used for academic as distinguished from recreational and social purposes, and will submit a report upon this later.

Heat & light
account against
Start House
1919-20.

Your Committee has reached the conclusion that the charges for heat and light supplied from the Central Power House for the year ending 30 June, 1920, amounting to \$11,739.18, should be written off the

Burgess's books. The Burgess has informed your Committee that in view of the uncertainty as to Court House finance, he did not include this item at 30 June last in the account Receivable, and the writing off of the same will therefore not affect the statement for the past year which has already been furnished to the Legislative Assembly by

(Signed) W. Russell,

Toronto,

Chairman.

27 January, 1921.

The Chairman of the Property Committee presented the following Special Report upon the offer of a site in Survey Place for the proposed Reception Hospital: -

Jan. 27th, 1921.

Governors, The University of Toronto,
Toronto.

I beg to report that, as Chairman of your Property Committee, I have offered to the City of Toronto and the Provincial Government a site for the new Reception Hospital which is to be erected by the City of Toronto, and maintained and administered by the Province. In connection with this matter I desire to record the following facts for your information: -

1- At the meeting of the Trustees of the Toronto General Hospital held on Wednesday, Jan. 19th, Alderman Burgess, one of the City's representatives on the Hospital Board, stated that the City would proceed without delay to erect the Reception Hospital on the Trinity Park site. Regret was expressed that the new Reception Hospital should be erected so far from the University, and it was suggested that perhaps the University might be able to offer a site for the Hospital. No. 2 Survey Place was suggested, and after the meeting, Alderman Burgess, Sir Joseph Flavelle, the President and myself examined this site. The following afternoon the President and myself, accompanied by the Superintendent of the University, met Alderman Burgess and the City Architect at No. 2 Survey Place, and we agreed that it would be a suitable site. As the one condition laid down on behalf of the University was that Clinical facilities should be afforded for our Faculty of Medicine, and as the Province

Report re
offer of site
in Survey
Place for
proposed
Reception
Hospital

Government is to maintain and administer the Hospital, we waited upon the Provincial Secretary without delay, to ascertain his views on the matter.

On Monday afternoon, January 24th, the question was discussed by the City Council and the President and myself appeared on behalf of the University to state the case. The site was offered in the name of the University, it being clearly stated that the one condition was the affording of clinical facilities to the University of Toronto for the teaching of medicine. Dr. Harvey Lawe spoke on behalf of the Provincial Secretary and stated that the site and this condition had the approval of the Government.

At a later stage in the meeting, I am informed, the City Council approved of the site and accepted the offer of the University.

(Signed) D. Bruce Macdonald,
Chairman.

The report was adopted.

Sir Ed. Walker
Dr. D. B. Macdonald
Trustees Tor. Genl.
Hospital.

Sir Edmund Walker and Dr. D. Bruce Macdonald were reappointed as Trustees of the Toronto General Hospital for the statutory period from January, 1921.

Appointments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the

Additional
appropriations

respective names, the appropriations for Demonstrators in the Departments of Ophthalmology and Electrical Engineering being increased by \$150 and \$400. respectively to cover the appointments therein :-

- For 1920-21 -

A. Williams - Instructor in Fencing - \$150.
this to be in addition to the \$550. already assigned to him in the Estimates for the present year.

Faculty of Medicine -

Ophthalmology :-

Demonstrators -	Dr. W. H. Lowry	- 150.
	Dr. D. H. MacLennan	- 150.
Assistants -	Dr. F. Aylesworth	- 100.
	Dr. M. Lyon	- 100.
	Dr. W. W. Wright	- 100.
	Dr. C. Still	- 50.

Faculty of Arts -

Biology class assistants for the Easter Term, 1921

A. Broughton	- \$100.	H. L. Ball	- \$50.
Leon Requejat	- 100.	P. J. Houston	- 50.
E. McCulloch	- 90.	A. G. McPherson	40.
N. Fourné	- 75.	W. J. R. Harkness	- 25.
J. M. Macdonald	- 75.		

Faculty of Medicine -

Miss P. Dene - Lecturer in the Department of Medicine, from 17 January to 30 June, 1921 - at \$75 a mo.

Faculty of Applied Science -

W. J. Nichol - Demonstrator in Electrical Engineering, from 10 January to 10 May, 1921, at \$125 per mo.

A. Wardell - Demonstrator in Drawing, from 15 January to 15 May, 1921, at \$150 per mo.

George Banton - Laboratory Attendant in Electro-Chemistry from 15 January, 1921 (in place of J. Heffron), at \$35 per mo.

F. G. Meier was appointed Assistant Electrician in the Department of Electrical Engineering, from 1st November, 1920, at a salary at the rate of \$700. per annum.

The President presented a report embodying certain recommendations as follows:-

January 27th, 1921.

To the Board of Governors,
University of Toronto.

Gentlemen:-

I beg to make the following recommendations:

1. The transference of \$100 from the appropriation for "Equipment of Gull Lake Camp" to that for "Maintenance of Gull Lake Camp".

2. I am transmitting a letter from Miss Gordon, Educational Secretary for the Provincial Chapter of Ontario, I. O. D. E., asking whether successful candidates for the War Memorial Scholarships of the Daughters of the Empire who may choose to study in the University of Toronto will be granted by the Governors any remission of their fees. These bursaries are of the value of \$250, tenable for four years. The Board of Governors have undertaken to grant a remission of fees to holders of the American War Memorial Scholarships at the rate of \$25. for every \$100 of the

Transfer in
surveying.

Remission
of fees to
winners of
I. O. D. E.
bursaries.

scholarship. I should think that as Queen's University is remitting fees to the amount of \$25, the University of Toronto should do at least that much.

Fees of
J. W. Archibald
on account
Ed. Blake
schp.

3. I present an application for Mr. J. W. Archibald, a student of the Third Year Faculty of Applied Science. It seems to me that it would be a dangerous precedent to transfer the amount of this scholarship to the Faculty of Applied Science, which was in 1912 awarded to Mr. Archibald at Matriculation in Mathematics (Second Edward Blake Scholarship). At his request the scholarship was deferred for a year, and then he enlisted. At the close of the war he entered the Faculty of Applied Science. We have in the past refused several similar applications. The most that might be done would be that he should be granted his fees up to the amount of the remission of fees that he would have received in the Faculty of Arts.

Leave of
absence to
Prof. Will
1921-22.

4. I have received from Professor Will of the Department of French in University College an application to the Board of Governors for leave of absence during the academic year 1921-22 in order to continue research work in Paris on the Departmental Archives of France. He would require to spend at least fifteen months in Paris in order to undertake this work. Mr. Will has been a member of the staff since 1910. The practice of the Board in the past has been to grant leave of absence for good cause to members of the staff after not less than ten years' service. When the service has been longer than ten years an allowance of two-thirds of the salary has been made to some of the members of the staff. I see no reason why Professor Will should not be dealt with as generously as others have been in the past.

Psychology
& Education
Research.

5. I submit a bill for \$195 payable by Professor Peter Sandiford to Professor Thorndike of Columbia University for five hundred cards for special tests made on pupils undergoing examination in New York. In October I promised to secure from the Special Research Fund \$125 towards the conduct of similar investigations in the University of Toronto under our Psychological and Educational Departments, the understanding being that money would be raised from other sources to complete the work. At the time I overlooked the matter of exchange. In these circumstances I would recommend that the sum of \$150 be set aside from the Research Fund for meeting

part of the total expense of these investigations.

D. Silber -

tain's lectures
at topics
be printed.

6. I transmit herewith a letter from Professor Mc Dermann recommending that the lectures recently delivered by Dr. Silberstein be published by the University. The total cost probably will amount to \$1,500, of which \$500 in American money would be required to Dr. Silberstein. The book would sell for \$2.50 and there would probably be a sale of at least \$500, so that the final cost to the University would be in the neighborhood of \$1,000. I recommend that this be transmitted to the Printing Committee with the approval of the Board.

Roll of
Service

7. I recommend that one copy of the Roll of Service, which it is hoped will be printed before the close of the present academic year, be distributed free to the nearest relative of those whose names are on the list of the fallen, and that copies of the Roll be sold to those from the University who have been on active service and whose names are on the Roll, at the rate of fifty cents a copy.

Additional
appropriation
applied
mechanics.

8. I recommend an additional appropriation for the Department of Applied Mechanics to meet the necessary expenditure which is contingent on moving into the new building amounting to \$500, \$250 of which is for supplies and \$250 for apparatus.

Additional
appropriation,
Physics

9. Professor Mc Dermann asks that an addition of at least \$1,800 be made to his estimates for workshop assistance during the present year. There are two reasons for the increase: (1) when he put in his estimates he was uncertain as to how long he would require these men for research work in connection with the liquefaction of Helium. He finds it necessary to keep them to the end of the session, and hopes to be able to bring the work on Helium to a satisfactory conclusion this Spring. (2) When the salaries of the other technicians were raised last November, these two men, Mr. Young and Mr. Ward, had to be increased along with the others. I recommend the addition in order that Professor Mc Dermann's work may be continued.

Transfer of
appropriation,
Forestry.

10. I recommend the transfer of \$200 from the item "Furnishings for Camp Buildings" to the item "Office Supplies", in the Faculty of Forestry.

(Signed) Robt. A. Falconer,
President.

The foregoing recommendations were approved and in

Remission of
fees re D.O.L.S.
bursaries -

(2) to S. W.

Archibald.

Leave of absence
to Prof. Will

connection with clause 2 it was ordered that fees be remitted to the amount of \$25. a year in the event of the holder of one of the bursaries attending this university.

Clause 3 - The remission of fees in the case of S. W. Archibald to be \$40. in each year during the remainder of his course in which he obtains honours.

Clause 4 - Professor Will was granted leave of absence for the Academic year 1921-22 upon two-thirds ($\frac{2}{3}$ rd) salary.

British Imperial
Council of
Commerce - re.
Chambers of
Commerce.

There was read a letter from the British Imperial Council of Commerce thanking the President and the Board for the facilities afforded for the proceedings of the Ninth Congress of Chambers of Commerce of the Empire held in Toronto in September last.

Carnegie
Foundation
retiring
allowances.

The President presented a letter from the Carnegie Foundation to the effect that it had been decided that while retiring allowances granted by the Foundation before 1st January, 1921, would continue to be paid in New York funds, allowances granted after the date mentioned will be paid in Canadian exchange. The Board considered this arrangement entirely satisfactory, and directed that the Foundation be so informed.

Indorsed 29

The meeting adjourned at 5.45 p. m.

A. G. Smith,

Chairman.

Minutes of meeting of the Board of Governors held in the Craft
 & Lupton House on Thursday, 10th of January, 1921, at 4 p.m.

Present -

The Chairman
 The Vice Chairman
 The Chancellor
 The President
 Mr Justice Kelly
 Hon. Dr. Brady
 Colonel Gooberlain
 Judge Linden
 Mr George
 Mr Russell
 Mr Mansley
 Mr J. A. McDonald
 Mr. Holden.

The Bursar.

The minutes of the last meeting were read and
 confirmed.

The Bursar submitted his statement, duly audited, of the
 expenditure made by him from the accounts of the Bursar
 for the month of January, and the same was read
 on the table.

Communications were presented as follows:-

From the Solicitor, reporting further upon the
 matter of the summons regarding the erection of the
 Electrical Engineering building without a permit.

From the City Solicitor asking for a conference
 to arrange the details of the transfer of the Survey
 Place site for a Reception Hospital.

The Chairman of the Property Committee
 The Chancellor
 The President

were appointed a committee to meet the City
 Solicitor for this purpose.

From Principal Skelton asking for the name of the

current
 expenditure

City and
 Electrical
 Engineering
 Bldg.

City re
 Survey Place
 site for
 Reception
 Hospital.
 Special
 Committee.

University
building
for Educational
Associations
of Empire.

(Vide Bk. 7, fol. 73)

following buildings for a week in August next for the meeting of the Educational Association of the Empire:-

- (1) Convocation Hall,
- (2) The men's Residences on Hoxton Square,
- (3) Queen's Hall and Annexes,
- (4) Angell House,
- (5) Hart House

The Board granted the use of these buildings upon the understanding that the University is to be at no expense in the matter, and with regard to Hart House with the proviso that satisfactory arrangements be made with the Stewards.

Prof. Squair
endowment
fund for French
Library.

From Professor John Squair offering a Canadian Victory Loan Bond of \$1,000, maturing in 1934 as a further endowment, the interest upon which is to be devoted to the purchase of books for the French Department of the Library with a preference for French Canadian books. The Board accepted the gift with thanks, and ordered that the usual Trust Deed be prepared.

Further suggested
amendments to
University Act.

The Chancellor presented a draft of further suggested amendments to the University Act, which were approved by the Board.

Cornuaught
Antitoxin
Laboratories -
Cornuaught
Research
Fund.

The recommendation of the Cornuaught Antitoxin Laboratories Committee under date of January 13th, that the sum of \$100,000, being the surplus on operating of the Cornuaught Antitoxin Laboratories (Antitoxin Division as of July 1st, 1920, now included in Schedule 4 B. of the Report of the Board of Governors, under the general head of Equipment Funds, be transferred to Schedule 4 A, Trust Funds, and be designated The Cornuaught Research Fund, and that the same be regarded as being held in trust for the purpose of research in Preventive Medicine in the Cornuaught Antitoxin Laboratories only, was concurred in.

Appointments -

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

Miss R. G. de Gregor - Instructor, for Industrial Classes - \$1.50.

Professor John McMillan - Instructor in Industrial Legislation - 1.00.

The two foregoing in the Department of Social Science for the Session 1920-21.

Mr. W. A. Quint - Demonstrator in Experimental Pathology for the Easter Term, 1921, (see p. 8. Good, resigned) 8/12.50

Charles George Hill - Assistant Demonstrator in the Department of Medicine, from 1st February, 1921, at \$50.00 a month.

The President presented a letter from Professor [unclear] with regard to his retirement from the staff, and the same was referred to the Committee on Retirement of Certain Professors.

Resolved that the Committee be further authorized to consider and report upon the general principles underlying the question of retirement of members of the staff.

The President presented a report embodying certain recommendations as follows:

February 10th, 1921.

To the Board of Governors
of the University of Toronto.

Gentlemen:

I beg to submit the following recommendations:

1. Mr. Wesley Austin was appointed Lecturer in Metallurgy for the present Session at a salary of \$2,500, but he was unable to obtain his release from the Royal Navy, and could not arrive here until the middle of January. Since that time he has been giving an intensive course, having come over for a short period at considerable expense in order to fulfil his engagement. He has done much extra work on Saturday afternoon and in the evenings, but he now has to return in order to resume his work in the Royal Navy. He will probably, however, take a permanent position with us next year. Professor Gress is of opinion that in view of the circumstances he should be given more than one month's salary, and asks that one-sixth of the appropriation, that is to say about \$420, should be granted him as a remuneration for his work. I so recommend.

2. I greatly regret that owing to an omission, the blame for which it is very difficult accurately to assign

Payment to
Professors
Kittredge for
Special course
for Returned
men.

the payment for special teaching in French, given to the returned men in the Session 1918-19, was not made to Professor Kittredge of Trinity College. He taught returned men of both the fourth and second years, and did by far the largest part of the work, Professor Lawrence having taken charge of the remainder, but not having taken payment for the performance of his share in the work. Professor Kittredge has never brought the matter up, and only recently Professor Lawrence discovered that no payment had been made, probably owing to the fact that he himself had not asked for payment. In accordance with the payments given to others who did similar work during that Session Professor Kittredge should be paid \$375. for his services, and I beg so to recommend.

Estimates for
Dept. of
Public Health
Nursing -
1920-21.

3. I beg to submit new estimates for the Department of Public Health Nursing to replace the preliminary estimates submitted to the Board of Governors on October 12th. These estimates involve an increase of \$1,000, and are due to payments for special lecturers to carry out instruction that had not been finally arranged for at the opening of the Session. The Department will have a revenue of \$2,000. from students' fees so that the amount which will be required from the Red Cross Society to meet the expenses of the Department will be well under \$5,000, which was the figure mentioned in our negotiations as being probably involved in the establishment of this new department and its maintenance for the first year.

Transfer of
appropriation
in History
for clerical
assistant -
Miss G.
Adams.

4. Owing to the additional time that is occupied by the teaching staff in clerical duties connected with the administration of the Department of History and also to the increase of clerical work in the Department of History in connection with the Canadian Historical Review I recommend that \$300. be transferred from the History vote for teaching to clerical assistance and that Miss Caroline Adams be appointed at \$18. a week.

(Signed) Robt. A. Falconer.

President.

The foregoing recommendations were approved.

Ordered that the following appropriations for the Department

Estimates
Public
Health
Nursing.

ment of Public Health Nursing be granted in place of those already approved (vide folios 149-50):-

Salaries -

Director,	\$2,500.
Superintendent Field Work (5 months at \$100)	675.
Office Assistant (6 months at \$100)	300.
	<u>\$3,975</u>

Special Lectures

Mr. Stapleford	100.
Various lectures on Courses on Public Health Nursing - approximately	100.
Various lectures on Courses on Diseases approximately	125.
Dr. Kirkpatrick	400.
Not allotted	175. 900.
Library - text books, magazines and pamphlets	200.
Office expense, telephone, printing, etc.	50 176.
Equipment for field work	162.50
Contingencies	500.
Allegation and furnishings at Nos. 1 and 2 Green's Park.	900.03
	<u>\$7,139.29</u>

Report re
Cost Accountant
for University
Press.

The President also presented a report upon the proposed investigation into the efficiency of the work done at the University Press, as follows:-

To the Board of Governors
of the University of Toronto.
Gentlemen:-

I consulted with Messrs. Clarkson, Gordon and Lilworth as to securing a Cost Accountant who would undertake an investigation into the efficiency of the work done in the Printing Presses of the University both as regards printing and binding. Mr. Clarkson strongly recommended that the University should become a member of the Toronto Branch of the United Typothetae of America. He also referred me to Mr. Murray of the Murray Printing Company.

After fully discussing the matter with Mr. Murray I came to the conclusion that our Cost Accountant

would be to follow the advice of Mr. Clarkson and Mr. Murray, and I then interviewed representatives of this organisation. They then visited the Press, and have made a proposal to me which they will embody in an agreement, should it be acceptable to the Governors.

Loronto

Lypothetae.

The proposal is that we join the Loronto Lypothetae for a period of three years, beginning July the first, 1920, paying monthly dues of 2% on the annual mechanical pay roll, which with our present plant will amount to \$67. a month.

In return for membership in this Association this organisation will conduct an impartial investigation into the fairness of the prices charged by the University Press, and also report upon the efficiency of the various departments up to the present.

They will then install and supervise a standard cost system, which will show not only the hour cost per month or year in each department, but will also give the exact cost of every printing or binding job produced. It will eliminate waste or leaks in any department, and will show the productive hours of each employee and machine. Their advantages are set forth in a communication which I append.

I have consulted members of the Printing Committee with regard to this proposal, and they are of opinion that it will be to the advantage of the University to enter into such an agreement.

This seems to me to be the only satisfactory solution of the matter that has caused us difficulty for some time. I informed the representatives of the Loronto Lypothetae that I would recommend to the Board of Governors, as I now do, that we should take a membership for a three year period in the Association.

(Signed) Robt. A. Falconer,
President

February 10th, 1921.

The report was adopted and the Board directed that the President should become the member, as the university's representative, of the Loronto Lypothetae referred to therein.

The President presented the following report upon the creation of a Health Service for students:-

February 10th, 1921.

To the Board of Governors
of the University of Toronto.
Gentlemen:-

I wish to bring before you again the proposal of the creation of a Health Service for the students of the University of Toronto. The need for such supervision has become more evident as the numbers have increased, inasmuch as the individual is more easily lost sight of to-day than when the attendance was smaller. This year the need has been emphasized by an unfortunate case of a student who through the fault of no one in particular was allowed to go home in a state of health which made it dangerous for him to travel, and the father has been very indignant on account of what he regarded as the carelessness of the University. Now that physical training has been made compulsory it should be accompanied by medical oversight, and I would recommend that the medical director, to be appointed should have as part of his duties to receive regular reports from the physical director as to the physical training that is being taken by each student.

The appointment of a Medical Director and staff of physicians by the University and a compulsory medical oversight of the students need not conflict with any student having his own physician attend him. If a student belonging to the city is absent from his classes, being reported to the medical Director as ill, and as under the care of his family physician, no further steps need be taken, and a small portion of the fee to meet the first visit might be paid to the student's physician. A student not resident in the city might also be allowed in the same way and on the same conditions to have a physician of his choice attend him, but the great majority of the students would doubtless be under the oversight of the University Physicians.

I appended a report setting forth the expenses involved in the establishment of this Health Service and the quarters and equipment necessary.

The quarters might be provided in the Hart House and in the new Women's Gymnasium Building, and

Report re
Health
Service for
Students.

maintenance of the service would probably be about \$25,000 annually. To meet this a fee of six dollars a student would be necessary. For this fee a student would have a first call, and after that he would pay one dollar for each day call and two dollars for each night call, the Hospital fees to be paid by the student.

Recent inquiries show that there are similar Health organisations in thirty-three American Universities and Colleges, and twenty-eight with full-time physicians. Fees range from \$4.50 to \$10.00, and \$6.00 would be an average fee. Dispensaries are found in most of these Universities, and eight give free Hospital treatment.

Composite
fee.

If this proposal is carried through I would recommend a composite fee of twenty dollars for the men students, and in the meantime ——— dollars for the women students. This composite fee is to be made up as follows:-

Administrative Council	- \$3.00
Hart House	- 8.00
Medical fee	- 6.00.
Physical Training.	- 3.00
	\$20.00.

It would seem to me that if the fee of twenty dollars be charged to cover these advantages it would not be unreasonable. If this is agreed to by the Board of Governors I should like to have the suggestion of the fee referred also to the Caput.

(Signed) Robt. A. Falconer,
President

The report was received and consideration deferred, copies to be sent in the meantime to the members of the Board for their information.

Indexed 23,

The meeting adjourned at 5 p.m.

Wm. H. H. H. H.
Chairman

Minutes of meeting of the Board of Governors held in the Croft Chapel House on Thursday, 24th February, 1921, at 4 p.m.

Present -

The Vice-Chairman

The Chancellor

The President

Hon. D^r Pye

Hon. D^r Gode

Colonel Goodenough

M^r. Russell

M^r. George

M^r. Massey

M^r. Miller

The Bursar

The minutes of the last meeting were read and confirmed.

Current
Expenditure

The Bursar submitted his estimate, under By-Law Number 16, of the amount required to defray current expenditure for the month of March. Ordered that an accountable warrant for \$90,000. be issued to the Bursar.

Communications were read as follows:-

Prof. Will:

From Professor Will thanking the Board for leave of absence granted.

Abmilius

James & Co.

re exchange of

Prov. of Ontario

bonds -

McCharles

bequest

From Abmilius James & Company suggesting that the Board exchange the \$10,000. Province of Ontario 3 1/2 % bonds due July, 1936, being the Mc Charles bequest, for \$8,500. Province of Ontario 6 % bonds due February, 1941. In view of the conditions of the trust upon which these bonds were bequeathed the Board declined to dispose of them.

Library -

Accession

Catalogue

previous to

fire of 1890.

From the Librarian asking that the volume of the Library Accession Catalogue containing entries previous to the fire of 1890, now in the custody of the Bursar, be handed over to the Librarian. This was approved upon the understanding that it be kept in the library vault.

With regard to the continuance of the present Accession Catalogue, also referred to in the Librarian's communication, the Board decided that such a catalogue should be kept in the form of a connected written record as heretofore; this record to be kept in the vault; but that the duplicate might be discontinued.

Report Number 68 of the Finance Committee
was read as follows:-

The Finance Committee beg to report to the Board of Governors:-

Tentative
Estimates
for 1921-22.

1- In view of the probability that during the present session of the Legislative Assembly some approximate figures will be required of the probable revenue and expenditure of the University for the year 1921-22, your Committee has had prepared the accompanying tentative estimates and recommends that the Board approve of these as the basis of the presentation to the House either directly by the President or through the Government, as may be desired; it being understood that they are subject to revision later on in the Spring, at which time your Committee proposes to present detailed estimates as usual. On this basis, generally speaking, the remuneration to the staff will be the same amount as that fixed for the current year, the bonus and salary being merged, without further increase except in some probable promotions and the statutory increases in the grades of Lecturer and Assistant Professor.

salaries of
staff.

minimum
and maximum
salaries of
academic
staff.

2- Your Committee recommends that the following be established as the minimum and maximum salaries for the academic staff for the future:-

Lecturers	- \$ 1,800. to \$ 2,550.
Assistant Professors	- \$ 2,700. to \$ 3,450.
Associate Professors	- \$ 3,600. to \$ 4,300.
Professors	- \$ 4,500. to \$ 5,500.

With some heads of departments rising to \$6,000; these latter not to exceed fifteen in number.

Annual increase in salary in grades of Lecturer & Asst. Professor

3 - It is further recommended that in the grades of Lecturer and Assistant Professor the annual increase to the maximum be at the rate of \$150, and that this increase be automatic except where vetoed after consideration of any recommendations of the President.

cases where present salary is above maxima.

4 - It is further recommended that those members of the staff now receiving higher salaries than the above maxima for their respective grades be continued at their present salaries, subject to reconsideration at the end of two years in the ranks below the full Professorships; but that the maxima herein recommended be adhered to in future appointments or promotions.

Toronto,

21 February, 1921.

(Signed) J. A. Russell,

Chairman.

The report was adopted.

Report of Committee on Retirement of Professors.

M^r. Russell presented a report of the Special Committee on Retirement of Professors, which was read as follows and adopted:-

To the Board of Governors
of the University of Toronto.
Gentlemen:

The Special Committee appointed to consider and report upon the cases of certain Professors and also upon the general principles to be adopted with regard to retirement begs to report:-

Age of retiring.

1 - No change is recommended in the Board's policy already adopted that the age of retiring be sixty-five.

2 - The following is recommended with regard to the specific cases of those who have already passed that age:

(a) That Professor Alexander be asked to remain on the staff for another year.

(b) That Dr. Beemer be asked to retire at the end of this year.

(c) That Professor Coleman be retired at the end of this year and allowed one year's salary.

(d) That Professor Mavor be asked to remain

on the staff for next year, after which his active duties are to cease. That he be given leave of absence for the following year on full salary, and be retired at the end of that second year.

Prof. Craig:

(c) That decision regarding Professor Craig be referred to the President for consideration as to one year more. The Committee sees nothing in his case requiring special action.

3 - With regard to those who reach the age of sixty-five before July 1st, 1921, it is recommended:-

Prof. A. J. Bell:

(a) That action in Professor A. J. Bell's case be governed by that of Victoria College.

Prof. Keys:

(b) That Professor D. R. Keys be asked to serve next year, with the intimation that the Board would not ask him to remain a second year.

Standing

Committee
on retirement
of members of
staff.

4 - That there should be a Standing Committee consisting of three members who shall make recommendations to the Board as to the retirement of members of the staff who have reached the age for retiring, such recommendations to be made after hearing the opinion of the President; and that the question of the Board's policy of retirements for next year be considered at an early meeting in the Fall Term.

Toronto,

15 February, 1921.

(Signed) J. A. Russell.

Chairman.

Prof. Craig:-

The President read to the Board a further letter he had received from Professor Craig upon the subject of his retirement from the staff.

Re Survey Place
site for Reception
Hospital.

On behalf of the Special Committee appointed to discuss details in connection with the proposed site on Survey Place for a Reception Hospital, the Vice-Chairman verbally reported progress.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the

Appoint-
ments.

respective names:-

- Miss E. Burton - Assistant in Psychology, Faculty of Arts, from 5th January, 1921, for 5 months, at \$50. a month.
- R. R. Mendigabal - Demonstrator in Drawing, Faculty of Applied Sciences, from 15th February, 1921, for 2 months (in place of L. B. M. Baldwin, resigned), at \$150 a month.
- William Wagner - to be Lecturer in Pathology (at St. Michael's Hospital), Faculty of Medicine, for the session 1921-22, from July 1st, 1921 - \$1800.

The President presented a report embodying certain recommendations, as follows:-

February 24th, 1921.

To the Board of Governors
of the University of Toronto.
Gentlemen:

I beg to make the following recommendations:

1 - That Professor J. Watson Bain be re-nominated a member of the Committee of the Canadian Engineering Standards Association.

2 - That on the request of the Theological Colleges federated with the University of Toronto an invitation be extended from the Board of Governors to the Theological Colleges and Seminaries in the United States and Canada to hold the next Conference, which is due to be held in June, 1922, in Toronto. Similar conferences have been held in Harvard and Princeton and it seems desirable that the next conference should be held in Canada in order to help to promote friendly relations between the two countries.

3 - That an additional appropriation of \$150. be voted to the Library in order to engage extra assistance for the order department.

4 - That an additional appropriation of \$100. be voted to the Department of Architecture for supplies. The appropriation of \$400. for supplies is exhausted owing to the high cost of materials.

5 - That an additional appropriation of \$250. be voted for the care of the refrigerator plant in the Pathological Building. The present appropriation is

Prof. J. W. Bain
on Com. of Can.
Eng. Standards
Assoc.

Conference
of Theological
Colleges &
Seminaries in
U.S. and
Canada

Additional
appropⁿ for
Library.

\$^o for
Dept. of
Architecture.

\$^o for
Dept. of
Pathology.

exhausted owing to the increase in cost of maintenance.

Compulsory
fee for men
students of
Univ. College
for Literary &
Athletic
Society.

6 - A recommendation has been made to me by Principal Shulton on behalf of University College that a fee of two dollars shall be made compulsory upon all men students of University College in order that support may be given to the Literary and Athletic Society of University College. I enclose two regulations made by the Society relating to the matter. I should recommend that this fee be included in the composite fee, which I proposed should be made compulsory on all men students to cover a variety of activities as well as the proposed Service of Health.

Transportation
expenses of
W. S. Macpherson.

7 - I enclose correspondence between the Dean of the Ontario College of Education and the Department of Education of the Province in which he recommends that the University should accept responsibility for the payment of the cost of the transfer of Mr W. S. Macpherson from Queen's Faculty of Education to the Ontario College of Education. It will be seen from the correspondence that the Department of Education prefers that the University itself should pay the enclosed bills out of the unexpended balances of the appropriations which have been made for the Ontario College of Education.

Graduate
Fellowships.

8 - It is necessary to send the Graduate Calendar to the Press almost immediately. I respectfully ask for authority to announce, as in the past five years, that four Graduate Fellowships of \$500. each will be awarded to graduates of this and other Universities who will attend graduate instruction in this University in the session 1921-22. For some years these Fellowships have been given by Sir Edmund Osler, Colonel R. W. Leonard, and until last year by Sir Joseph Flavelle. Colonel Leonard has announced to me that he will continue his Fellowships. I have not yet had word from Sir Edmund Osler, and I have not secured a fourth Fellowship, but they have in the past proved so valuable that it would in my judgment be unfortunate were they to be discontinued.

Sir Ed. Osler.
Col. R. W. Leonard
Sir Joseph
Flavelle.

(Signed) Robt. A. Falconer.

President.

The foregoing recommendations were approved with the exception of those covered by clauses 2 and 6.

use of bldgs.
or theological
conference.

With regard to clause 2 it was decided that the Board could not give a formal invitation, but would place the buildings at the disposal of the federated colleges in the event of their extending such an invitation.

Fee for literary
athletic socy.

The matter referred to in clause 6 was deferred pending the receipt of further information.

Macpherson's
transportation
expenses

An appropriation of \$2.70. was granted to cover the payment to Mr. W. G. Macpherson recommended in clause 7.

Prof. Bain &
an Engineering
standard
Assocⁿ

Upon motion of the President Professor J. W. Bain was re-nominated a member of the Committee of the Canadian Engineering Standards Association.

Indorsed
by

The meeting adjourned at 5.40 p. m.

Wm. McPherson

Vice Chairman.

Minutes of Meeting of the Board of Governors held in the Croft Chapter House on Thursday, 10th March, 1921, at 4 p.m.

Present -

The Vice-Chairman
The Chancellor
The President
Hon. D^r Cody
Hon. D^r Pyne
Mr. George
Mr. Massey
Mr. Russell.

The Bursar.

The minutes of the last meeting were read and confirmed. x

Standing Com.
on Retirements.

Arising out of the minutes, upon motion of the Chancellor the following were constituted a Standing Committee upon Retirements: -

The Chairman
The Vice-Chairman
The Chairman of the Finance Committee.

Current
Expenditure.

The Bursar submitted his statement, duly audited, of the expenditure made by him from the accountable warrant for the month of February, and the same was laid on the table.

Communications were presented and dealt with as follows: -

B. B. of B. re
Bank overdraft.

From the Canadian Bank of Commerce regarding the overdraft on the University account. Referred to the Chairman of the Finance Committee to take the matter up with the bank.

Statute of
Senate re
calendar in
music.

From the Registrar transmitting for approval Statute of Senate Number 838 - Respecting the Calendar in the Faculty of Music. On motion of the President the rule was suspended; and the Statute was thereupon read a second time and approved.

From the Registrar with resolution of the

Pension
system for
officials and
employees of
Board.

Senate as to the creation of a pension system for the benefit of those University officials whose cases do not fall within the terms of the Carnegie Foundation.

The Chancellor informed the Board that he had received a letter from Mr. Graham Campbell regarding a similar superannuation scheme for employees of the ^{Regent} ~~University~~ ~~Department~~, and the whole matter was referred to the Finance Committee for consideration and report.

Report number 121 of the Property Committee
was read as follows:-

The Property Committee begs to report to the Board of Governors:-

leave of
absence to
P. J. Clark.

1- An application has been received from P. J. Clark, caretaker of the Biological building, for leave of absence for two months this summer. The Superintendent recommends that this be granted without pay, in which recommendation your Committee concurs.

use of
buildings.

2- The granting of permission to use various buildings as follows is reported:-

Convocation Hall	Afternoon of Jan. 18	Toronto Teachers' Council.
"	Evening of Feb. 18	Ontario Town Planning & Housing Conference.
Room No. 43, Physics Bldg.	" Feb. 21	Municipal Chapter D.O.S.
Room No. 26, Mining Bldg.	Afternoon of Feb. 24	Dept. of Public Health Nursing Conference.
Room No. 22,	Evening of March 4	Toronto Public School Teachers' Association.
Convocation Hall.	" March 12	Royal Canadian Institute.
Room No. 22, Mining Bldg. (and the corridor)	May 16, 17 and 18	Canadian Public Health Association; Ontario Health Officers; Canadian Association for the Prevention of Tuberculosis; and Canadian National Council for Combating Venereal Disease.
University Residences	4 days beginning June 13	American League Association.

Temporary
Gym. for
B.O.V.B.

3- Colonel Lang has applied for the use of the temporary Gymnasium north of Hoskin Avenue for the Spring month, as a drill hall for the B.O.V.B. Your Committee

recommends that this be granted.

Telephone
accommodation
in Biological
Bldg.

4 - An application has been received for further telephone accommodation in the Biological building, with reference particularly to Professors Shuntsman and Walker. Your committee recommends that an extension service at a yearly cost (at present rates) of \$11.00 be provided.

Additional
appropriations
and transfers.

5 - The Superintendent has applied for transfers of certain appropriations and for additional votes for the following services:

Transfers of Appropriations -

Main Building	-	Cleaning to Gas	-	\$25.00
Library	"	" " Water	-	100.00
Chemical	"	Repairs & Renewals to Water	-	100.00
Pathological Building	"	" " " "	-	75.00

Additional Votes -

Medical Building	-	Repairs and Renewals	-	500.00
Physics	"	Water	-	200.00
Convocation Hall	-	Water	-	50.00
		Repairs and Renewals	-	300.00
Forestry Building	-	Water	-	20.00

Additional
votes for Dept.
of Botany in
Forestry
Building in-
stead of No. 2
Survey Place,

6 - When the property No. 2 Survey Place was vacated by the Hospital for Sick Children a vote of \$5,000. was granted by the Board for the purpose of providing increased accommodation for the Department of Botany, and it was directed that this sum should be expended from capital as an addition to the original cost of the building. It was subsequently found more advantageous to provide this increased accommodation in the departmental quarters at the Forestry Building, No. 11 Queen's Park, and the Superintendent now reports that there has been expended in this way \$3,550, together with a further sum of \$500 out of the vote for Repairs and Renewals, and that no money whatever has been spent on No. 2 Survey Place. As the expenditure upon No. 11 Queen's Park can hardly be charged to capital, your committee recommends that the vote for \$5,000 be cancelled and that instead there be granted an appropriation of \$3,550 under the head of "Alterations in Laboratory, Department of Botany", and an additional vote of \$300 to the "Repairs and Renewals" appropriation, Forestry Building, to cover the above expenditure. The remaining \$200 the Superintendent can meet out of the existing appropriations.

Re Electrical Engineering Bldg -
 additions to contracts of
 W. S. Henry
 7 - The Superintendent forwards a letter from the Architect and blue-print showing the seating platforms of Lecture Room #21 in the new Electrical Engineering Building revised in accordance with a request from Professor Price. The amount involved in the alteration is \$450.00, and the Architect states that the cost of this change is little more than would have been the case had the staging been proceeded with originally in the design.
 Your Committee recommends that this amount be granted as an addition to the contract of W. S. Henry for carpentering.

The following additional sheet metal work and wire screens have been found to be necessary:-

- (1) Fourteen wire screens in lecture room.
- (2) Copper louvers and wire screen behind same on fresh-air intake.
- (3) Changes in duct work to provide for blackboard requirements in two lecture rooms.

The cost of these items amounts to \$457.70, and it is recommended that they be added to the contract of Geo. M. Bryan.

It has been found necessary to provide a safety gate for the shipping door and two sets of collapsible gates, one at each end of the car, with electric interlocks, at a combined cost of \$215. Your Committee recommends that this amount be added to the contract of the Lumbull Elevator Co.

8 - Your Committee recommends that the Toronto Cricket Club be given the privilege of playing on the back campus during the ensuing summer on the same terms as last year, viz.: \$200.

Also that the Grace Church Cricket Club be permitted to have the use of a part of the front lawn on payment of the sum of \$150. for the privilege.

9 - In connection with the use of these grounds your Committee has given careful consideration to the question of whether the back campus should be ploughed up at the present time, and is of the opinion, under all the circumstances, that it should not be disturbed before next fall, at any rate. With regard to the front lawn your Committee is of the opinion that a barrier of some kind should be continued around it for the present in order that it may be restored to a satisfactory condition.

Re-sodding
of athletic
field.

10.- The Athletic Association have secured tenders for the re-sodding of the Athletic Field. The most favourable tender and the one approved by the Superintendent is for \$2,785, this to cover grading, fertilizing, top dressing of black loam, and sodding, with a guarantee of one year after completion of the work. The Directorate ask permission of the Board to proceed with this work, placing the cost at a sum not to exceed \$3,000, the additional amount to cover the carrying out of any necessary repairs to the tiling system, this sum to be met out of the Association's funds. Your Committee recommends that the request be granted.

Changes in
Customs
Rulings.

11 - The Superintendent reports that from rulings given recently at Ottawa and from the interpretation placed on Ottawa's altitude by the local Customs Appraiser, it is apparent that the general classification of philosophical and scientific apparatus which has hitherto prevailed is to be abandoned and a large amount of material heretofore passed free of duty will become chargeable as equipment. The Superintendent quotes decisions declaring articles dutiable as follows:

Copper Bus Bars for Electric Furnace operation in the Department of Electrochemistry are ruled dutiable at 10% ad valorem.

Retort stands for the Department of Chemistry. (A 1913 ruling admits Bunsen burners free. These two pieces of apparatus bear approximately the same relation to experimental work.)

Two 1/20th Horse Power Motors for use in the Department of Applied Chemistry. (A 1913 ruling admits rheostats free, and these are no more closely allied with the actual experiments than are motors.)

Glass jars for holding fluxes for the Department of Mining.

Electric switches for use on the experimental laboratory circuits for the Department of Electrical Engineering.

Storage Batteries for the operation of Departmental experiments and low voltage work in the Department of Engineering Physics.

Stop watches for use in the Department of Psychology.

He also reports that the Department has ruled that books and periodicals on loan from American libraries to the University library for periods of a month to six weeks are subject not only to sales tax but duty as well, and that this ruling is apparently in accordance with the tariff, no. 175, under which books are imported free for the library, specifically qualifies all free entries as applying only to books "being the property of the organized authorities of such library". As the University will face a largely increased expenditure for departmental apparatus and supplies if the principle of these rulings is to govern future entries, your Committee recommends that the Chairman of the Finance Committee should be requested to interview the Minister at Ottawa upon the subject and that the Superintendent should accompany him as being familiar with the facts.

"Confirming
orders".

12 - Your Committee has again had under consideration the question of confirming orders, of which, according to a report from the Superintendent, an unnecessarily large number continue to be put through. It appears to be the case that several departments continue to ignore the regulations of the Board in regard to purchases through the Superintendent's Office, and your Committee recommends that another notification be sent to the departmental heads by the Secretary of the Board that this practice must cease except in the case of emergency orders for which the Board's regulations already provide. As, however, under present trade conditions it is sometimes necessary to order certain supplies, particularly chemicals, etc., several months in advance of the opening of the session, your Committee recommends that each department, where the necessity of ordering from firms involving foreign importations arises, should be permitted to requisition after March 1st annually to the extent of 50% of that department's appropriation for supplies for the then current year, such requisition to be chargeable to the appropriation available for the year which will commence on following 1st July.

(Signed) D. Bruce Macdonald,

Toronto.

Chairman

March 7th, 1921.

The report was adopted with the amendment to blank

Leave of absence that the leave of absence to D. J. Clark be with pay for to D. J. Clark. the two months referred to.

The Chairman of the Property Committee presented the following report upon the location of the proposed Memorial Tower, etc.

Report re
location of
proposed
Memorial
Tower.

March 9th, 1921.

The Board of Governors,
University of Toronto.

Herewith is submitted a plan showing -

(a) The exact location of the proposed Memorial Tower and Cloister for Tablets.

(b) The proposed new roadway leading from Hoskin Ave. past the West end of Wycliffe College, the West side of Hart House, through the Memorial Tower and past the East side of the Main Building.

In submitting this plan for your consideration, your attention is drawn to the following facts:-

(1) The proposed new roadway from Hoskin Ave. through the Memorial Tower will pass in part over the tunnel, which carries the piping, wiring, etc., in connection with the Heat, Light and Power Plant.

(2) This roadway will encroach upon and across the property of Wycliffe College by a width of 6 feet.

There is attached to this report a letter from the authorities of Wycliffe College giving consent to this encroachment, on the understanding that a fence is erected.

(3) The proposed entrance between the Cloister and the north wall of the Main Building encroaches somewhat upon the embankment, which protects the basement of the building. It is the intention of the Architects to meet this difficulty by the erection of a retaining wall, when the Memorial Tower is being built.

(4) The plan shows a material alteration of the road running in front of the East wing of the Main Building. It is suggested that this part of the plan be not considered at the present time.

You are asked to approve of the plan in the following particulars:-

- (1) The site of the Memorial Lower and Tablet Obelisk.
- (2) The roadway from Hoskin Ave. through the Memorial Lower.
- (3) The sidewalk from Hoskin Ave. to the Tablet Obelisk.
- (4) The re-arrangement of the roadway south of the proposed Lower only so far as may be necessary to connect the existing roadway with the new roadway when the Lower is erected.
- (5) The alteration of the sidewalk to the south of the Lower only so far as may be necessary to adjust the connections when the Lower has been erected.

(Signed) D. Bruce Macdonald.

Chairman of the Property Committee

The report was adopted.

Britton
Osler re
avenue
frontages.

The Chairman of the Property Committee also presented a communication he had received from Mr Britton Osler asking for reconsideration of the scale of prices fixed by the Board for the release of restrictions respecting the frontages on College Street between Yonge and Elizabeth Streets. The Board being still of opinion that the scale as fixed is reasonable decided not to re-open the matter.

D^r. Macdonald, on behalf of the Special Committee appointed in the matter of the proposed Reception Hospital, presented the following report:-

March 7th, 1921.

Report re
proposed
Reception
Hospital on
Livery Place

The Governors of the
University of Toronto.

The Special Committee appointed by you to meet the representatives of the City and the University, in the matter of the proposed Reception Hospital, beg to report as follows:-

On February 22nd we met the representatives of the City and discussed the general terms of the agreement which should be entered into. Following the meeting

the Provincial Secretary was informed as to the suggested terms of the agreement, and was asked if he would appoint a committee to represent the Government at any future conferences.

Suggested plans of the building gave evidence of encroachment on the lots fronting on Queen's Park, and now used in connection with the Women's Residence. It was suggested that possibly the City might buy these lots from the University. In order that we might have a basis upon which to form a judgment as to their value, in case the City wished to buy them, the Superintendent was instructed to obtain a valuation by Mr. Poucher of the houses known as No. 7 and No. 9 Queen's Park.

On March 7th a second conference was held at which there were present representatives of the Government, the City and the University. At this meeting alternative plans were presented which would make it possible to erect the proposed Hospital on Lots No. 23 and 24 with only slight encroachment on Lot No. 25 (No. 9 Queen's Park). On behalf of the University your Committee stated that the University would give to the Hospital, for the purposes of the trust, lots entered as Nos. 23 and 24 on the attached plan, and fronting on Survey Place.

In addition to these lots it will be necessary to give a portion of the rear of Lot 25, which fronts on University Crescent, as one corner of the proposed building would encroach thereon.

The proposal to purchase No. 7 and No. 9 Queen's Park was withdrawn.

The general terms of an agreement, to which the three bodies represented, would be parties, were agreed upon as recorded in the attached memorandum, and it was agreed that Sir William Meredith should prepare the agreement setting forth these terms.

Attached to this report is a copy of the agreement as prepared by Sir William Meredith. It is submitted for your approval.

There is submitted with this report for your information a plan showing the relative situation of the lots mentioned, and Mr. Poucher's

valuation of lots 20 and 25, fronting on Queen's Park, and known as Nos. 7 and 9 Queen's Park, also all correspondence which has taken place in the matter of the Reception Hospital.

(Signed) D Bruce Macdonald.

The report was concurred in and the terms of the draft agreement approved.

Appoint-
ments.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names: -

- D. G. Bennett - Assistant Secretary of the Faculty of Applied Science, from March to June, 1921 - at a salary of \$100. a month.
- F. J. R. Martini - Attendant in Architecture, Faculty of Applied Science, for the balance of the session 1920-21 from 1 March (vice G. E. Drake, resigned), at \$75. a month.
- Miss Freya Hahn - Register Clerk in the office of the Registrar of University of Toronto, from 1 February to 30 June, 1921, at \$60. a month.
- J. B. Dandeno - Instructor in Agriculture, Ontario College of Education, for the session 1920-21 - at a salary of \$125.

It was ordered that the remuneration of J. B. Dandeno and a sum not exceeding \$60. for the expenses of Practice-teaching in schools of Toronto be chargeable to the vote for "Observation in Rural Schools."

Prof. Mavor & Craig re retirement.

Letters from Professors Mavor and Craig to the President, acknowledging communications to them on the subject of their retirement were read.

The President presented a report embodying certain recommendations as follows: -

March 10th, 1921.

To the Board of Governors
of the University of Toronto.
Gentlemen:

I beg to recommend -

1 - That three hundred dollars be voted out of the Research Fund for the purchase of a photographic telescope lens for the Department of Astronomy. Also, in order to complete the amount necessary for the purchase of the lens Professor Chant be allowed to use the amount that may be left over from his regular appropriations of the present year.

Research
appropriation
for Astronomy

Additional
amt. for Research
in Mineralogy
for E. W. Todd.

2 - That out of the Research Fund an additional amount of \$250. be granted to the Department of Mineralogy in order to continue the services of Mr. E. W. Todd as Research Assistant for the month of April.

Estimates
for Public
Health
Nursing
1921-22.

Red Cross
Society.

3 - I met this week with representatives of the Red Cross Society for the purpose of considering the estimates for the next academic year of the Department of Public Health Nursing. I am submitting estimates which have been approved by the representatives of the Red Cross Society, the understanding being that the Society will be responsible for the difference between the total amount involved in these estimates and the fees received by the University from the students in the course. The representatives of the Red Cross Society would like to have these estimates passed by the Governors in order that it may be possible to secure a supervisor of Field Work.

(Signed) Robt. A. Falconer,
President.

The foregoing recommendations were approved.

Estimates
for Public
Health
Nursing.

The following Estimates for the Department of Public Health Nursing for the financial year 1921-22 were passed:

Salaries:- Director	\$2,500.
Supervisor of Field Work.	2,000.
Stenographer	1,200.
Special Lecturers	900.
Library	200.
Office Expenses (including telephone, printing, etc.)	500.
Contingencies	500.
	<u>\$7,800.</u>

fire extinguishers Upon the recommendation of the President authority was given for the installation of fire extinguishers at Argyle House, No. 100 Queen's Park, at an approximate cost of \$60⁰⁰.

compulsory fee The President moved that effect be given to his recommendation presented at the last meeting regarding a compulsory fee of two dollars (\$2⁰⁰) for the support of the Literary and Athletic Society of University College.

The Board concurring in this it was resolved that a compulsory fee of (\$2⁰⁰) Two Dollars be levied upon each male student registered in University College as proceeding to a degree, for the support of the Literary and Athletic Society of that College, this fee to come into effect at the opening of the session 1921-22.

"John H. Moss Scholarship" The President having mentioned certain proposals regarding a "John H. Moss Scholarship" there was referred to the Education Committee the general question of the endowment of such scholarships for consideration and report.

committee reorganization of Hart House and Athletic Assoc. The following were appointed a special committee in connection with the organization of Hart House and the Athletic Association, with power to make all necessary inquiries and to report:-

The Vice-Chairman

The President

Mr. Massey

Mr. Russell.

announcement re erection of arena on University grounds The Vice-Chairman submitted the text of the proposed announcement regarding the erection on University property of an arena for the purpose of winter games, and asked that authority be given for the issue of this announcement by the Athletic Association immediately. The Board agreed to this.

The meeting adjourned at 6.15 p.m.

W. Russell
Vice-Chairman

Minutes of Meeting of the Board of Governors held in the Croft Chapter House on Thursday, 24th March, 1921. at 4 p.m.

Present:-

The Vice-Chairman
The Chancellor
The President
Hon. Dr. Gode.
Colonel Gooderham
Judge Snider
Dr. J. A. Macdonald
Mr. Russell
Mr. Massey
Mr. George.

The Bursar.

The minutes of the last meeting were read and confirmed.

Bank accommodation
Customs
rulings.

Arising out of the minutes the Chairman of the Finance Committee reported progress as to the two matters referred to him, viz., the question of bank accommodation and recent Customs rulings.

Proposed
agreement
re Reception
Hospital.

The Chancellor reported certain changes in the proposed agreement between the Government, the Board of Governors and the City of Toronto regarding the Reception Hospital, and moved that the document as amended and submitted be approved and that the Vice-Chairman and the Bursar execute the same on behalf of the Board. - Carried.

The Vice-Chairman was authorised to inform the City that the University will not erect any buildings to the North or the West which would interfere with light to those sides of the Hospital building.

Current
expenditure.

The Bursar submitted his estimate, under By-Law Number 16, of the amount required to defray current expenditure for the month of April. Ordered that an accountable warrant for \$80,000. be issued to the Bursar.

Communications were presented and dealt with as follows:-

Assignment of
lease Vernal
to Myers - York
St. ppty.

From the Executors of the Vernal Estate applying for consent to assignment of lease to Joseph Myers of the York Street property. This application was granted.

Statute of Senate.
Arts Calendar.

From the Registrar transmitting for approval Statute of Senate Number 839 - Respecting the Calendar in Arts - The Statute having been read a first time, the rule was suspended upon motion of the President, and the Statute was thereupon read a second time and approved.

Use of Convocation
Hall by Child
welfare Council.

From Dr. Defries on behalf of the Child Welfare Council asking for the use of Convocation Hall for a meeting on the evening of April 6th, which was granted upon the usual terms of reimbursement.

Can. Industrial
Alcohol Co. re
bond of indemnity
for duplicate
cheque.

From the Canadian Industrial Alcohol Co., Montreal, objecting to being required to sign a bond of indemnity for double the amount before issue of a duplicate cheque to replace one apparently lost in the mails. The Board declined to waive their requirements in this regard.

Athletic
Assocⁿ re
subscriptions
for proposed
Arena.

From the Secretary of the Athletic Association, under date of March 23^d, asking the sanction of the Board to arrangements made for securing subscriptions for the proposed Arena, and to certain expenditures in connection therewith.

The Board authorised the Athletic Association to proceed with the matters referred to as follows:-

A. F. Barr,
agent.

(1) The engagement of Mr. A. F. Barr for the purpose of selling the Arena stock on the terms as to commission or remuneration and length of engagement, as set out in their letter.

Sale of Vic.
Loan Bonds for
preliminary
expenses.

(2) The expenditure, in addition to the payments to Mr. Barr, of the sum of approximately \$1,500, for preliminary organization expenses, and to cover this the withdrawal from the bank and sale of \$2,000 worth of the Victory Loan Bonds recently purchased.

Athletic Assocⁿ
subscription

(3) The subscription by the Athletic Association to the extent of \$20,000 for the purchase of seats to be re-sold on easy terms to undergraduates

who may be unable to pay the instalments demanded.

Appointments.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:-

Faculty of Applied Science-

H. B. Dunnington - Grubb - Special Lecturer
in Landscape Architecture for the Session 1920-21 - \$200.

W. A. Langton - Special Lecturer in
Architecture for the Session 1920-21 - 50.

G. E. Gallop - appointment as Research
Assistant in Chemical Engineering
continued from 15th March to 1st May, 1921 - \$200. a mo

Staff in
Department
of History.

The President read a letter he had received from Professor Wong regarding certain additions to the staff in History, and communicated to the Board an outline of what he proposed to recommend in connection with this Department, which was approved.

Miss Wong
resigning fr.
to Women's
Union.

The President also reported that Miss Wong intended to give up her position as Resident Head of the University College Women's Union at the end of May.

Angyll
House.

A discussion ensued as to placing Angyll House in the same position as to management, &c, as the other residences for women. The President stated that the Committee of ladies who have hitherto been in charge of the House would like to continue such charge under his direction for next year, the receipts and expenditures, however, to go through the Bursar's Office as in the case of Queen's Hall. The President was asked to put in a report upon the matter.

The President presented a report embodying certain recommendations as follows:-

March 24th, 1921.

To the Board of Governors
of the University of Toronto.

Gentlemen:

I beg to make the following recommendations

(1) As I understand from Professor Craig that his financial position is such that to be asked to resign his Chair at the end of the present year would involve him in difficulties, and as the Head of the Department, Professor Taylor, is willing that his services should be retained for another year, I beg to recommend that Professor Craig be informed that he will be asked at the close of the present term to act for one year more, but only, as Professor in the Department of Oriental Languages of University College.

(2) I beg to recommend that an additional appropriation be granted to Professor Speckmann out of the Research Fund for supplies.

(3) I beg to recommend the transfer of \$125. from accounts of supplies and apparatus of the Gull Lake Camp to maintenance, and that an additional appropriation of \$75. be made.

(Signed) Robt. A. Fennell

President.

The foregoing recommendations were approved

Upon motion of the Chancellor ordered that the Chairman of the Board, the Vice-Chairman, or the Chairman of the Finance Committee be empowered to authorise an additional appropriation or a transfer of existing appropriations in cases where the amount does not exceed Two Hundred Dollars (\$200).

The President submitted a communication from President Lory of the University of Alberta regarding the founding of Khaki University and of M. B. A. Memorial Scholarships from the surplus at the disposal of the Khaki University, the amount allotted to the University of Toronto being \$12,000. Referred to the Education Committee for consideration and report.

The question of the affiliation to a College of students taking Postgraduate work in the University was referred to the same Committee.

A communication from Craig & Madill offering their services as Architects for new buildings was read and ordered to be filed.

Mrs Leammont's
gift of
prints.

The President reported the receipt of an offer from Mrs J. B. Leammont of Montreal to present to the University certain prints of old Montreal, the work of her late husband, which the Board accepted with thanks.

Bulletin on
R. O. M.
articles by
Mr. Pigeon

Upon the recommendation of the President approval was given to the publishing by the University at a cost not exceeding \$200. of the illustrated bulletin prepared by Mr. Pigeon on certain articles in the Royal Ontario Museum.

The meeting adjourned at 5⁴⁵ p.m.

Wm. L. Macdonald
Chairman.

Minutes of meeting of the Board of Governors. Held in the Croft Chapter House on Thursday, 14th April, 1921. 4 p.m.

Present -

The Vice-Chancellor

The Chancellor

The President

Hon. B. Pye

Mr. Miller

Mr. George

Mr. Russell

Mr. Parnell

The Bursar.

The minutes of the last meeting were read and confirmed.

Current
Expenditure

The Bursar submitted his statement, duly audited, of the expenditure made by him from the accounts for the month received for March, and the same was laid on the table.

Communications were presented and dealt with as follows:-

Statutes of
Senate

From the Registrar transmitting for the approval of the Board Statutes of Senate -

No. 840 - Respecting the Annex movement of the Summer Session.

No. 841 - Respecting the Calendar of the Faculty of Medicine.

No. 842 - Respecting the Calendar of the Faculty of Applied Science and Engineering.

No. 843 - Respecting the Degree of Doctor of Letters.

No. 845 - Respecting the Calendar in Public Health Nursing.

The Statutes were read a first time. Upon motion of the President the rule was suspended and the Statutes were thereupon read a second time and approved.

Conditions of
award of Sir
John Gibson Pass
matriculation
scholarships

From the Registrar transmitting the conditions of award of the Sir John Gibson Pass matriculation scholarships as approved by the Senate, and the same were read as follows:-

Conditions
Award of
Gibson Pass
matriculation
schp^s

The Gibson Pass Matriculation Scholarships.

Two Scholarships, known as "The First and Second Gibson Pass Matriculation Scholarships", of the value of \$120 and \$100 respectively with free tuition for one year, have been endowed by Sir John M. Gibson of Hamilton, a graduate in Arts of 1863.

They will be awarded subject to the following conditions:-

1. All candidates for these Scholarships must have been bona fide students of the Hamilton Collegiate Institute for at least two years immediately preceding the award.
2. Each candidate must state in writing that it is his intention to proceed to a degree in Arts in one of the colleges of the University of Toronto.
3. A student who has already obtained either complete or partial Pass Matriculation is not eligible to compete for these Scholarships.
4. The Scholarships shall be awarded annually to the two matriculants who rank highest at the Pass Matriculation Examination conducted in June by the Department of Education of Ontario. The subjects and standards shall be those prescribed for Pass Matriculation in the Faculty of Arts.
5. Successful candidates must register in the First Year of the Pass course in the Faculty of Arts during the session immediately following the award, unless special permission is granted by the Senate of the University to postpone such registration.
6. The cash payment of the Scholarships shall be made in the month of February in this session. Before payment can be made the scholar must present the prescribed certificate of attendance.
7. In the event that instruction in the First Year of the Pass course shall no longer be given at the University, the scholars shall be required to attend the Hamilton Collegiate Institute for the session following the award, and to pursue the course of study prescribed for admission to the Second Year of the Pass course. On receipt of a certificate of attendance in February of this session the University will forward to the scholars the cash payments due them.

The Bureau reported that Sir John D. ... had handed over additional Victory Bonds of the face value of \$2,000, also completing an endowment of \$4,000. Ordered that the usual Trust Deed be prepared for execution.

War Memorial
in S. Residence.

From G. H. Duff asking permission to erect a memorial in the South Residence to men who had fallen in the war. Authorized provided the Board approve of the design and wording of the tablet.

Use of men's
Residences
by Society of
Chem. Industry
of Great Britain.

From Professor Ba ... asking that the use of the men's residences be allowed for the night of September 3rd for the accommodation of the members of the Society of Chemical Industry of Great Britain. Permission granted, a charge of \$1.50 per person to be made to cover expenses.

Bloor St.
Pres. Church
boys to use
U. S. S. grounds

From J. G. Middleton on behalf of the boys of Bloor Street Presbyterian Church for playing football on the grounds of the University Schools during the evenings of the months of April, May and June. Permission granted, to be during the pleasure of the Board only and upon Mr. Middleton undertaking to be responsible for all damage that may be done to the property of the Board or others.

Use of "Cone"
Hall by Women's
Can. Club

From the Women's Canadian Club applying for the use of Convocation Hall for a meeting on the afternoon of Monday, April 25th. Granted upon the usual terms.

Consent to
assignment of
lease from
Smith

From the solicitor conveying application for consent to assignment of lease from the Henry Estate to Dr. J. N. Smith of the property known as No. 116 College Street. Consent given.

Academy of
Medicine ask
permission to
erect add^l
wing

From the Academy of Medicine for permission to erect on the property leased by them from the Board at No. 13 Queen's Park an auditorium at an approximate cost of \$7,400, and possibly in addition a second storey at an approximate cost of \$5,200, according to plans submitted. Consent given on the express understanding that in the event of the University having a need of time in the future to expropriate the property, the Board or its successors

in office are not to be required to compensate the lessees for these particular buildings; the lessees, however, to have the right to remove them at their own cost.

Montage
license for
78 College St.

From F. J. Smith & Co. asking what license fee would be charged for a residential license for No. 78 College Street. The Board decided that they would no longer grant the limited license at one time given, and that the rate of \$1.50. per foot for this particular property, as per the schedule fixed, must apply.

Report of
Education
Comm.

Report Number 18 of the Education Committee
was read as follows:-

To the Board of Governors of the
University of Toronto.

The Education Committee of the Board
of Governors begs to report:

A meeting of the Education Committee was
held in the President's Office on April 6th.

There were present -

Dr. D. B. Macdonald, Vice-Chairman.

The Honorable Mr. H. J. Cody

Mr. Vincent Massey

President R. A. Falconer.

Khaki Univ.
& Y. M. C. A.
Memorial
Scholarship Fund.

1. It was agreed that the offer made by President H. M. Lory on behalf of the Khaki University Committee to place the sum of \$12,000 at the disposal of the University of Toronto to establish a scholarship fund to be known as the "Khaki University and Y. M. C. A. Memorial Scholarship Fund", should be accepted on the conditions stated in Dr. Lory's letter, namely:

(1) That the scholarships shall be used for undergraduate purposes.

(2) That in awarding scholarships preference be given to the sons and daughters of the soldiers of the Great War.

It was agreed that the Senate should be informed of the desire of the Board to establish such a fund and should be asked to suggest to the Board details as to the manner in which the awards from the

fund should be made.

2. It was further agreed that an announcement should be made in the calendar of the University of an annual award of \$300. from the John H. Moser Memorial Fund.

3. It was further agreed that an announcement should be made in the calendar of the University of an award of a minimum of \$500. to be made by the trustees of the Edward Ryfle Society.

4. A communication was submitted from the Registrar of the University asking the Board to determine the status of graduates of other Universities who coming to Toronto have to bear a postgraduate degree in this University, in order that a decision may be made as to the college or Faculty in which they may register and vote in the Senate elections.

It was decided that should a Graduate School of Faculty be established in the University these graduates shall vote for a representative in such Faculty or School when the number of such graduates has reached one hundred. All of which is respectfully submitted.

(Signed) Robt. A. Falconer,

April 6th, 1921.

Chairman.

The report was adopted.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:

Miss M. E. Lowrey - Assistant in English in the course in English and Philosophy, Faculty of Medicine, for the session 1920-21 - \$250.

Miss A. S. McKenzie - Assistant in Mental Research for 4 months beginning 1st May, 1921, - \$60. a month.

H. R. Jarvis - appointment as Photographer, Department of Engineering Physics and Photography Faculty of Applied Science on 15 May, 1921. \$20 a month.

The resignations of Dr J. M. Forster as Associate in Psychiatry, and of Dr R. H. Beemer as Extra-mural Professor of Mental Diseases, in the Faculty of Medicine, were presented and accepted, the latter to take effect at the close of the present academic year.

There was read a letter from Professor D. H. Day

Prof. D. R. Kay. acknowledging the President's notification of the action of the Board in regard to his retirement from the staff and expressing the hope that he would be allowed to complete forty years of work in University College.

A report from the President upon the proposal to establish a Health Service was read as follows:-

Report re

proposed

Health Service.

To the Board of Governors
of the University of Toronto.
Gentlemen:

I beg to report to the Board of Governors that the following recommendations have been received from the Colleges and Faculties regarding the proposal to institute a Health Service:

Trinity College -

"In the residential colleges especially the question of health is necessarily dealt with as a part of internal administration.

Victoria College -

"Now that the large majority of our students are in residence, and we have already gone a certain distance in providing medical oversight, it seems to me that the matter is a college one."

St. Michael's College -

"Our students are almost entirely in residence or at their own homes. Their health is sufficiently well looked after now."

Faculty of Medicine -

"That an annual fee of \$6.00 be imposed on each student for University Health Service and that action be taken forthwith in order that the necessary information may be inserted in the calendars of the Faculties and Colleges."

Faculty of Applied Science -

"That the Committee views with favour the establishment of some form of health service or health oversight within the University, particularly in the first two years, provided the service rendered is entirely commensurate with the fee charged. Levying of a specified fee is undesirable."

Faculty of Forestry -

"The members of the staff are numerous and

in approval of the project."

I have also had deputation urging medical supervision of the women students.

In view of the attitude taken by the College and the Faculty of Applied Science it would seem inadvisable at present to institute a Health Service on the scale

recommended by the Faculty of Medicine, but there seems to be urgent need for the appointment of a woman physician, as there is no oversight for the women even comparable to that which at present exists for the men under Dr. Barton. If the financial position made it possible to establish in the University a service with one full-time medical man in charge and a woman physician under him at a cost of say \$8,000 a year, the Health Service would be introduced on a modest scale and a sure foundation laid for developments. I have no doubt that these two medical appointments would justify themselves in the improved health of the student body.

(Signed) Robt. A. Falconer.

14th April 1921.

President.

Woman
Physician.

The report was received. Ordered that the position of a Woman Physician be created for one year at a salary not exceeding \$3,000.

Univ. Coll.
Women's
Union.

The President presented the following report regarding the University College Women's Union.

To the Board of Governors
of the University of Toronto.
Gentlemen:

In view of the resignation of Miss Wong I wish to make the following recommendations regarding the Women's Union of University College (85 St. George Street).

1. That Miss Waddington be appointed Resident Head of the Union for the year 1921-22 (salary to be determined later).

2. That Miss Barber be re-appointed Dietitian for twelve months (instead of ten) from July 1st, 1921.

3. That an Assistant Dietitian be appointed from the 1st of June, 1921, to be re-appointed from the first of July for the coming year, at a salary of \$65.00 a month.

The Union has hitherto been closed.

Miss Wadding-
ton.

Miss Barber.

Asst. Dietitian.

Examiners + months of July and August, but this year accommodation
 summer session will be provided in the residences, 92 and 94 St. George Street,
 students in for some of those who may be in the city as examiners or at
 Residences. the summer session. The oversight of the Union and
 these Residences has become so heavy that part of the
 work of the Assistant Dietitian will be devoted to
 details in connection with the Residences.

I also request that an additional appropriation
 for house keeping of \$4,000. be made. According to the estimated
 receipts and expenditures for the remainder of the
 financial year there will be a balance on the Union
 of nearly \$1,000.

(Signed) Robt. A. Falconer,

April 14th, 1921.

President.

The report was adopted.

Miss Waddington

Upon motion of the President Miss Waddington
 was appointed Resident Head of the Union for the year
 1921-22 at a salary to be determined later, and

Miss Barber.

Miss Barber was re-appointed Dietitian
 for the twelve months commencing 1st July, 1921.

Additional
 appropriations.

Additional appropriations and transfers were granted
 as follows:-

Additional appropriations -

University College Women's Union:-

Provisions, &c - \$3,400.

Cleaning and house service - 600.

Transfers -

Department of Hygiene:-

Alterations to supplies - 200.

Metallurgical Engineering:-

Apparatus to supplies - 180.

Mining Engineering:-

Worktables & lockers to supplies - 280.

Salary of W. Bowman,
 Spec^l Research
 in Medicine.

The salary of W. Bowman, Technician, Special Research
 in Medicine, was increased for the months of April,
 May and June to the rate of \$1,000. a year.

Argyll House, A report upon repairs, etc., required at Argyll House, No. 100 Queen's Park, was referred to the Property Committee with power to act.

Other reports were presented by the President as follows:-

To the Board of Governors
of the University of Toronto.
Gentlemen:

Dept of
Chemistry.

I beg to report that on representations from Professor Lash Miller I authorised his placing an order to purchase condensers for the work of next session. These condensers have been used in experimental work at Princeton and after correspondence extending over three months the Department of Chemistry is satisfied that they will serve their purpose exactly. In this way they can be got for about one half the price of the regular commercial article. The quotation was for immediate acceptance, and as another set of second-hand condensers which they originally thought of buying was sold within the last few weeks there was little chance that the set now available would remain unsold until July. The amount involved would be about 25% of the ordinary apparatus account as it has been voted in the last few years. May I ask the Board to ratify my action in this regard?

(Signed) Robt. A. Falconer.

April 14th, 1921.

President.

The President's action was ratified.

To the Board of Governors
of the University of Toronto.
Gentlemen:

Short
course on
journalism.

At a meeting of the Senate held on April first the Report of the Committee on University Extension was adopted. Part of the Report dealt with the request of the Canadian Weekly Newspaper Association that a short course on Journalism and allied subjects be arranged for the publishers of the weekly newspapers. I append the recommendation.

In accordance with this report I beg to recommend that authority be granted by the Senate

for carrying it into effect, and that permission be given to me to make arrangements for bringing a lecturer who is connected with Columbia University, New York, to deliver a course at the proposed school for an honorarium of not more than \$250. and his entertainment while in Toronto. I think it probable that an English journalist, who has been lecturing at Columbia and who knows the situation on both sides of the water, may be secured for this purpose.

(Signed) Robt. A. Falconer,

14th April, 1921.

President.

The report was adopted.

To the Board of Governors
of the University of Toronto.
Gentlemen:

Compulsory
fees for

(1) Students'

Medical Society,

(2) Athletic Assoc'n

of Fac. of Applied
Science,

In accordance with the recommendation made by the Faculties of Medicine and Applied Science I recommend that compulsory fees be established:

\$2.00 for the Students' Medical Society, and \$1.00 for the Athletic Association of the Faculty of Applied Science.

The disbursement of this latter fee to be under the control and supervision of the Faculty Council, (as is the case now with the fee for the Engineering Society) who will also collect it in the same way.

(Signed) Robt. A. Falconer,

April 14th, 1921.

President.

The recommendations were approved and it was ordered that a compulsory annual fee of \$2.00 for the Students' Medical Society be established, this fee to be imposed upon all medical students proceeding to a degree in Medicine, and to come into effect at the beginning of the Session 1921-22; and that a compulsory annual fee of \$1.00 for the Athletic Association of the Faculty of Applied Science be established, this fee to be imposed upon all students proceeding to a degree in Applied Science, and to be collected and disbursed by the Faculty Council in the same way as the fee for the Engineering Society, and to come into effect at the beginning of the Session 1921-22.

Women Med.
students in
Argyll House,

There were also presented a resolution from the Council of the Faculty of Medicine regarding increased accommodation for Women Medical Students in Argyll House next year; and a resolution from the Alumnae Association of University College recommending that a Dean of Women be appointed for University College, preferably a graduate of the said College, who would be on the staff and a member of the College Council - both of which were laid on the table.

Alumnae Assoc.
Q. & A. re Dean
of Women

The following By-Law Respecting Hart House was read a first, second and third time and passed:-

By-Law Number 38.

Respecting Hart House.

By-Law
re
Hart House
Theatre.

Be it enacted by the Governors of the University of Toronto:-

(1) The administration of the Hart House Theatre and the quarters adjacent to it, shall be assigned, during the pleasure of the Governors, to a board to be known as the Syndics of Hart House Theatre, and it shall be conducted for the benefit of the University and the general public.

Approval
of Syndics
required

(2) Before the end of each University year, the names of the Syndics who are to hold office for the ensuing year shall be submitted to the Governors for their approval, together with a report of the operation of the theatre for the previous year.

Passed the Fourteenth day of April, 1921.

(Signed) D. Bruce Macdonald.
Vice-Chairman

{ 5.1 }

The appointment of the following as Syndics of the Hart House Theatre for the year 1921-22 was confirmed:-

Lyndie of
Hart House
Library for
1921-22

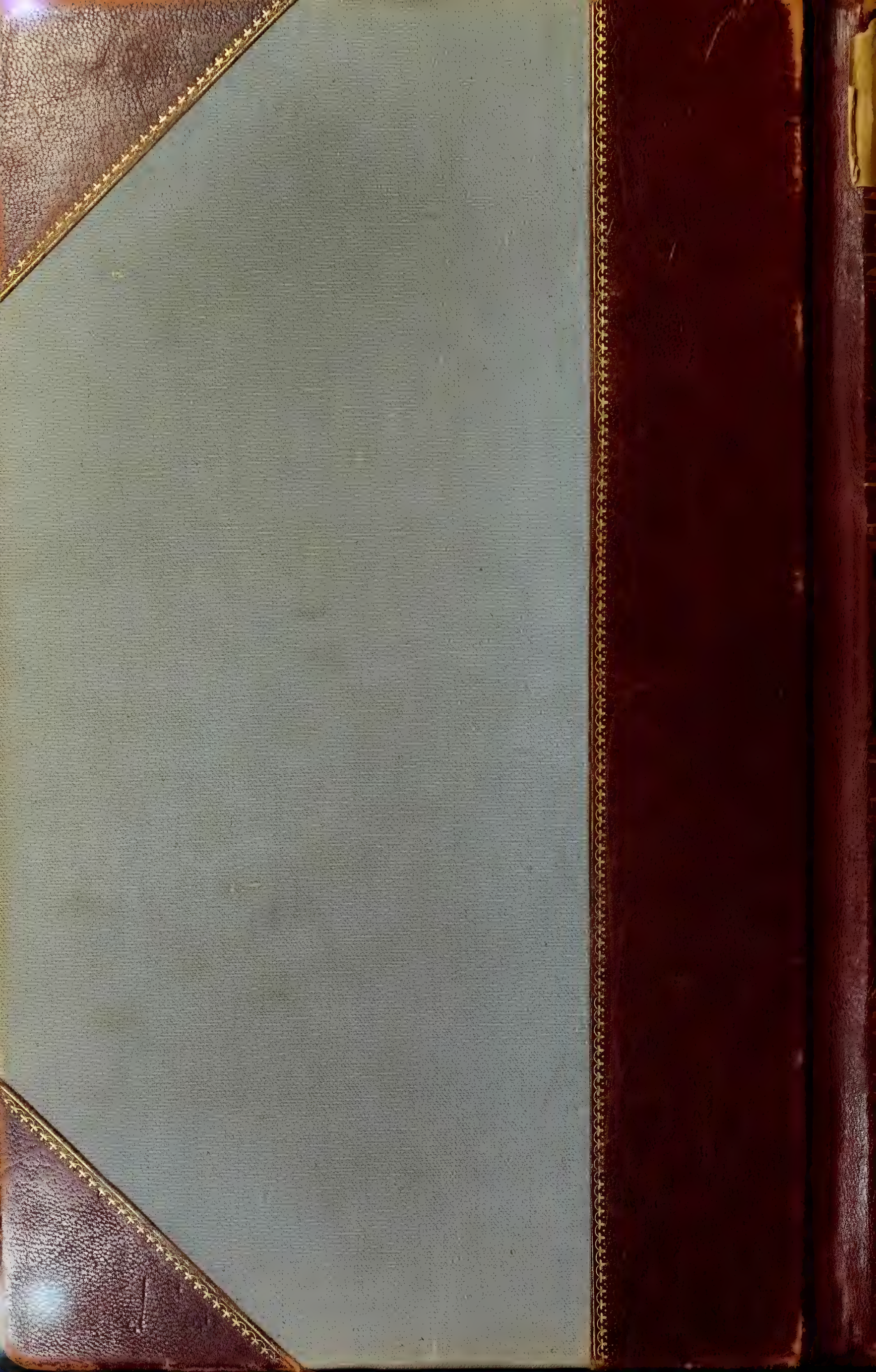
- E. A. Dale, M.A., University College Staff, - Chairman.
- Leslie Reid, Forestry, 1922, - Secretary.
- G. F. McFarland, B.A., University College, 1902 - Treasurer.
- Vincent Massey, M.A., University College, 1910.
- George H. Locke, B.A., Victoria College, 1893.
- John D. Robins, Victoria College, 1913.
- Dixon P. Wagner, Trinity College, 1910.
- Alice Vincent Massey.
- The Warden of Hart House, ex officio.

Elected by the Players' Club:-

- A. F. Coventry, M.A., University Staff, President, Players' Club.
- George de V. Glazebrook, University College, Vice-President,
- Edwin Lait, University College, Secretary - Treasurer.

The meeting adjourned at 6 p.m.

Francis Macdonald
Vice-Chairman



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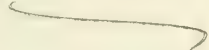
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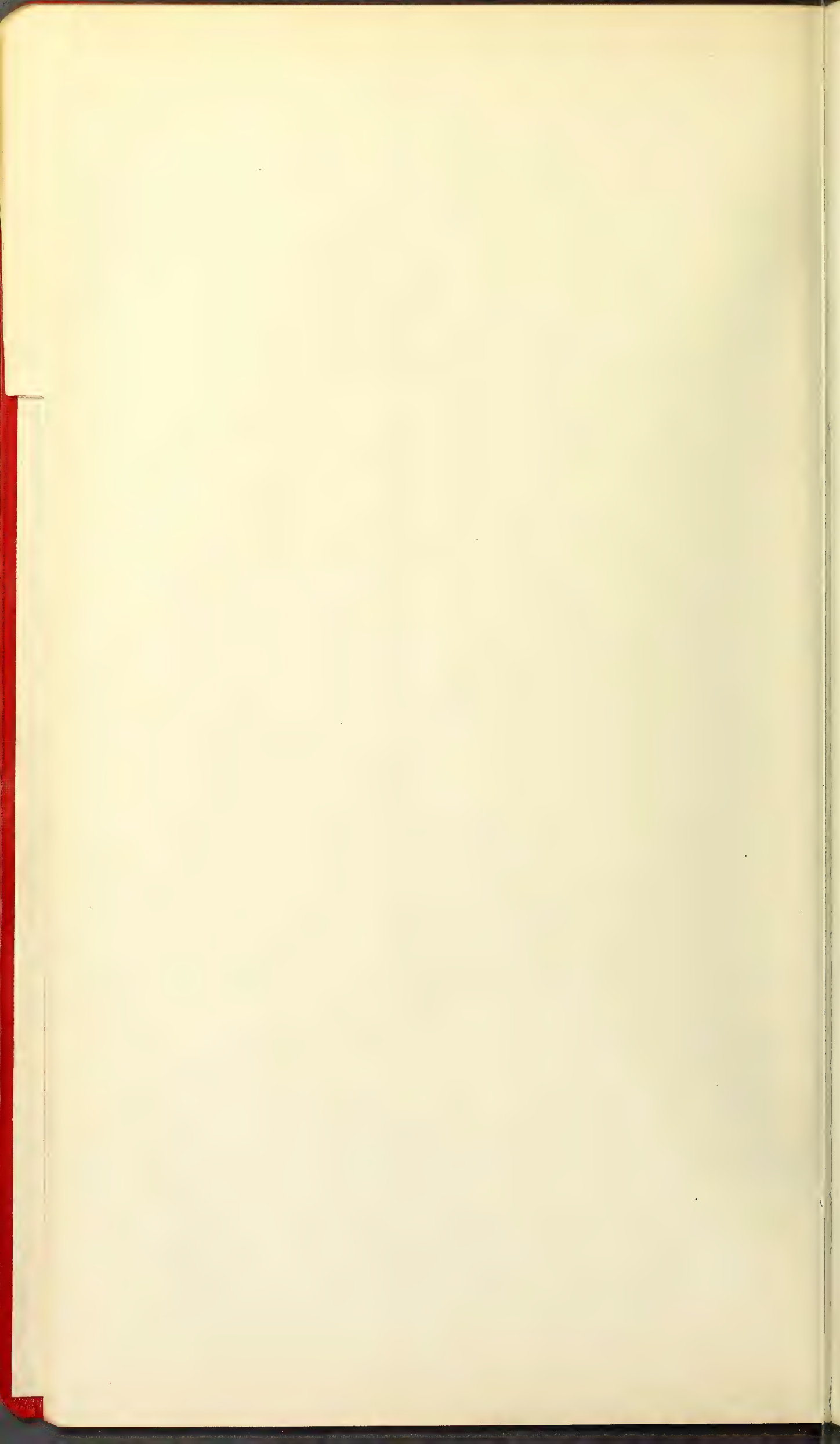
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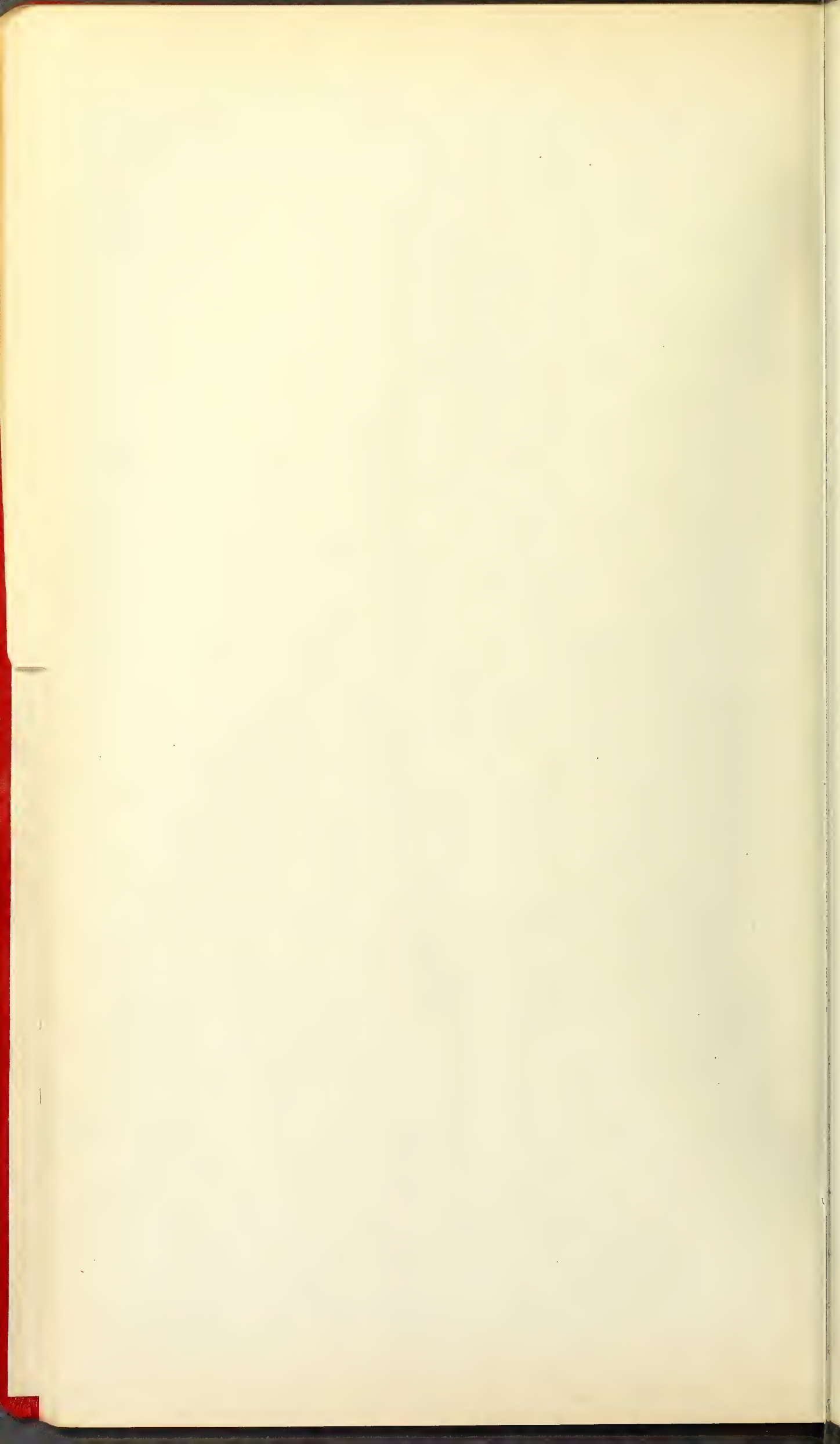
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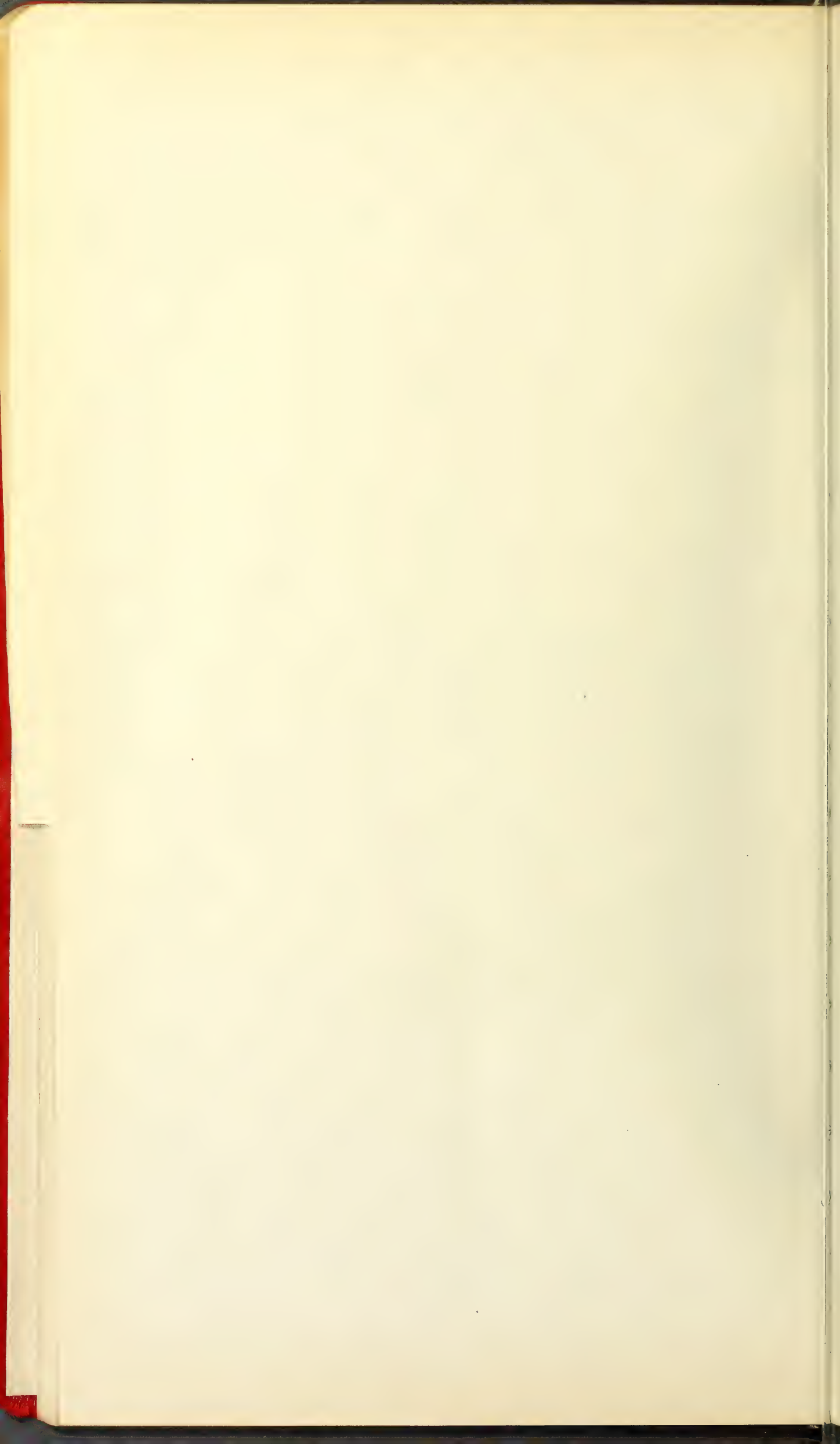
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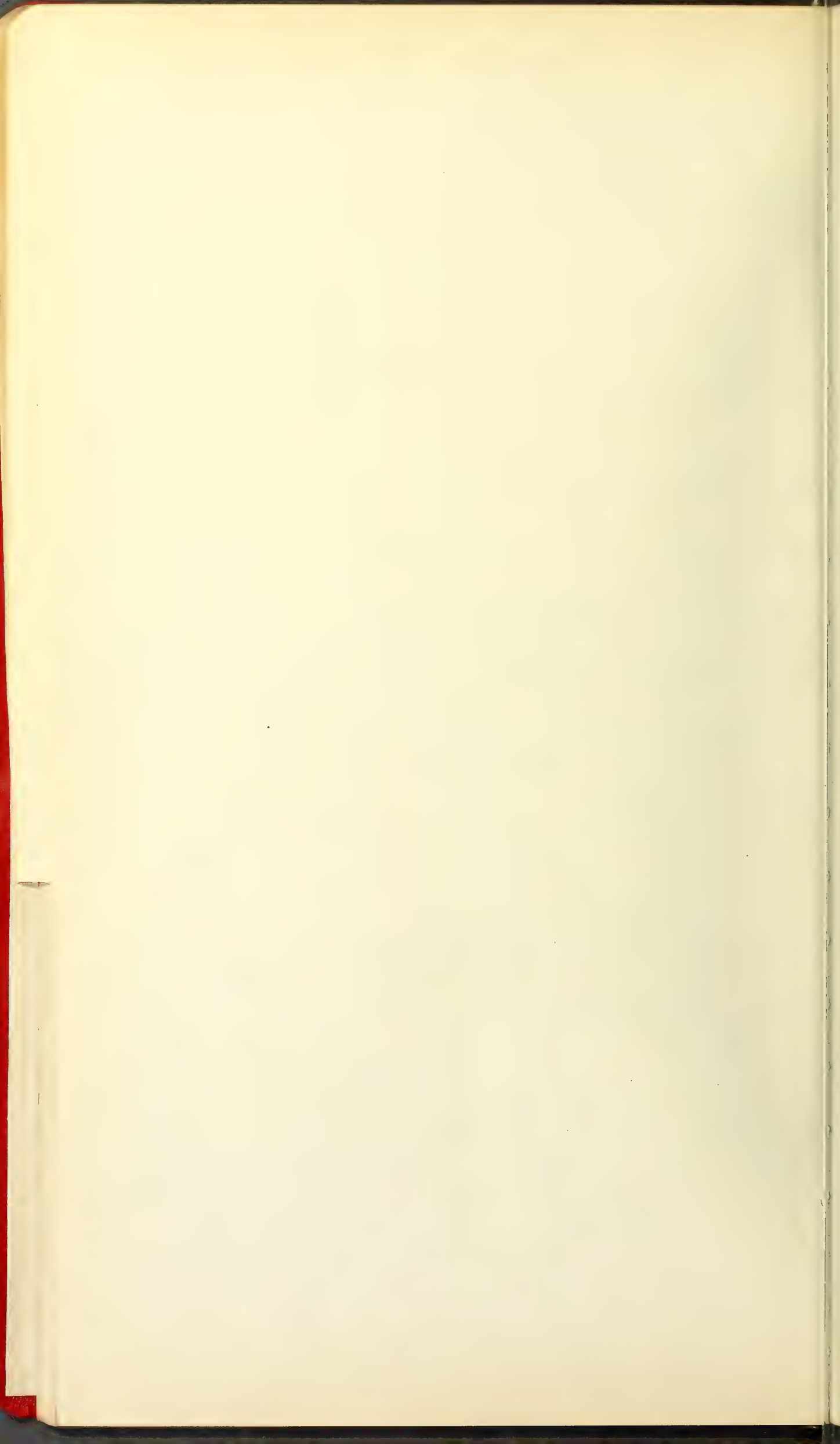
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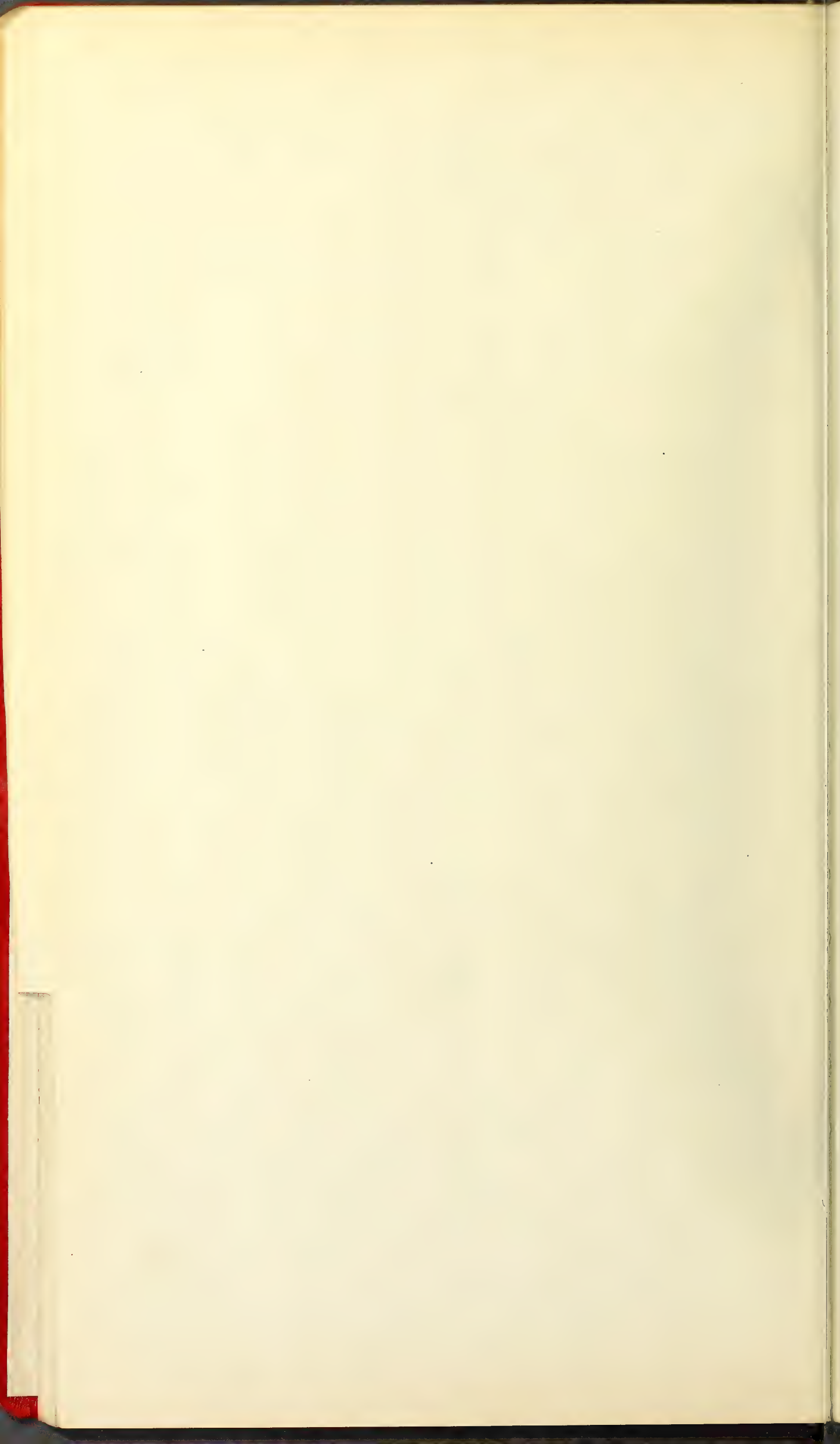
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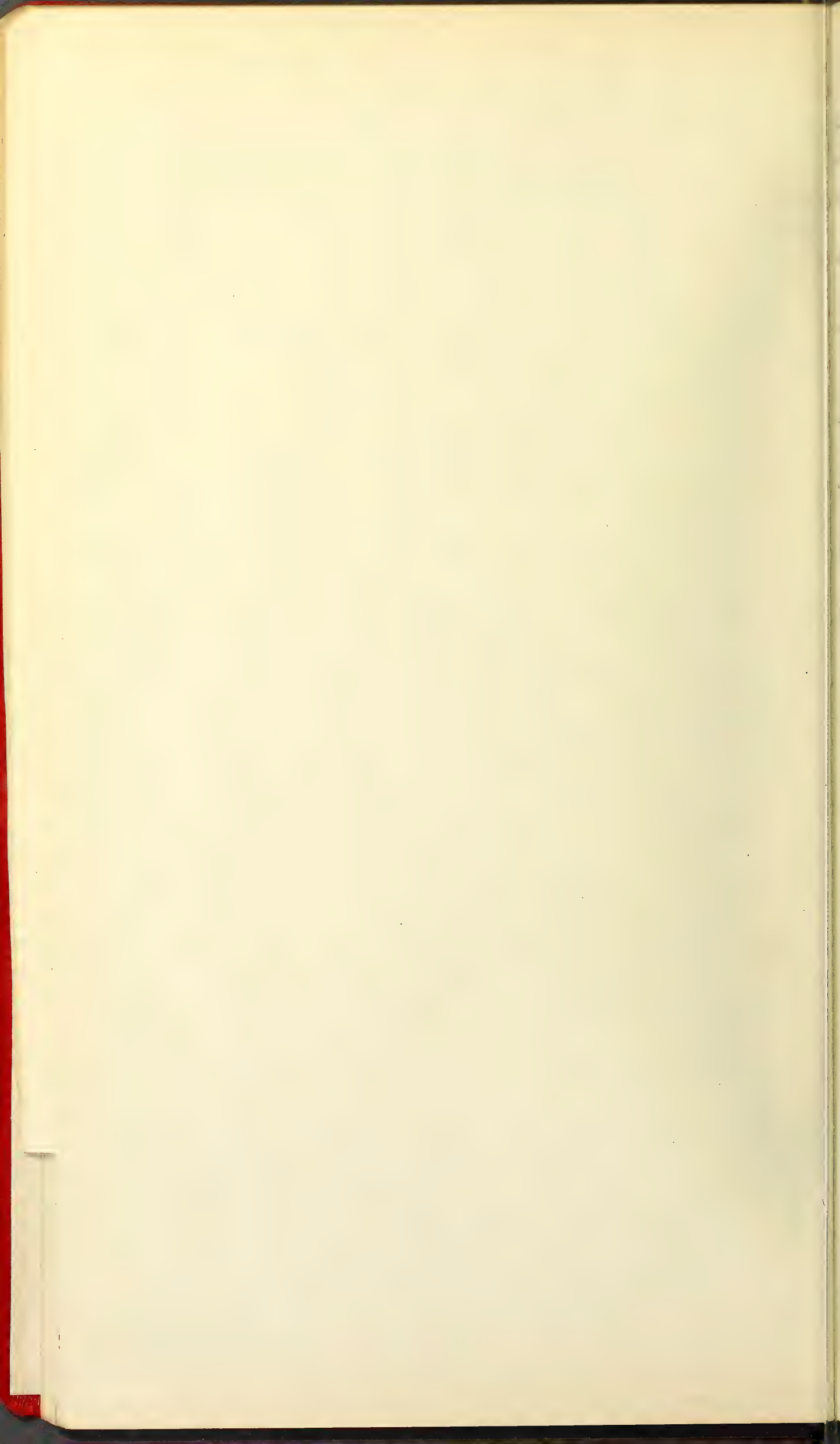
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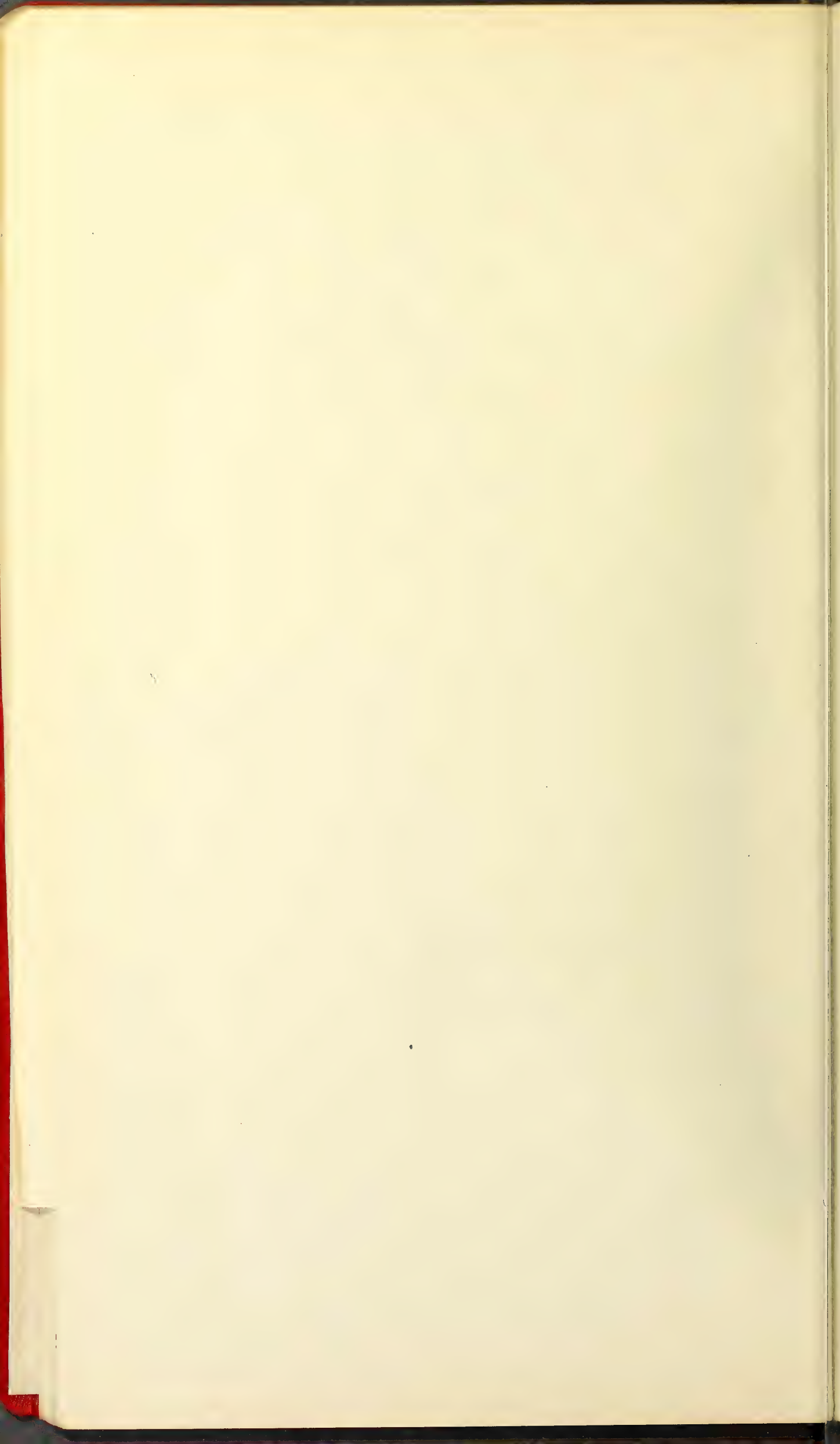
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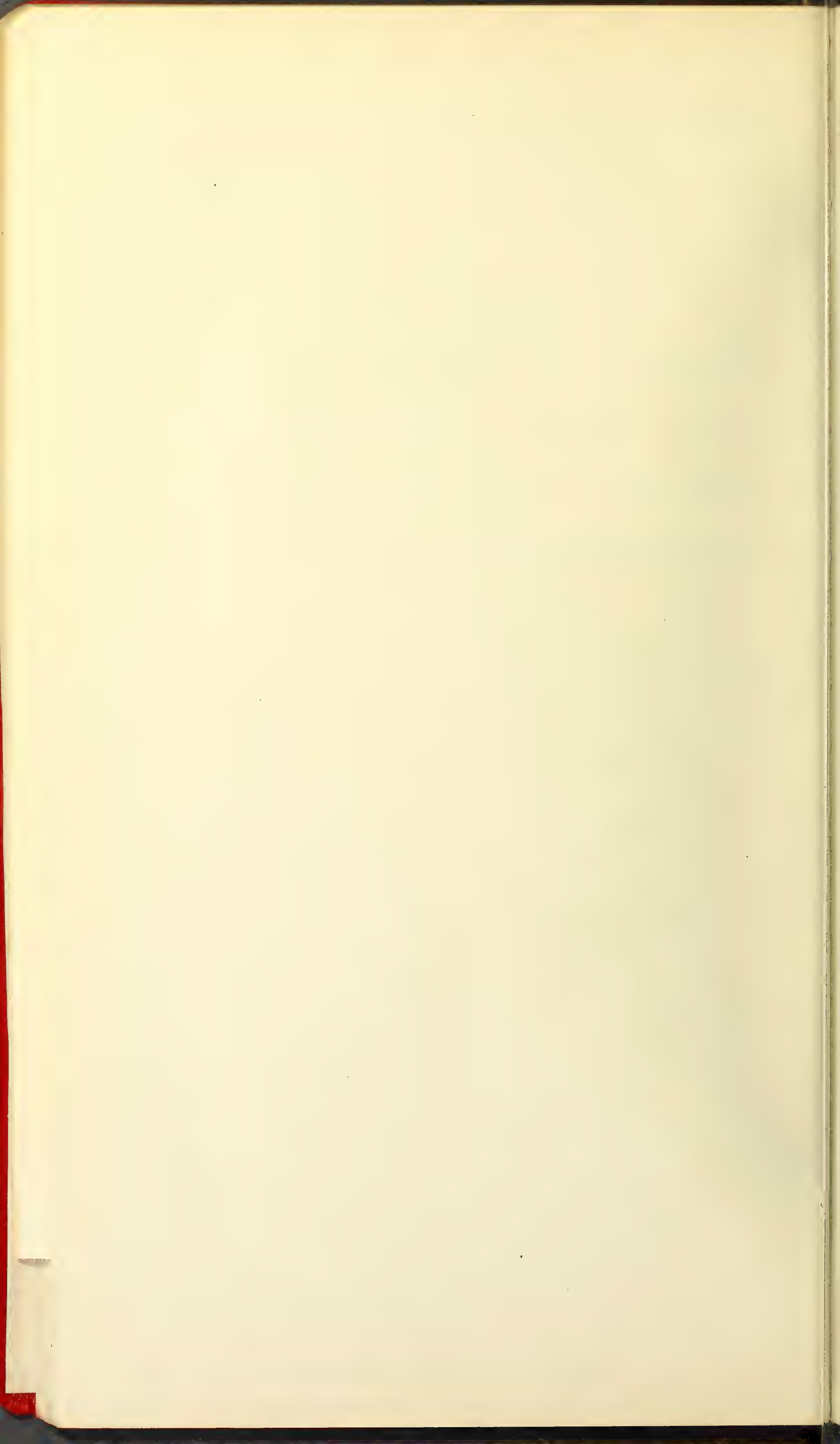
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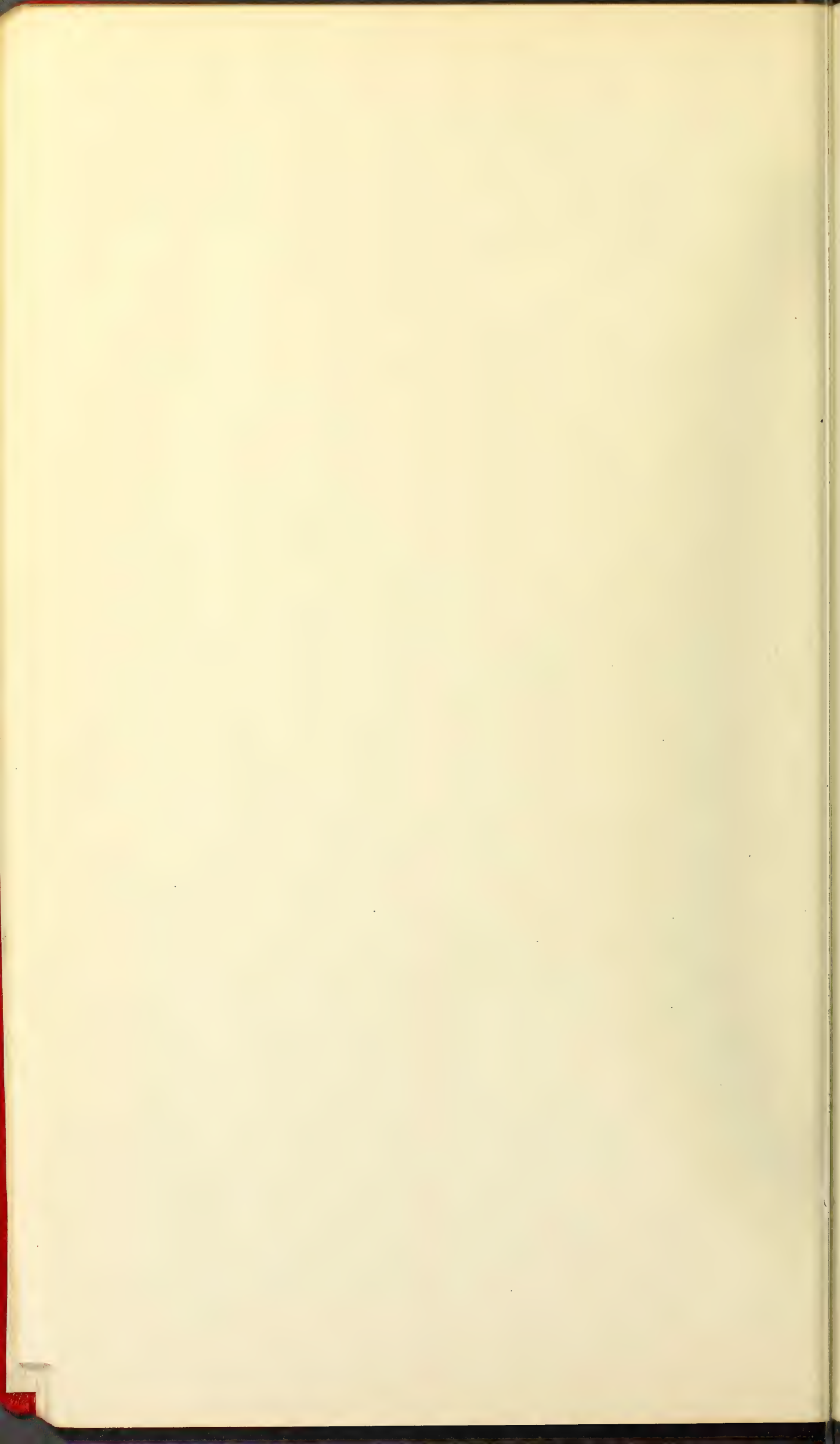
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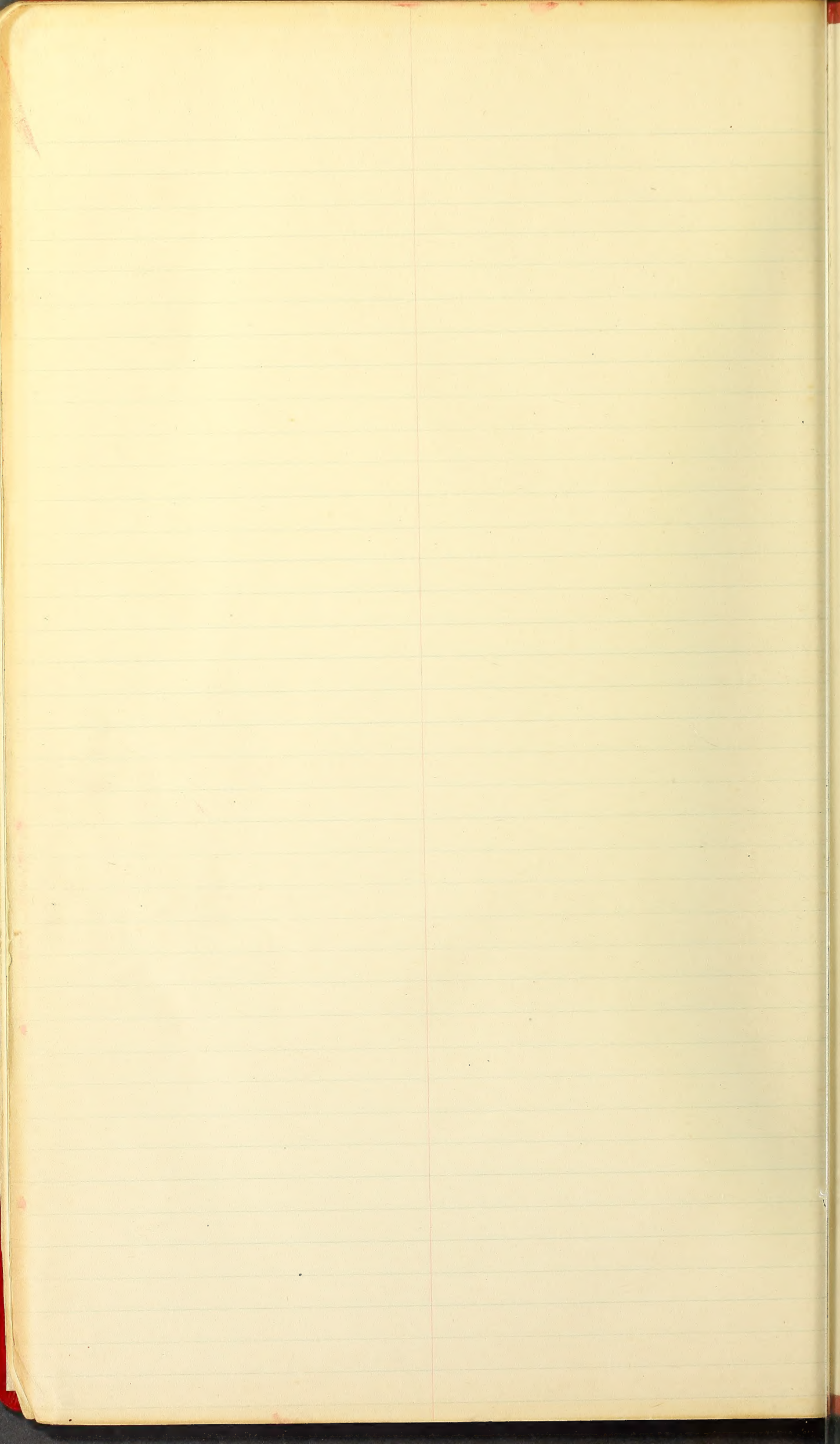


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